

**The Office of Residence Services
Wright State University
Automatic Release Form**

This form is ONLY valid for 3 quarter agreement communities:
Hamilton Hall, The Woods, Honors, and Forest Lane

Section 1: General Information (please print clearly)

Name: _____ **Date:** _____

UID: _____ **Cell Phone#:** _____

Email Address: _____

Campus Address: _____
building room phone ext.

Quarter(s) Requested for Release: Fall Winter Spring Summer

Check appropriate box:

Graduation
Date of Graduation: _____

Academic Dismissal
Date of Dismissal: _____

Academic Withdrawal
Date of Withdrawal: _____
Reason: _____
(Example: Transfer to another college, financial problems, family issues, etc.)

For office use only:

verified* _____ (staff initials)

verified* _____ (staff initials)

withdrawn verified* _____ (staff initials)

not registered as of: _____
verified* _____ (staff initials)

Signature of Requester: _____ **Date:** _____

- Housing credits will not be issued until your graduation, academic dismissal, or academic withdrawal is verified and your keys have been returned to The Office of Residence Services.