

UNIVERSITY GENERAL EDUCATION  
COMMITTEE (UGEC)  
Detailed Notes of  
August 26, 2010 Summer Meeting

In attendance: Mark Cubberley, Mindy Diesslin, Jean Edwards, Doris Johnson via speaker telephone, Dave Reynolds, Alpana Sharma, Kimberly Stewart, Susan Carrafiello, Jeanne Fraker, Joe Law

Jean suggested having 2 meeting times for fall quarter.

All were in agreement to allow taping of the meetings for accuracy only. The resubmitted classes were first in order.

AFS 2000  
Approved

CLS 2040  
Approved

CST 2420  
Approved

EGR 1010  
Approved

MUS 1210  
Approved

MUS 2140  
Approved

MUS 2900  
Approved

Batch 7/26/10

BIO 1050

Returned with comments.

Revise 4c that findings of direct assessment of student learning are in the report. Remove IW. The ULO's on the proposal are not the same as the syllabus. Revise the syllabus to use core terms and elements rather than the old terms

It was agreed to approve if the changes are made.

BIO 1060

The syllabus should list department as Biological Sciences and the element as Natural Science. It was agreed to approve if the changes are made.

BIO 1070

The ULO's on the syllabus need to be consistent with the proposal. Copy and paste the element learning outcomes into the syllabus. It was agreed to approve if the changes are made.

BIO 1120

The course proposal form has a word missing in the second sentence of Question 3. Revise response to 4c to include findings from direct assessment of student learning. Copy and paste the element learning outcomes onto syllabus. It was agreed to approve if all changes are made.

BIO 1150

The course proposal form has a word missing in the second sentence of Question 3. Revise Question 4c to include "findings from direct assessment of student learning". Copy the element learning outcomes into the syllabus. It was agreed to approve if the changes are made.

CST 2210

Multicultural competence should be checked on the course proposal form. Cut and paste the element learning outcomes into the syllabus. It was agreed to approve if the changes are made.

MP 1310

Approved.

RST 2620

Approved.

TH 2140

Add element 4 learning outcomes to the syllabus. It was agreed to approve if the changes are made.

URS 2000

Question 1d needs to be expanded. Multicultural competence should not be checked. All agreed to approve if changes are made.

MTH 1450

Approved.

MTH2240

Approved.

MTH 2280

Approved.

MTH 2300

All agreed to approve if the wording in 4c is changed.

STT 1600

All agreed to approve if the wording in 4c is changed.

STT 2640

All agreed to approve if the wording in 4c is changed.

It was all agreed that Batch 8/2 will be voted by e-vote.

General comments

There was a recommendation after a recent Semesters Transition Team meeting that UGEC accept master syllabi that include all information requested on the syllabus guidelines in the workflow, regardless of syllabus format.

UGEC has required that element learning outcomes be listed verbatim on the syllabus. We have not required university learning outcomes be listed on the syllabus, but have requested changes when there is a discrepancy between the university learning outcomes in the proposal and the university learning outcomes on the syllabus.

Some courses may address more university learning outcomes than listed in the course proposal form and syllabus. It was agreed to not suggest these additional university learning outcomes be listed. We will do an audit of the university learning outcomes across the core program at a later date and may want to make suggestions at that time.

All were in agreement to be more lenient if all essential information is given.

The state has given a target date for courses approved by the end of September.

Alpana Sharma and Doris Johnson have read all proposals and syllabi and after discussing with the committee have agreed to count their vote with the majority. All were in agreement with this.