

**WRIGHT STATE UNIVERSITY
PROFESSIONAL STAFF ADVISORY COUNCIL
MINUTES OF JANUARY 13, 1992**

Susan Cox called the meeting to order at 3:00 p.m. in the Bolinga Center Conference Room. Terry Anderson, Joyce Corban, Susan Cox, Ben Guild, Sheila Hollenbaugh, Lillian Johnson, Juanita Melton, Lisa Speroff, Carolyn Tehan, and Kevin Watson attended.

There was a correction to the minutes of 12/9/91. It was incorrectly reported that UBRC was proposing a 4% across-the-board increase for faculty and staff. It should have stated that they were proposing a 4% across-the-board increase for staff. Faculty increases would be based on rank to bring them in line with the salary survey of other Ohio universities.

A copy of the Wage and Benefits Committee Sick Leave Proposal Draft #9 was distributed. This proposal concerns forming a sick leave pool to assist employees during a catastrophic illness or injury. Copies will be distributed to committee members. There will be a vote taken at the February 10th meeting as to whether we agree and support the proposal.

Angie Brookey contacted Susan about the possibility that the classified appeals committee may be eliminated. The Classified Staff Advisory Committee, CSAC, has asked for PSAC support on this issue. We will discuss and vote at the February 10th meeting.

Committee Reports:

Lois Boehm, Health Benefits Task Force, provided Susan with a list of items on the task force agenda. These include the WOHCC rate renewal proposal of approximately 10% per year and ways to stabilize our costs, dental coverage alternatives, the employee assistance program, the long-term care program, and the utilization report which indicates that our claims are running ahead of the projected costs. Lois also wanted to make sure that people were aware that vision discounts were available as a result of our association with WOHCC. A list of participating businesses is available from Human Resources.

Sheila Hollenbaugh, Building and Grounds, has received the Parking and Traffic study and will be meeting with the consultants on 1/14/92 to discuss the results.

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Dr. Mulhollan will be unable to attend the PSAC annual meeting on May 13, 1992 due to a scheduling conflict. The annual meeting will therefore be postponed until the Fall. Susan will be investigating the possibility of a professional development session for professional staff in the spring.

A reminder that representative elections in four constituency groups will be held soon. Look for more information on this in March.

Meeting was adjourned at 5:00 p.m. The next meeting is scheduled for Monday, February 10, 1992 at 3:00 p.m. in the Bolinga Center.

Academic	Academic Support	Externally Funded	Institutional Support and Plant	Student/Public Services and Auxiliaries
Joyce Corban Carolyn Tehan	Ben Guild Lillian Johnson Robert Smith	Phyllis Cole	Terry Anderson Jeff Jones Kevin Watson	Susan Cox Jeff Vernooy

**WRIGHT STATE UNIVERSITY
PROFESSIONAL STAFF ADVISORY COUNCIL
MINUTES OF FEBRUARY 10, 1992**

Susan Cox called the meeting to order at 3:00 p.m. in the Bolinga Center Conference Room. Terry Anderson, Phyllis Cole, Susan Cox, Donna Covert, Ben Guild, Sheila Hollenbaugh, Lillian Johnson, Jeff Jones, Emmett Orr, Bob Smith, and Kevin Watson attended.

Susan received a copy of a letter to President Mulhollan from 12 displaced employees in which they requested that they be eligible for the pay raise. They referenced the minutes of 12/9/91 which stated that a voice vote of council members was unanimously in favor of displaced employees being eligible for the raise. They asked for continued PSAC support. Discussion followed and the conclusion was that PSAC stands by it's recommendation of 12/9/91.

There was a request that PSAC donate some money to fund a Jazz at the Center night. It was determined that funds had already been allocated for professional staff development and was not available.

There was much discussion about the Sick Leave Proposal Draft #9, which seeks to form a sick leave pool to assist employees during a catastrophic illness or injury. Discussion included the philosophy of the proposal, concerns about abuse, and who would administer such a program. Since sick leave is not budgeted there was a question as to how the cost of such a program would be covered and whether it should be a pool of vacation hours as opposed to sick leave hours. It was decided to table discussion and send the proposal back to CSAC for review.

