

## **Staff Senate Meeting Minutes**

**October 16, 2025**

**9:00-10:30am**

**Online Meeting Only**

**Meeting link:**

<https://wright.webex.com/wright/j.php?MTID=m5eef769e7867a5339a78a29e7c22a86d>

### **I. Call Meeting to Order**

- a. Debra called the meeting to order at 9:01am

### **II. Old Business**

- a. Minutes – Approval of September minutes

### **III. New Business**

- a. Chair Report

#### **i. Leadership Updates**

1. Benefit and Wellness Fair was held on October 15.
  - a. Opportunities for more flu shots to come via email
  - b. *Chair massage was amazing!! (Pam can confirm). Great prizes. Great information was provided at the fair.*
2. Coursera Career Academy available to faculty, staff, and students
  - a. Announced at board meeting. Email sent out on 10/2/25
  - b. For faculty and staff: “Develop new skills, expand your knowledge, and pursue your own professional goals”
  - c. *Available to all employees and students. Email sent out on 10/2 and at the Board of Trustees meeting. Database full of training modules. Free of cost to everyone.*
3. Service Award Feedback
  - a. In the future, supervisors will receive a list of staff members who are being recognized for their service award, and will give token gift. Ceremony will include lapel pin and certificate
  - b. *Appreciated seeing the years that people had served at the ceremony. If you weren’t able to attend this year, advocate for attending next year. The token gifts will be available for recipients from 2023-2025 in late November*
4. Retirees
  - a. Communication sent out of regarding deactivating emails effective Nov. 3
  - b. If there was a faculty member who is publishing articles on behalf of the University, they can petition for continued use of their email account. This is not only a

security concern, but a financial decision as well. The email is not only connected to the communication aspect, but also includes the Office 365 account and license through the university.

5. Employee Hardship Fund
  - a. Direct URL and QR Code are available
  - b. Advertised as World Mental Health Day and Benefit and Wellness Fair
  - c. Donate directly through the URL. The Employee Hardship Fund had funds available, then was depleted. We have to try and replenish those funds to help each other out (if you are able).
6. Retirement Plan Packages
  - a. People directly impacted will receive packet of information to share alternative options
  - b. Email went out regarding 403(b) and 457(b) plans. There was a company that was removed, therefore people who are directly affected are receiving information on
7. Campus Engagement Fee
  - a. Debra asked Emily one more time for clarification on the campus engagement fee. We hear the concerns that have been brought up, and while we can't provide an immediate response, we have provided conversations for a future long term solution. Debra met and talked with Eric Corbitt regarding a work around for the gym membership. People are not getting what they paid for.
- b. Staff Senate Committee and University Committee
  - i. Reports
    1. Governance and Membership Committee
      - a. Chair: Sarah Cicora
      - b. Betsie and Sarah met – only two that met from the committee
      - c. Goals: A firm schedule for elections
    2. Policy and Welfare Committee
      - a. Chair: Amanda Watkins
      - b. Goals: Staff access to the gym; Staff survey; monthly policy review with HR.
    3. Communications and Marketing Committee
      - a. Chair: Catherine Wheeler
      - b. Reviewed retreat notes – conversation around the blog and how we want to create that. Coordinate to SharePoint site as well. Meeting again in Nov.
    4. Community Coalition

- a. Chair: Heath Marker
- b. Goals: increase participation and activities (campus wide and Staff Senate); increase communication (with committee) to maximize information and communication; Holiday door decorating information coming out in November.

ii. University Committees:

1. Bookstore and Dining Services

- a. Student involved in meeting.
- b. Concern of long lines. Help with equipment for students to get in and out
- c. Breakfast and dinner are moved to the Hangar because there is more foot traffic.
- d. Concerned that the breakfast ends earlier than they likes.
- e. Information more available to the students. Where to eat, when to eat, and what is available.
- f. Wright State Dining instagram page.
- g. Rey Rey Cafe is having their 10 year anniversary – celebration postponed to spring semester.

