

STAFF SENATE MEETING MINUTES

May 15, 2025

9:00 a.m. - 10:30 a.m.

Virtual

<https://wright.webex.com/wright/j.phpMTID=m3b80b5e4395a93a5c037e7d0053b9018>

I. Call Meeting to Order

II. Guest Speaker –

- Javan Conley, Associate Vice President, Facility Operations
 - Shout out to design and construction crew that makes it happen over the summer!
 - \$10 million in construction this summer
 - Unplanned work – Nutter Center roof being replaced; Creative Arts Center water main break in basement (public safety helped figure out where the break was – thank you for the help)
 - Moat project to be done by start of Fall – capital dollars used to remodel the area
 - Upgrades inside the Hangar, replacing windows, lighting and finishing replacements
 - Brick pavers being replaced and green space added
 - Reducing footprint of the reflecting pools due to challenges in maintenance and stage being added (opportunities for programs, etc.)
 - Cooling tower roof library
 - Chillers in University Hall, out to bid right now
 - New Deans Office for CHEHS
 - Student Union Atrium work – upgraded, replace furniture and finishes, outdoor space, new video board display
 - Kurt Holden – half million dollar grant awarded for campus safety improvements to security and security cameras; adding to more external and first floor spaces
 - Building cameras into the design phase of new spaces/projects around campus
 - How will cameras be monitored? Through dispatch center but unrealistic to be monitored live 24/7
 - Paving Lot 15, 16, 17, Mini U parking lot, Nutter Center Lot 9 – administration made money available for these; Josh King point of contact
 - Dwyer Hall roof repairs, Lake Campus
 - Pickleball Courts in the works for Lake Campus, still in planning
 - Building envelope money for structure of buildings - Russ Engineering building example; structure of decorative panels being reinforced
 - Festival Playhouse – lighting and hoist systems being replaced; safety and energy being addressed
 - Nutter Center concrete being replaced

- Main focus: Addressing deferred maintenance enhance the student experience; support the 3 R's
- Adirondack chairs to be added, concrete boards, etc. to add to the student experience
- Facilities@wright.edu for suggestions for improvements but work requests should be through work order system
- Questions:
 - Fawcett Hall stairs to be addressed? Yes, they are on the deferred maintenance list, also Millett Hall stairs, etc. Will be addressed with gas line project
 - Oleman and Fawcett Hall bathrooms? Faucets and ceiling tiles should be reported through work order system; renovation is not on the schedule at this time; external improvements would be first to be addressed
 - Sidewalk cracks? Some will be addressed in moat project, gas line project will address other areas; is happening and will continue to be addressed over the coming years
 - Staying with Archibus? Yes, Service Now does not have the features they need
 - Are we removing all brick pavers? Yes, all will be eventually replaced for major walking paths
 - Med Sci glass blocks replaced? Plans in works for interim repairs
 - Looking at ways to offset concrete with greenery, replace lost trees, etc.
- Orientation and Welcome Weeks (Fall 2025) information – Courtney Laukitis and Heath Marker
 - Orientation – Heath Marker, heath.marker@wright.edu (email Heath to be added to Orientation General Email list)
 - Dates on [website](#): June 3, 6, 7, 12, 13, July 12, 18, 22, Aug 8, 9
 - Transfer July 11, Aug 7 (not CCP, they are still “new”)
 - 925+ have registered and 150+ transfer students already registered
 - Academic advising – at orientation for **first time** students so look for registration numbers to increase after that
 - Transfer will still meet with advising ahead of time
 - Serves as a “checklist” day to get things taken care of on campus, making sure they have the information they need to start
 - Other ways to get involved before hand
 - What can students expect? Finding a home, finding connection, meeting other students, getting familiar with things in campus
 - Full schedule will be on website
 - For parents and guests to get to know resources and feel confident
 - Construction and changes – in contact with facilities to work around projects during orientation
 - Importance? Hits all 3 R's - recruitment some are still making their final decision about where to attend; retention to make sure they know how

to accomplish what they need; relationships friendly faces and making them feel welcome