There was discussion about the elimination of the appeals



Committee Reports:

efficient use of parking spaces. Some suggestions included having gated lots and increasing the number of parking meters. Sheila stressed that no decisions have been made on the cost for parking. Sheila was asked to question the possibility of having a mixed

**WRIGHT STATE UNIVERSITY
PROFESSIONAL STAFF ADVISORY COUNCIL
MINUTES OF APRIL 6, 1992**

Susan Cox called the meeting to order at 3:00 p.m. in the Bolinga Center Conference Room. Lois Boehm, Phyllis Cole, Joyce Corban, Susan Cox, Sheila Hollenbaugh, Lillian Johnson, Jeff Jones, Mary Kenton, Steve Sherbet, Bob Smith, Leisa Speroff, Jeff Vernooy, and Kevin Watson attended.

There was discussion about a proposed change in the vacation leave policy that would affect newly-hired professional staff. Discussion included concerns about how such a policy might affect recruitment of quality employees and whether other state universities were considering such a change. Susan Cox volunteered to try to locate a copy of the proposal and to see if the issue could be discussed at the President's Advisory Council.

Joyce Corban will contact the Chair of the Selection Committee for Presidential Awards about officially requesting a change in the current policy that restricts PSAC members from being nominated for this award.

There was discussion about the State of Ohio Employee Appraisal Document being circulated for review. Discussion included the apparent inflexibility of this document. Susan Cox will send a response for PSAC recommending more flexible evaluation methods for professional staff. She urged other council members to reply to the appropriate vice president.

Susan Cox reminded council about the upcoming Professional Development Seminar on April 30, 1992. Speaker will be Gerald Haman.

Susan Cox asked for volunteers to serve on the "Building Community" committee that will begin to meet April 30th. Susan will submit the following names for approval: Mary Kenton, Jeff Vernooy, and Joyce Corban.

Sheila Hollenbaugh gave a brief report about the parking study. Council members were urged to encourage staff to attend one of the open forum meetings to ask questions, voice concerns, etc.

Meeting was adjourned at 4:45 p.m. ~~Sheila Hollenbaugh~~

**WRIGHT STATE UNIVERSITY
PROFESSIONAL STAFF ADVISORY COUNCIL
MINUTES OF MAY 4, 1992**

Susan Cox called the meeting to order at 3:00 p.m. in the Bolinga Center Conference Room. Terry Anderson, Karyn Campbell, Phyllis Cole, Susan Cox, Jim Crawford, Ben Guild, Lillian Johnson, Emmett Orr, Leisa Speroff, Jeff Vernooy, and Kevin Watson attended.

Jeff Vernooy reported that Bob Fenning talked to him about getting input for the strategic plan. He is interested in knowing how the professional staff feels about the plan. Jeff will receive a copy of the plan in several weeks at which time input will be solicited.

Jeff Vernooy reported that UBRC met last Friday. They are waiting for the state to make some decisions and will decide what to do at that point.

Lillian Johnson reported that the committee looking at women's issues may do a survey and hold small group meetings to come up with ideas and recommendations.

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Susan was concerned that not very many people attended the parking forums and that may be taken as a lack of interest in the parking recommendations. It was suggested that low attendance may be because people didn't feel that it would make any difference.

Emmett Orr reported that the Benefits Committee will put out a perpetual RFP so that they may continually review health insurance options. There has also been an outcry for a better dental program. The committee is reviewing 3 other proposals but none are more attractive than our current dental provider. They are also discussing the issue of non-traditional partners and their eligibility for certain benefits. The current insurance laws do not allow for any but relationships recognized by law so insurance

**WRIGHT STATE UNIVERSITY
PROFESSIONAL STAFF ADVISORY COUNCIL
MINUTES OF MAY 4, 1992**

Susan Cox called the meeting to order at 3:00 p.m. in the Bolinga Center Conference Room. Terry Anderson, Karyn Campbell, Phyllis Cole, Susan Cox, Jim Crawford, Ben Guild, Lillian Johnson, Emmett Orr, Leisa Speroff, Jeff Vernooy, and Kevin Watson attended.

Jeff Vernooy reported that Bob Fenning talked to him about getting input for the strategic plan. He is interested in knowing how the professional staff feels about the plan. Jeff will receive a copy of the plan in several weeks at which time input will be solicited.

Jeff Vernooy reported that UBRC met last Friday. They are waiting for the state to make some decisions and will decide what to do at that point.

Lillian Johnson reported that the committee looking at women's issues may do a survey and hold small group meetings to come up with ideas and suggestions. The committee thinks that a standing committee should be formed and new members solicited. We will vote on forming a standing committee on women's issues at the June 8, 1992 meeting. We will also need to appoint a new representative to replace Lillian on the Task Force on the Status of Women in the Academy.