2. Building and Grounds

- a. No report

3. Employee Hardship Fund

- a. No report

4. Health Benefits Advisory

- a. No report

5. Information Technology – Faculty Staff Committee

- a. Coursera announced and live to all employees and students
- b. Title II regulations on accessibility
- c. Site Improve – all the forward face websites of the university
- d. Installed cameras all over campus.
- e. Promotions folder – to filter out the junk email (10/22)
- f. The library implemented the library system platform (quick search)

6. Mental Health Taskforce

- a. No report

7. Student Government Association – Eimaan Virani

- a. Reintroducing resolution regarding student safety: Safety concerns from other universities.
- b. Reminder for home Men and Women's basketball 11/3 and 11/12.

- c. Eric Corbitt commented: “SGA is working with DPS to support the grant work that DPS is already doing to make campus safer”
  - iii. Deadlines: Create action plan of accomplishing goals due Nov. 14. Action plans will be shared at Nov. 20 meeting
- c. Upcoming Campus Events
  - i. Explore Wright State Day (October 18)
  - ii. Coffee and Connections with the President (October 20)
  - iii. Raidersgiving (November 26)
  - iv. Holiday celebration has had a date change. More information will be shared in the future.

#### IV. **Open Commentary**

- a. President Sue will be at our Staff Senate Meeting on 11/20 and in April.
  - i. Email will go out to gather questions for President Sue. Please share your questions ahead of time.
- b. National Transfer Student Week
  - i. Next week: October 20-24
  - ii. Event link: [https://www.wright.edu/admissions/transfer/national-transfer-student-week?gad\\_source=1&gad\\_campaignid=23090516620&gclid=CjwKCAjwr8LHBhBKEiwAy47uUmzFz0fuu3YF2lzA87r-QgHlKgOysAxnHZ-BEvV8OShfMLbZs\\_FwjxoCK8AQAvD\\_BwE](https://www.wright.edu/admissions/transfer/national-transfer-student-week?gad_source=1&gad_campaignid=23090516620&gclid=CjwKCAjwr8LHBhBKEiwAy47uUmzFz0fuu3YF2lzA87r-QgHlKgOysAxnHZ-BEvV8OShfMLbZs_FwjxoCK8AQAvD_BwE)
  - iii. Drink at Rey Rey Cafe. Social media posts shared on University account.
- c. VMC hosting MRE Luncheon on 10/24 from 11:30am-1:30pm in VMC Champions Garden (by Lot 10 in Allyn Hall)
  - i. Stories of active military members who are affected by Government shut down. If you know of someone who is having financial challenges due to the shut down, please remind them of services on campus and through the VMC.
- d. DPS and Mini U will be hosting the Trunk or Treat on 10/24 from 4:30pm-6:30pm in Lot 20
  - i. Email Capt. Oleyar ([chad.oleyar@wright.edu](mailto:chad.oleyar@wright.edu)) if you want to donate candy, have a trunk or just want additional information
- e. Traffic alert – Jordan Davis concert tonight (10/16/25) at 7pm at the Nutter Center.
- f. Spring class registration starts October 20<sup>th</sup> for students. FAFSA is open and live.
- g. Scholarship application for students open November 1<sup>st</sup> (due February 1)
- h. Center for Health Professions is hosting a virtual workshop today (10/16) for faculty and staff to help us better support international students.
- i. Employees can request complimentary tickets for the WSU v. UD exhibition game on October 20. Deadline is midnight tonight (10/16)

- i. WSU is playing the 6pm vs. Ohio University. Game is at UD.
- ii. Link:  
[https://docs.google.com/forms/d/e/1FAIpQLSdDRKvMuMeNfuAt7eidOZgkgsX8gOxUeL3ZcQt4yleh\\_84kvw/viewform?usp=send\\_form](https://docs.google.com/forms/d/e/1FAIpQLSdDRKvMuMeNfuAt7eidOZgkgsX8gOxUeL3ZcQt4yleh_84kvw/viewform?usp=send_form)

**V. Schedule Reminders**

- a. Staff Senate Talk Backs | October 23 | 12pm, Emerald Room (SU 010)
- b. Staff Senate Meeting | November 20 | 9:00am, Virtual
  - i. Guest Speaker: President Sue

**VI. Adjourn Meeting**

- a. Motion to adjourn: Dan Perry at 10:09am
- b. Second motion: Tim Littell and Jen Gebhart at 10:10am