

**UGEC Meeting Minutes**  
**January 29, 2010**

Present: Jean Edwards, Joe Law, Dave Reynolds, Jeanne Fraker, Susan Carrafiello, Mindy Diesslin, Kim Stewart, and Alpana Sharma.  
Guests: Tim Wood, Candy Cherrington, and Henry Limouze.

The UGEC Approval Process for semester courses was discussed. The number of votes required for approval and the option of sending a qualified substitute for committee votes were considered. Once this document is approved by UGEC, it will be posted. A revision of the agreed-upon changes will be sent to all committee members for their review and approval.

The Monday, February 1, meeting is canceled.

The Friday, February 5, meeting will be devoted to discussing the assessment reports.

Meeting adjourned at 1:55 pm.