Ben Guild reported that the retrenchment committee met and developed a list of issues that need to be explored further. The committee feels that it should continue with a change in name that more accurately reflects the focus of the group.

Discussion on the professional development seminar ranged from "Didn't get anything out of it" to "It was great". Consensus was that it was a good start and recommended that the new chair send out a survey requesting information on what type of staff development programs people would like to see in the future.

Election ballots will be sent out as soon as all nominees have been contacted. Newly elected members will be requested to attend the June 8, 1992 meeting.

Leisa Speroff reported that the Food Service committee had their first meeting on 4/24/92. They are reviewing 3 proposals for the food service contract. There was some discussion about the current vendor, Service America. Concerns were expressed about high prices, slow service, lack of food choices and concerns about the impact of its connection with the Nutter Center.

PSAC Minutes, Page 2

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Emmett Orr reported that the Benefits Committee will put out a perpetual RFP so that they may continually review health insurance options. There has also been an outcry for a better dental program. The committee is reviewing 3 other proposals but none are more attractive than our current dental provider. They are also discussing the issue of non-traditional partners and their eligibility for certain benefits. The current insurance laws do not allow for any but relationships recognized by law so insurance is not an issue they are addressing, but benefits such as fee remission, facility use, and leave usage are being considered.

Judi Roller wanted to let people know that faculty and staff who were formerly members of Phi Kappa Phi or Phi Beta Kappa Honor Societies are able and encouraged to reactivate their membership in the WSU Chapter of Phi Kappa Phi. Interested individuals should contact Dr. Maggie MacDonald, English, who is the current President, for more information and membership forms.

Joyce Carter wrote a memo to Susan Cox informing her of a phone call she received from Laura Loges, with the Regional Planning Commission, expressing a desire to speak with faculty and staff about the "Ride Share" program that she heads in Dayton. Susan will forward this memo to the new chair.

Susan has received information that the vacation policy for professional staff will not change. Changes may be made to the vacation benefits available to new employees on short-term contracts.

Performance appraisal forms for this year will be the same as last year. No final decision has been made, but the president's cabinet is considering a PSAC proposal that would do away with the use of forms for the professional staff. Evaluations would take the form of a paragraph written by an employee's supervisor on the employee's performance.

Meeting was adjourned at 4:55 p.m. The next meeting is scheduled for Monday, June 8, 1992 at 3:00 p.m. in the Bolinga Center. New council representatives will be introduced and Jeff Vernooy will take the helm as 1992-93 Chair.

Academic	Academic Support	Externally Funded	Institutional Support and Plant	Student/Public Services and Auxiliaries
Joyce Corban Carolyn Tehan	Ben Guild Lillian Johnson Robert Smith	Phyllis Cole	Terry Anderson Jeff Jones Kevin Watson	Susan Cox Jeff Vernooy

WRIGHT STATE UNIVERSITY
PROFESSIONAL STAFF ADVISORY COUNCIL
200 VILLAGE HALL

WRIGHT STATE UNIVERSITY PROFESSIONAL STAFF ADVISORY COUNCIL MINUTES OF JUNE 8, 1992

Susan Cox called the meeting to order at 3:00 p.m. in the Bolinga Center Conference Room. Terry Anderson, Kathie Barbour, Phyllis Cole, Joyce Corban, Susan Cox, Mike Hall, Lillian Johnson, Jeff Jones, Mike Schulze, Bob Smith, Jeff Vernooy, Pamela Wallace-Johnson, and Kevin Watson attended.

Susan Cox presented a vacation policy that was proposed for externally funded professional staff. This policy proposes that for the first X years (X has not been determined) people on grants would not be given the same vacation rights as professional staff. After the first X years of service they would have full vacation eligibility. The adhoc committee established to examine compensation and benefits for externally funded will discuss this issue. Phyllis Cole was appointed chair of this committee which also includes Joyce Corban.

Susan stated that the joint PSAC/CSAC/Faculty proposal for parking was accepted. For details of the proposal please refer to the article in "This Week".

Susan turned the chair over to Jeff Vernooy.

