

UGEC Meeting Minutes January 15, 2010

Present: Jean Edwards, Joe Law, Dave Reynolds, Rich Bullock, Carole Endres, Jeanne Fraker, Kim Stewart, Susan Carrafiello, Jim Steinberg, Alpana Sharma, and Nick Warrington for student representative Caley O'Connor. Guests: Henry Limouze and Wallace Neikirk.

Minutes were approved as written.

A motion was made and seconded to accept the General Education Excellence in Teaching Award notification of open nominations to students. Motion approved.

The approval process for Wright State Core courses was discussed. The essential Wright State Core courses will be the first priority in submitting courses for approval. All course proposal forms will be submitted electronically. A motion was made and seconded to accept UGEC members electronic voting for course proposals. Motion approved.

An overview of the work flow process was presented by Wallace Neikirk, Senior Programmer/Analyst from CaTS. The UGEC Chair will send reports of the course inventories to approve to committee members via email. A WINGS groups will be established for UGEC to facilitate dissemination and discussion of course proposal forms. Several suggestions for how to proceed with the review and approval process were outlined. This topic will be discussed further at the next meeting. An evaluation form will be developed to assist committee members with their course inventory approvals.

The assessment reports were held over until the next meeting.

A request for proposals for developing innovative courses will be forthcoming. Those courses that emphasize innovation within the Wright State Core would be given consideration.

The committee agreed to establish meetings on Mondays from 2:00 pm until 4:00 pm and on Fridays from 1:00 pm until 2:00 pm.

Meeting adjourned at 4:00 pm.