

University General Education Committee Meeting, April 2, 2007, 4:00 p.m.

Members present: Rich Bullock (CoLA), Carole Endres (RSCoB), Jean Edwards (CoSM), David Reynolds (CECS), Jeanne Fraker (UVC), and Susan Carrafiello (CoLA < Chair)

The minutes from the November 1, 2006 meeting were approved.

Susan distributed copies of a booklet from Dr. Howard entitled "Purposeful Pathways." This will be discussed at a future meeting.

Jean discussed GE assessment. She stated assessment coordinators for all areas have been named, including area VI. The GE Assessment Coordinators are: Area I Math – Mindy Diesslin; Area I Writing – Richard Bullock; Area II Cultural – Social Foundations – Bruce Laforse; Area III Human Behavior – Donna Schlagheck; Area IV – Human Expression – David Barr; Area V – Natural Sciences – Tim Wood; Area VI – CoLA – Sharon Nelson; Area VI – CoSM – Dan Voss; Area VI – RSCB – Dick Williams; Area VI – CoNH – Carol Holdcraft; Area VI – CEHS – Donna Hanby; Area VI – CECS – Blair Rowley and Lake Campus – Jim Steinberg.

Jean asked the committee for recommendations on the time line for assessment reports. The committee agreed to assess Spring 06, Fall 06 and Winter 07 with reports due by May 15, 2007. Jean will communicate this to the Assessment Coordinators.

Susan reported on the February workshop on GE assessment offered by the Higher Learning Commission of the NCA. The need for an action plan for GE assessment and strategies to educate the faculty was discussed. The idea of a "tool box" was suggested. It was decided to give this task to a sub-committee. Jean Edwards and Jeanne Fraker agreed to serve on this sub-committee. It was recommended the sub-committee invite a first year faculty member to serve on this committee.

The committee discussed the strategy for reviewing GE syllabi. It was agreed to sample the fall quarter instead of winter because fall quarter has more class offerings. It was agreed that Jean will request the syllabus for each course that has only one section; for courses with multiple sections we will sample 10% or 2 syllabi, whichever is greater. Jean will distribute syllabi to UGEC members with the review to be completed by the end of the academic year.

Meeting adjourned at 5:00 p.m.