

University General Education Committee Meeting, September 15, 2005, 10:00 a.m.

Present: Rich Bullock (CoLA), Candy Cherrington (CoNH), Mindy Diesslin (CoSM), Carole Endres (RSCoB), Dan Ketcha (CoSM), David Reynolds (CECS), Jeanne Fraker (UVC), Lillie Howard (Provost's office), Joe Law (WAC), Susan Carrafiello (CoLA, Chair)

1. Minutes from June 5, 2005, were approved.
2. The committee briefly reviewed the UGEC charge.
3. The Committee discussed the implementation of the GE Area I-VI Assessment plans that were completed last spring. Throughout the discussion, the Committee stressed the importance of engaging and working with GE faculty in the assessment implementation process. Several committee members suggested a formal meeting with GE faculty to discuss how assessment is being implemented. The committee also agreed on the importance of developing timelines tailored to each area plan for the completion of the first year assessment reports. Following the discussion, the chair agreed to
 - contact lead faculty and suggest that they meet with the faculty in their areas about assessment
 - draft a timeline for the completion of the GE area assessment reports that is based on the requirements of the respective plans and on discussions with the lead faculty
4. The Committee briefly discussed the review of GE substitution courses. Lillie Howard noted that many, but not all, GE substitution courses have already been approved for the transfer module. Concerns were voiced about assessment and how it is applied to substitution courses, especially since a significant number of students take GE substitution courses. Joe Law will send everyone on the committee a list of all GE substitution courses.
5. Other Business:
 - Lillie Howard presented the draft position description for GE coordinator to the committee. Members of the committee agreed to review the draft and send suggestions for revision to Lillie. The chair will send all committee members an electronic version of the draft.
 - Joe Law noted that it is time to submit revisions for the transfer module.
 - The next meeting was scheduled for September 29, 2005, 10:00-11:00 a.m. Meeting location will be sent at a later time.
6. The meeting adjourned at 10:50 a.m.