Jeff Vernooy thanked the exiting council members, Susan Cox, Lillian Johnson, Jeff Jones, and Carolyn Tehan for their past work and dedication. He then welcomed the incoming council members, Kathie Barbour, Academic, Ken Davenport, Student/Public Services and Auxiliaries, Mike Schulze, Institutional Support and Plant, and Pamela Wallace-Johnson, Academic Support.

Nomination and election for secretary and chair-elect were held. Kevin Watson was unanimously voted in as secretary and Joyce Corban received the unanimous vote for chair-elect.

Jeff Vernooy presented ideas for plans and directions for PSAC for the coming year. The first item identified was the need to open the lines of communication with members of our constituencies possibly through periodic meetings with individual constituencies, newsletters, etc. At the next meeting we will brainstorm on ways to improve PSACs image. Please call any council member with ideas or attend the July meeting to express your thoughts. The second item concerns input to the strategic plan. Council members will receive a copy of the plan and will be meeting through the summer. A copy will be available to professional staff.

Kevin Watson will be mailing a survey for those interested in serving on various university committees. These volunteers are critical for keeping council informed on the happenings within the committees and we urge you to become involved.

Jeff received a proposal from CSAC for a full-time university ombudsperson to serve the entire Wright State community. Copies of the proposal will be distributed to council members for further discussion.

Kevin Watson reported that he has received several complaints concerning the cleanliness of the Nutter Center. Jeff Vernooy will check into the matter.

Phyllis Cole reported on the Food Service Advisory committee. There task was to recommend three food service providers for consideration, however only three bids were received. After extensive review of the bids, on sight visits, etc. the committee has forwarded their comments. There was a general feeling that there should be a change in providers.

Meeting was adjourned at 4:30 p.m. The next meeting is scheduled for Monday, July 13, 1992 at 3:00 p.m. in the Bolinga Center.

Academic	Academic Support	Externally Funded	Institutional Support and Plant	Student/Public Services and Auxiliaries
Joyce Corban Kathie Barbour	Ben Guild Robert Smith Pamela Wallace-Johnson	Phyllis Cole	Terry Anderson Mike Schulze Kevin Watson	Ken Davenport Jeff Vernooy



PROFESSIONAL STAFF ADVISORY COUNCIL
MINUTES OF JULY 13, 1992

Jeff Vernooy called the meeting to order at 3:00 PM in the Bolinga Center Conference Room. Terry Anderson, Kathie Barbour, Joyce Corban, Ben Guild, Jeff Vernooy, and Kevin Watson attended.

Jeff Vernooy asked for comments, reactions, input to the Strategic Plan. The Plan seems to overlook staffs' wishes. Each PSAC member will receive another copy of the Plan to circulate to their constituents. The Plan is also on closed reserve in the Dunbar library. An open forum will be held during the next PSAC meeting on August 24 at 3:00 PM in 064 Rike Hall for expressing views and opinions on the Strategic Plan.

Jeff Vernooy and Joyce Corban will collaborate with other PSAC members in writing a column for "This Week" that would deal with topics like the Strategic Plan and others of interest to all professional staff.

Jeff Vernooy reported that Marriott Corporation has been awarded the food service contract for the university. Service America will still be the food service provider for the Nutter Center.

PSAC is interested in hearing from its constituents with ideas for the annual meeting. The meeting will not be held during Fall quarter as it has been in the past, as this is a very busy time for most staff. PSAC is open to suggestions that would make for a fun and educational experience. Contact any PSAC representative with your ideas.

Jeff Vernooy reported that the next PAC (Presidential Advisory Council) meeting will be in September. Some changes may be forthcoming to further reduce expenditures in the areas of printing and travel. The idea of creating a new position of University Ombudsman will be reviewed during Fall quarter. The compensation/benefits manager position vacated when Joyce Carter became Director of Human Resources is still open. It was determined that Servicemaster is now responsible for the Nutter Center locker rooms, and they will attempt to resolve complaints about the cleanliness of those areas.

On the back of this page you will find a listing of committees for which PSAC needs representatives. If you are interested in serving as PSAC's representative on any of these committees, please use the tear off at the bottom of the page and send to Kevin Watson, 247 Allyn, by 9-1-92.

The meeting was adjourned at 4:30 PM. The next meeting is scheduled for Monday, August 24, at 3:00 PM in 064 Rike. There will be an open forum to discuss the Strategic Plan. Please plan to attend!

