

University General Education Committee Meeting, September 29, 2005, 10:00 a.m.

Present: Rich Bullock (CoLA), Candy Cherrington (CoNH), Mindy Diesslin (CoSM), Carole Endres (RSCoB), Dan Ketcha (CoSM), David Reynolds (CECS), Jeanne Fraker (UVC), Lillie Howard (Provost's office), Joe Law (WAC), Susan Carrafiello (CoLA, Chair)

1. Minutes from 9/15/05 were approved.
2. The progress of GE assessment implementation for each area was reported. Excellent progress is being made in Area I. Areas II, III, and IV, are working with faculty to finalize a timeline; it is expected that assessment reports will be due no later than April 15, 2006. The chair will provide a more detailed timeline for these areas at the next UGEC meeting. Area VI is also finalizing the process for collecting data and writing the report. Area V lead faculty have not yet been contacted; the chair agreed to report the status of their assessment implementation at the next UGEC meeting.
3. The committee then discussed revisions to the Area VI Course Report form as proposed by CoLA Area VI faculty. After some discussion, the committee agreed that it could only approve modifications that were approved by all Area VI colleges. The committee recommended that the associate deans of each college (the Area VI lead faculty) meet with the appropriate Area VI faculty and come to a consensus on the reporting format for Area VI assessment data. The associate deans should then inform UGEC if they seek any modifications to the Area VI assessment plan.
4. Other
 - Lillie Howard provided the data from the spring 2005 GE student learning outcomes evaluations. The chair and Joe Law will provide a summary of the data for the next UGEC meeting. The chair will also check UGEC minutes regarding the schedule for the administration of this form and report back to the committee.
 - Lillie Howard will accept suggested revisions to the GE coordinator position until October 5.
 - Lillie Howard noted that she sent copies of the GE assessment plans to all deans.
5. The meeting adjourned at 10:50 a.m.

The next meeting be held on October 20, 2005, 10:00-11:00 a.m. in 248 University Hall.