

## **Staff Senate Meeting Minutes**

**August 21, 2025**

**9:00-10:30am**

**Online Meeting Only**

**Meeting link:**

<https://wright.webex.com/wright/j.php?MTID=m3fbb93bab677d7b2697c2c6012d0ffbc>

### **I. Call Meeting to Order**

Meeting called to order at 9:04am by Debra Radford

### **II. Old Business**

Minutes – Approval of July minutes

Absent: Kurt Holden, Earl Thompson, Elizabeth Turner, Seth Gordon

### **III. New Business**

Chair Report

Health Management Initiative (HMI) reminder

- Reminder to complete HMI by August 31<sup>st</sup>. Bloodwork, physicians' appointment, and the survey online through the portal.
- Email reminder was sent out by HR last week.

Staff Development Day

- Great experience! Lots to do and choose from with the breakout sessions. Retirement, finances, HITT class (Heath!), Cycling Class (Shannon Norton).
- Winners of prizes – congratulations to all.
- Good socialization, networking, etc.

Start of the academic year

Move In, Faculty Summit, and Weeks of Welcome

- Move In was August 18<sup>th</sup> – making things better. Lots of Volunteers (over 400 total!). Talking to the families. Some folks with frustration with the wait line, but the majority was in good spirits. The students said it was worth it to wait, and they are happy with the end result.
- Faculty Summit August 18<sup>th</sup> – not a lot of information for how it went. It happened.
- Weeks of Welcome: six weeks of welcome (August 18-September 27). 15 departments, over 40 people on the university committee providing over 50 events. One event per day that is a WOW identified event within the next six weeks. 555 students were welcomed to check in on August 19<sup>th</sup>. So far we have had the wow groups, kick off, college connections, class photo, clap in, cookout with President Sue, Panel Build with Habitat for Humanity.

#### Staff and Faculty Appreciation

- Previously had an event that is connected to the basketball game. Executive committee is working with Betsie Turner on determining what a staff and faculty appreciation event. We have decided on creating a survey to gather information on how staff and faculty want to be appreciation. Working on what is the best method to get your feedback. The University does not want to continue to do things that are not helping the masses.
- Survey will be created with Emily Hamman. There is a need and want to appreciate you. When the survey is ready, we will communicate via email. Put this information your radar. We want to be more thoughtful on how you are being appreciated.
- [Comment made in the chat about supporting our sport teams] There are a lot of empty seats at the games – these are our students!
- Service Awards will be included during the President's Award for Excellence on September 17<sup>th</sup>. Like as much attendance as possible from all departments. 3:00-4:30pm. Nominate someone and support them in that celebration. Come out and support the awards. Clap and cheer for everyone!

#### Staff Senate Committee and University Committee assignments

- Have sent out a survey via email to determine the committees that you want to be a part of. Choosing what you want to be a part of helps you to feel more committed to that experience.
- We will be making the announcement of what committees everyone is a part of. You'll hear from your committees to start discussing tasks and responsibilities.
- Be open and willing to sign up for something.

#### **IV. Open Commentary**

- Debra – student who was sitting alone at cookout, didn't know their schedule, how to find their classes, etc. Be sure to help our students out with getting them connected to services, answering questions, making conversations with them.
- Dan and Pam did not receive the meeting minutes and agenda via email. Courtney and Sarah are working on getting the website and email lists updated to ensure everyone is included. Reminder by Heath for utilizing the Teams page for reviewing the documents.

#### **V. Schedule Reminders**

Staff Senate Meeting | September 18 | 9:00am, Virtual

Staff Senate Talk Backs | September 25 | 12pm, Emerald Room (SU 010)

Bring your lunch! Meet new people

Staff Senate Meeting | October 16 | 9:00am, Virtual

Staff Senate Talk Backs | October 23 | 12pm, Emerald Room (SU 010)

**VI. Adjourn Meeting**

- Motion to adjourn made by Sarah Cicora at 9:47am
- Second motion: Heath Marker and Amanda Watkins