[REDACTED]

1992-1993 PROFESSIONAL STAFF ADVISORY COUNCIL

ACADEMIC

Joyce Corban (94) Kathie Barbour (95)
Ext 2427 Ext 2787

ACADEMIC SUPPORT

Ben Guild (93) Robert Smith (94) Pamela Wallace-Johnson (95)
Ext 3222 Ext 2011 Ext 2945

EXTERNALLY FUNDED

Phyllis Cole (94)
Ext 3050

INSTITUTIONAL SUPPORT & PLANT

Terry Anderson (93) Mike Schulze (95) Kevin Watson (94)
Ext 4008 Ext 4143 Ext 2917

STUDENT/PUBLIC SERVICES AND AUXILIARIES

Ken Davenport (94) Jeff Vernooy (93)
Ext 2211 Ext 3157

Committee Appointments:

Artist Series	Kay Blue	92/93
Athletic Council	Mary Kenton	92/93
Benefits Task Force	Lois Boehm	90/93
	Emmett Orr	91/94
	Paula Fisher	92/95
Bookstore	Ed Johns	92/93
Building & Grounds	Rob Kretzer	92/93
Calendar & Elections	Chris Watson	92/93
Campus Civility	Lynnette Heard	92/93
Food Services	Beverly Newman	92/93
Parking Services & Traffic Appeals	Vicki Adkins	92/93
Planning Council	Jill Oroszi	92/95
President's Council	Jeff Vernooy	92/93
Professional Handbook Committee	Joyce Corban	92/93
	Robert Smith	92/93
University Budget Review	Joyce Corban	92/93
	Lou Falkner	92/94



**Wright State
University**

Dayton, Ohio 45435

PROFESSIONAL STAFF ADVISORY COUNCIL
OPEN FORUM ON AUGUST 24, 1992

Jeff Vernooy called the meeting to order at 3:10 PM in 064 Rike Hall.
Terry Anderson, Kathie Barber, J. ...





RECEIVED
PROFESSIONAL STAFF ADVISORY COUNCIL
207 MAIN HALL

1042

PROFESSIONAL STAFF ADVISORY COUNCIL
MINUTES OF OCTOBER 12, 1992

Jeff Vernooy called the meeting to order at 3:00 PM in the Bolinga Center Conference Room. Vicki Adkins, Kathie Barbour, Kay Blue, Lois Boehm, Phyllis Cole, Joyce Corban, Jeff Vernooy, Lou Falkner, Ben Guild, Mary Kenton, Beverly Newman, Emmett Orr, Mike Schulze, Bob Smith, and Pamela Wallace-Johnson attended.

Lois Boehm gave a report from the Health Benefits Task Force. WSU will make available an Employee Assistance Program. This program will offer counseling for a wide variety of needs. WSU is still negotiating with Western Ohio for the next hospitalization contract. The issue of medical coverage for domestic partners was tabled and may be referred to other committees.

Lou Falkner gave a report from the University Budget Review Committee. UBRC has set its agenda for the coming year which includes future early retirement plans, fringe benefits, compensation package, Strategic Plan, and the merit policy.

Mary Kenton gave report from the Athletic Council. The council has asked for funding to support a 5th year scholarship fund for athletes who have exhausted eligibility but want to finish their degree.

The employee Ombudser position originally proposed by CSAC for faculty/staff mediation is progressing. A sub-committee is being formed with representatives from PSAC, CSAC, and the Faculty.

President Mulhollan has assured PSAC that the staff will be added to the new Strategic Plan. PSAC will draft a statement concerning its responses to the Plan.

PROFESSIONAL STAFF ADVISORY COUNCIL
MINUTES OF NOVEMBER 9, 1992

Jeff Vernooy called the meeting to order at 3:00PM in the Bolinga Center conference room. Vicki Adkins, Terry Anderson, Kathie Barbour, Kay Blue, Lois Boehm, Phyllis Cole, Joyce Corban, Ken Davenport, Ben Guild, Mary Kenton, Jeff Vernooy, Pamela Wallace-Johnson, and Kevin Watson attended.

Lois Boehm gave a report from the Health Benefits Task Force. WSU will distribute current Western Ohio enrollment data to all employees in November. If there are no changes for 1993, you will not have to return the form. As negotiations with Western Ohio for 93/94 package continue, there appears to be a budget shortfall. This coupled with an unexpected increase in the maintenance drug program and a probable premium increase in the dental program further aggravate the projected budget shortfall. Lois asked that anyone with comments, positive or negative, concerning WSU's current Positive Focus program please contact either Rich Johnson

or Joyce Carter. Lois reports that the Employee Assistance Program should begin very soon. This program will provide counseling on a wide variety of topics for a limited number of sessions at no cost.