- WOW/Weeks of Welcome – Courtney Laukitis, courtney.laukitis@wright.edu
 - Aug 18 – Sept 27 – help students make connections within the first 6 weeks
 - Purpose – enhance the first-year students’ onboarding experience to Wright State
 - 30+ identified events hosted by 15+ campus departments
 - Website will be launched before Orientation, wright.edu/weeksofwelcome
 - Changes from previous years in scheduling; will reach out as events continue to be planned
 - WOW Sign Up and Volunteer Opportunities
 - Aug 18 – Move In, [Sign up](#)
 - Aug 19 – Check in; Faculty/Staff Cookout and Clap In; [Sign up](#)
 - More info to come; encouraged to stay and talk with students
 - Aug 21, 22, and 25 – Welcome Tents (Staff Senate Community Coalition Community)
 - 7:30a – 5:00p
 - More info to come

III. Old Business

1. Minutes – Approval of [Staff Senate Minutes April 2025.docx](#)

IV. New Business

1. Staff Senate election results
 - Apologies for confusion with the initial early ballot; those were deleted, and new correct ballot went out; individual people needed work arounds for specific issues but all votes were collected and tallied correctly
 - New Senators
 - i. Erin Compaleo
 - ii. Pam Sargent
 - iii. Dawn Arnold
 - iv. Jonathan Lu
 - v. Dan Perry
2. Chair’s Report – Delivered by Debra Radford
 - Employee Self Service 9 set to launch soon, information about the change and related trainings to be sent out
 - CSIC participation is up this year!
 - HMI due 8/31; no exceptions; now is the time to schedule doctor appointments (don’t forget the form that needs to be completed)

- Student Employment hiring will be moving to People Admin from Handshake in the coming months
- Budget presentation at the May Board of Trustees meeting – 3% pay increase approved to start July 1 for most people
- Leadership positions to be filled
 - Vice Provost position (student success, advising, retention, etc.) transitioning from under the President
 - Interim Dean for College of Business - Dawn Conway
- 2025 Performance Evaluation process in progress, [link](#)
- 3. Upcoming Staff Senate meetings
 - Last Talkback for 2024-2025 is May 22, SU 010
 - Will take a break over the summer
 - Staff Senate Retreat – Thurs., June 5, 2025, from noon to 4pm, SC 205
 - For new and returning senators
 - Thurs., June 12, 2025 Staff Senate Meeting changes (June 19 is Juneteenth Holiday)
 - 9am Executive Meeting (UH 267)
 - 9:30am-10:30am Staff Senate Meeting (virtual)
 - 25-26 Executive Committee voting during meeting time
- 4. Staff Senate Committees and University Committee Reports
 - Treasurer
 - i. Proposed Staff Senate budget increase approved!
 - Governance and Membership
 - i. Election results announced earlier in meeting
 - ii. Executive committee elections during June 12 meeting
 - iii. Offices and departments currently represented on Staff Senate was shared in Feb/March meeting
 - Policy and Welfare
 - i. Provided input for remote work policy
 - Communications and Marketing
 - i. No report
 - Community Coalition
 - i. May 19 – Trivia, Dunbar Cafe – calendar invite sent
 - ii. June 18 – Poker Walk, BART
 - iii. Other events:
 - 1. May 29 – VMC Hotdogs and Cornhole, [Engage](#)
 - 2. May 29 – Wright State Staff Swag Swap, [Engage](#)
 - iv. Looking at creating a full calendar for the year in the future
 - v. Welcome Tents at Weeks of Welcome (Fall 2025), signup information to come
 - University Committees
 - i. OSCHE meeting at Lake Campus, July 11

V. Open Commentary

1. Who is the contact to volunteer at Arts Gala in the future? Caitline Burdine
2. Commencement comments – everything ran smoothly and looked great

VI. Schedule Reminders

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| 1. Staff Senate Talkback (SU 010) | May 22 | 12p-1p |
| 2. Staff Senate Retreat (SC 205) | June 5 | 12p-4p |
| 3. Staff Senate EC Meeting (UH 267) | June 12 | 9:00am |
| 4. Staff Senate Meeting (virtual) | June 12 | 9:30am |

VII. Adjourn

Motion by Courtney Laukitis and 2nd by Sarah Cicora

Webinar topic: Staff Senate May Meeting

Date and time: Thursday, May 15, 2025 9:00 AM | (UTC-04:00) Eastern Time (US & Canada)

Join link:

<https://wright.webex.com/wright/j.php?MTID=m3b80b5e4395a93a5c037e7d0053b9018>

Webinar number: 2316 506 7722

Webinar password:

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