

## **STAFF SENATE MEETING MINUTES**

Thursday, October 19, 2023

9:00 a.m. – 10:30 a.m.

### **I. Call Meeting to Order**

### **II. Guest Speakers: Stephanie Buettner, Student Government President, Dr. Subhashini Ganapathy, Faculty Senate President, Lisa Browning, Human Resources Business Partner**

### **III. Old Business**

- **Minutes** – September minutes approved
- **Exceptional Service Training** – Staff Senate training is scheduled for February 5, 2024. Amanda sent invite to all senators.

### **IV. New Business**

- **Chair's Report**
- Governance and Membership Committee working with Legal Council on new Staff Senate Bylaws.
- HMI complete. 90% completion rate.
- Mental Health Day was a success. Amanda thanked everyone for their support working or attending that event.
- Page up will be replacing People Admin. Training will be in December. January 1, 2024 start date.
- New HR Business Partner started- her name is Justy Hagan.
- Staff Senate Symposium- Save the date: January 24, 2024 from 9-12.
- Flu shot email for Dayton and Lake Campuses.
- **Officer's Reports, Standing Committee Reports, and University Committee Rep Reports**
  - Ben Lootens for Brandon Combs-Communications and Marketing Committee met and will be sending out 4 newsletters instead of Blog. They will have monthly meetings. Courtney Laukitis and Mia Honaker will be gathering information for newsletters. Courtney is also working on a form in Engage for staff events.
  - Mike VanHorn submitted a Buildings and Ground committee report after the Staff Senate meeting. The Buildings and Grounds Committee met on Wednesday, October 11 via Zoom. Javan Conley presented the very lengthy list of projects that Facilities worked on over the summer. He also shared future plans (lots of paver replacement, Russ Center atrium skylight fix, moat renovation, many more). Dr Don Cipollini (Committee president) shared about emerald ash borer on campus and will be working with Grounds Maintenance to treat savable trees and to remove and replace trees that are already dead or cannot be saved.

### **V. Open Commentary**

- Bob Grant will be our November Guest Speaker
- Coffee Chat with President Sue October 25, 9:30-10:30 am in the old Starbucks area in the Library

- Holiday Brunch tentative date December 19, 2023.
- Still openings for Flu shots.
- Planning is starting on Raidersgiving November 22, 2023. Need volunteers.
- Jen Gebhart is working on old Starbucks space in Library. Will be similar to Pour that's in Student Union. Hopefully in Spring.
- Kurt Holden holds safety trainings. Look on Engage.
- Mia Honaker gave a shout out to Quest.

**VI. Schedule Reminders**

- Staff Talkback, October 26, 12-1pm, Explorer Room (SU 103)

**VII. Adjourn**