

UGEC Meeting Minutes
Friday, September 10, 2010

In attendance: Richard Bullock, Mark Cubberley, Mindy Diesslin, Fred Garber (alternate for David Reynolds) Jean Edwards, Carol Endres, Kim Stewart, Susan Carrafiello, Jeanne Fraker, Guest: Bill Wood (GE Conversion Committee)

The excerpt from Wright State University Faculty Constitution, the UGEC course review as of September 9, 2010, and the rubrics were distributed.

The summer compensations are currently being processed.

The following Wright State Core Course Proposals were reviewed.

COM 1010

The requested revisions are:

Change all references from COM 101 to COM 1010 throughout the Core Proposal Form and the Syllabus.

In the response to question 4 c of the Core Proposal Form, add a sentence indicating the assessment findings will be shared annually with those responsible for course improvement and UGEC.

In the course syllabus section II, Course Information, check "General Education Course".

In the course syllabus section IV, Student Learning Outcomes, copy/paste the learning outcomes of Element 1.

It was agreed to approve if the above changes were made.

FIN 2050

Discussion questioned match between the learning outcomes in the syllabus and the required Element 5 learning outcomes. The committee also questioned whether a strong case was made that the course will adequately meet all of the university learning outcomes. Specific concerns were raised regarding the course meeting Element 5 learning outcomes focused on knowledge of social science theory and methods of inquiry. The syllabus needs to state what and how social science theories and research methodology will be included in the course. It was suggested to have Economics and Political Science respond to the course after the recommended changes were made.

The following changes were requested:

Revise the course catalog description to better match the Element 5 learning objectives.

Reconsider whether the course will adequately meet all of the University Learning Objectives and in the Core course proposal focus on the one(s) the course clearly will meet.

Revise the syllabus to show how the course materials and learning activities will help student achieve all Element 5 learning outcomes. State what and how social science theories and research methodology will be included in the course.

The committee will reconsider after the changes are made.

RST 2610

Element 3 RST courses satisfy the multicultural competence requirement; therefore, please check Multicultural Competence on the Core Course Proposal Form. (No response is required to question 8 on the proposal form.)

Reconsider whether the course will adequately meet all of the University Learning Objectives and in the Core course proposal focus on the one(s) the course clearly will meet.

In the syllabus section IV, copy/paste the Element 3 Global Traditions learning outcome.

All were in agreement to approve if changes are made.

Courses from Batch 9-9-10

EC 2100

This course will be part of a cluster. These cluster courses will be co-requisites. This could be challenging and planning the courses would need to be coordinated and may have to be modified later. All agreed these cluster courses will be co-requisites.

All agreed to approve.

SM 1010

In the response to question 4, indicate that findings from both the GE standard questionnaire and the direct assessment of student learning will be communicated to those responsible for course improvement and to UGEC. (Also the word graded is repeated in the next sentence.)

Copy/paste the specific learning outcomes of Element 6 in point IV of the master syllabus.

It was agreed to approve if the changes were made.

ATH 2100

Comments from Biology were reported to the committee, which included the need to make sure the scientific aspects of Element 5 courses are covered thoroughly.

UGEC requests the following changes:

Revise the submission in workflow by attaching the standard Core Course Proposal Form and answer all relevant questions on the form.

Clearly indicate in the proposal form and the syllabus that the course will include a discussion of the nature of science including terminology.

The committee will reconsider the course after the changes are made.

NUR 3200

It was stated they are still making changes and it will be resubmitted again in workflow.

Questions were raised whether Nursing could submit a lower level course with fewer pre-requisites.

SW 2720

This course will remain on hold.

General Comments

The committee agreed to request a moratorium on the GE program assessment reports for this year.

To date 58 courses have been submitted. The previous curriculum had approximately 78 general education courses and 55 substitution courses. Jean has written the chairs regarding the need to submit all general education courses and reminding them the new Core does not have substitution courses. We have not had any courses submitted from Chemistry, Physics, or Earth and Environmental Sciences. It was suggested to develop a clear system to let students know which classes do not meet the OTM (Ohio Transfer Module) requirements.

The meeting adjourned at 3:00 p.m.

UGEC Minutes
Friday, September 17, 2010

In attendance: Rich Bullock, Mark Cubberley (via conference phone), Mindy Diesslin, Jean Edwards, Carol Endres, David Reynolds, Kim Stewart, Jeanne Fraker, Joe Law
Guests from Semester Conversion Committee: Joe Slater, Bill Wood

The minutes of September 10, 2010 were distributed and approved.

The following course proposals were reviewed.

