

## The University General Education Committee

1. The University General Education Committee (UGEC) is a standing subcommittee of UCAPC – proposed to the Faculty Senate on November 4, 2001 with the intention of coming into existence on January 1, 2004 to inherit any unfinished business left by the General Education Implementation Committee (GEIC). Subsequently, the Faculty Senate on September 29, 2003 brought UGEC into existence.
2. UGEC is composed of two representatives each from the Colleges of Math and Science and Liberal Arts and one representative from each of the other undergraduate colleges. The Faculty Senate Executive Committee appoints and the Faculty Senate confirms faculty members for two-year terms. These terms are staggered. The Faculty Senate also designates from among UGEC's faculty members the chair of the committee who serves in that position for a one-year term. A non-voting student member is appointed by student government and serves on UGEC for a one-year term. The Writing Across the Curriculum Coordinator, the Provost, the Director of the Honors Program and a representative of University College or their designees serve as non-voting ex officio members of UGEC.
3. The Chair of UGEC will serve as a non-voting ex officio member of UCAPC.
4. UGEC meets at least quarterly and reviews all general education new course proposals, course modification proposals and General Education requirements (including General Education substitution proposals).
5. UGEC develops assessment guidelines and implements assessment of the General Education Program.
6. UGEC reviews all General Education course syllabi periodically to see if they generally reflect the approved sample syllabi and reflect the approved General Education goals. UGEC communicates with departments concerning any problems with particular courses as they relate to General Education. If a department fails to take appropriate action to resolve such problems, UGEC may request to UCAPC that the course in question be removed from the list of approved General Education courses. UCAPC may forward action on this request to the Senate.
7. UGEC will develop, update and disseminate a list of equivalencies to WSU General Education courses for transfers from other colleges and universities.
8. UGEC will review periodically General Education substitutions. The initial review will occur in the 2005-2006 academic year.
9. UGEC will review and make proposals on any aspect of General Education (e.g., transfer guidelines, use of adjunct faculty and course availability).