Mary Kenton gave report from the Athletic Council. The council is still optimistic that funding will be granted for a 5th year scholarship fund to help student athletes wanting to finish their degree.

Kay Blue reports from the Artist Series that the 93/94 season is taking shape. She asked for suggestions concerning types of artists or programs that anyone would like to see during the 93/94 season.

Jeff Vernooy reported that Steve Simon will be PSAC's representative on the sub-committee studying the Ombudser position. Steve will be meeting representatives from faculty and staff to develop the position.

Jeff spoke with President Mulhollan concerning the elimination of the current Pay-For-Performance Appraisal system. A motion was made by Jeff Vernooy and seconded by Pamela Wallace-Johnson to join with CSAC to form an ad-hoc committee to develop a performance appraisal system for staff. Representatives from UBRC would be included so that the recommendations developed would parallel those being developed in UBRC. The motion was approved unanimously. Lois Boehm, Joyce Corban, Lou Falkner, and Jeff Vernooy were appointed to this committee.

The meeting was adjourned at 4:15 PM. The next meeting is scheduled for Monday, December 14, at 3:00 PM in the Bolinga Center, 129 Millett.

FUTURE MEETING DATES

DECEMBER 14, 1992

JANUARY 11, 1993

~~FEBRUARY 8, 1993~~

MARCH 8, 1993

APRIL 12, 1993

MAY 10, 1993

JUNE 14, 1993



KEVIN G. WATSON
ACCOUNTS PAYABLE
247 ALLYN HALL

PROFESSIONAL STAFF ADVISORY COUNCIL
MINUTES OF DECEMBER 14, 1992

Jeff Vernooy called the meeting to order at 3:00 PM in the Bolinga Center Conference Room. Terry Anderson, Kathie Barbour, Kay Blue, Ben Guild, Mary Kenton, Rob Kretzer, Beverly Newman, Jill Oroszi, Joanne Risacher, Bob Smith, Jeff Vernooy, Pamela Wallace-Johnson, Kevin Watson, and Brent Young attended. Absent were Phyllis Cole, Joyce Corban, Ken Davenport, and Mike Schulze.

Joanne Risacher was invited to discuss the topic of sexual harassment. PSAC members were asked to share their views concerning this subject.

Jeff Vernooy asked for volunteers to explore topics for a staff development seminar to be held sometime this Spring. Kay Blue, Beverly Newman, and Pamela Wallace-Johnson will work on this.

Jeff Vernooy distributed handouts concerning the definition and role of Metropolitan universities. Additional copies can be obtained from Kevin Watson.

The Office of Multicultural Affairs has announced that there will be two "Diversity Celebrations" held here on campus. The first on February 4 and the second on March 4, 1993. There will also be a teleconference held on February 3, 1993. PROFESSIONAL STAFF IS ENCOURAGED TO ATTEND THESE WELL DEVELOPED AND IMPORTANT PRESENTATIONS.

PROFESSIONAL STAFF ADVISORY COUNCIL
MINUTES OF JANUARY 11, 1993

Jeff Vernooy called the meeting to order at 3:00 PM in the Bolinga Center Conference Room. Terry Anderson, Kathie Barbour, Kay Blue, Lois Boehm, Phyllis Cole, Joyce Corban, Ken Davenport, Paula Fisher, Ben Guild, Mary Kenton, Sharon Lewis, Bob Smith, Carolyn Smith, Jeff Vernooy and Pamela Wallace-Johnson attended. Absent were Mike Schulze and Kevin Watson.

There was a great deal of discussion concerning salary increases. The university set aside resources at the beginning of the 92-93 fiscal year in anticipation of further budget cuts. New tax initiatives approved by the legislature in December should create sufficient revenues to avoid any further budget cuts before 7-1-93. A portion of these resources will be used to complete the Student Services Complex. The balance will be used to fund salary increases. The attached letter was forwarded to President Mulhollan for his consideration.

PSAC members voted unanimously to approve the attached response to the Strategic Plan. It will be forwarded to the University Planning Council.

The meeting was adjourned at 4:30 PM. The next meeting is scheduled for Monday, February 8, at 3:00 PM in the Bolinga Center, 129 Millett.