EC 2500

The course name, Economic Systems of the Global South, was discussed and clarification requested. The proposal met the learning outcomes for Element 3. Clarification of how the course meets Element 5 learning outcomes, for example “explain and critique the methods of inquiry of social science disciplines”, was requested. The university learning outcomes named in the Core proposal and those in the syllabus should be consistent.

EC 2500 will be approved with the above changes.

CS 1000

The following changes were requested. In the Core course proposal response to question 2, learning outcomes 3c, change the word “intelligent” to “knowledgeable”. Revise the response to question 4 parts a, b, and c. Quote the Element 3 learning outcomes in the syllabus. The creator did not indicate in workflow document that CS 1000 is proposed as a Core course; this must be corrected.

UGEC will approve the course with the above changes.

SW 2720

UGEC concluded the responses to Core proposal form question 2, the learning outcomes provided in the syllabus and course content including key terms described in the syllabus, do not adequately address the Element 5 learning outcomes. After reviewing the responses in the Core proposal form and course syllabus, the committee suggested the course perhaps could be a better fit with the learning outcomes of Core Element 3, Global Traditions. The Core course proposal form indicated that course was submitted as satisfying Multicultural Competence; however, there was no response to question 8. Response to question 4c must be revised.

UGEC will review the course if it is revised based on feedback.

NUR 3200

The college withdrew this course from consideration as a Core course.

Other Business

The minutes of September 10 were distributed.

It was reported that Dr. Sudkamp agreed with our suggestion that assessment reports not be requested this year. However, next fall UGEC will call for a summary of assessment of the last

two years of the GE program under the quarter calendar. UGEC will inform the GE area assessment coordinators.

Dr. Labissiere of Portland State will meet with the committee on October 8 to discuss cluster courses at Portland State University.

The meeting adjourned at 2:50 p.m.

UGEC Meeting
Friday, September 24, 2010

In attendance: R. Bullock, Mindy Diesslin, Jean Edwards, Carole Endres, Dave Reynolds, Kim Stewart, Jeanne Fraker, Joe Law, Rayne Bozeman (student government representative)

Rayne Bozeman, the new student government representative, was introduced.

Minutes from September 10, 2010 were approved. The minutes from September 17 were distributed and approved.

SM 1010

The proposal for SM 1010 approved for Element 6 on September 17, was amended with the approval of Kathy Koenig, changing the credit hours from 3 to 4 and removing the course restrictions.

CST 2400

This course was developed in response to the Nursing Program's request to the Department of Anthropology for a course equivalent to CST 2410 without a required integrated writing component. The proposed course is restricted to nursing majors. UGEC's discussion focused on the intention that Core courses be open to all students. Suggestions were made to remove the course restriction, to change the prefix to ATH, and to revise the course title and catalogue description to indicate the course is for students intending to major in the health care professions.

Additional changes were requested. Remove all references to integrated writing in the proposal and syllabus. Replace the current version of learning outcomes in the syllabus with Element 3 learning outcomes which focus on what students are expected to be able to do.

All were in agreement to have Joe Law and Jean Edwards meet with Robert Riordan to discuss changes.

FAS 1050 and FAS 1010

The course proposals and syllabi from Greg Homan at Lake Campus were distributed. These were emailed to Jean Edwards and not submitted to workflow. UGEC did not review these courses since they have not been reviewed at the program or college level; however, suggestions for submitting the courses were discussed informally. In response to question 1 in the Core course proposal form, identify the relevant ULO's and indicate how the course will address each of them. In response to question 2, indicate how each learning outcome of the Element for which the course is proposed will be addressed. In response to question 4c indicate who will review the data from 4a and 4b and develop findings; indicate how these findings will be shared with those responsible for course improvement and with UGEC annually.

The course is listed as 4 credit hours and the class type as lecture/lab. Typically Core courses are 3 hours. A course listed as lecture/lab will have lecture and lab integrated. The Element learning objectives must be quoted on the syllabus and the syllabus should include all of the information requested in the Course Syllabus Guidelines approved by UCAPC.

FAS 1050 is proposed an Element 5 course; however, the Core proposal form and the syllabus do not adequately address the learning outcomes set out in Element 5. The committee questioned whether the course would be a better fit with the learning outcomes of Core Element 3, Global Traditions.

Since these proposals and syllabi were not submitted in the workflow, it was suggested to return comments to Jean Edwards by Wednesday and she will let Mark Cubberley know and he can relay the message.

We have not received anything yet from Earth and Environmental Science, Chemistry or Physics. We may need to meet Thursday and Friday of next week.

Adjourned meeting at 2:30 p.m.