

**Executive Committee & Admin Agenda**  
**April 10, 2025**  
**9:00-10:30**  
**UH 267**  
**Meeting link:**  
**<https://wright.webex.com/meet/seth.gordon>**

**I. New Business**

1. Leadership Updates

**II. Old Business**

1. Remote work / back to in-person policy review update – Courtney Laukitis working with Policy committee – provide update at next Staff Senate meeting
  - Question submitted: Is the option to work from home going to be eliminated?
2. People Admin – updates about plans and changes
3. New Timesheet updates
4. Trainings tracking

**III. Executive Committee**

1. Speakers for Year:
  - ☐ Prep for Dr. Edwards attendance
  - Tent. May – 2<sup>nd</sup> presentation by Heath and Courtney about Orientation and Welcome Weeks
2. Proposed Staff Senate budget increase, progress?
  - Received and being reviewed in April 2025
3. May 29 – Staff Senate “bonus” day
  - Cornhole and Hotdogs at the VMC/Champions Garden
  - Wright State SWAG Swap Event, Millett Hall Atrium
4. Staff Senate Retreat
  - Tent. Date June 5, 12p-4p, location TBD
  - President's office to provide lunch
  - Create sign up survey including lunch selections
  - Topics / Discussion? Seth, Amanda, Debra, Michelle to meet to plan
5. Starting to prepare for elections
  - Call for nominations email to be sent April 3 or 4, open until April 11
  - Send list to Emily Hamman to vet
  - For next year: contact HR (“New Tony Whack”) or CaTS (Myke Cooney?) for list of staff members of eligible for nomination
6. Staff Senate Talkbacks – currently scheduled through May

**IV. Schedule Reminders**

|                                    |         |        |
|------------------------------------|---------|--------|
| 1. Staff Senate EC Meeting         | Apr 3   | 9:00am |
| 2. Staff Senate EC Meeting         | Apr 10  | 9:00am |
| 3. Staff Senate Meeting (virtual)  | Apr 17  | 9:00am |
| 4. Staff Senate Talkback (SU 010)  | Apr 24  | 12p-1p |
| 5. Staff Senate EC Meeting         | May 1   | 9:00am |
| 6. Staff Senate EC Meeting         | May 8   | 9:00am |
| 7. Staff Senate Meeting (virtual)  | May 15  | 9:00am |
| 8. Staff Senate Talkback (SU 010)  | May 22  | 12p-1p |
| 9. Staff Senate EC Meeting         | June 5  | 9:00am |
| 10. Staff Senate Retreat           | June 5  | 12p-4p |
| 11. Staff Senate Meeting (virtual) | June 12 | 9:00am |