Wright State Faculty Senate

Procedures for Online Curriculum Meetings of the Faculty Senate

Spring 2025

Meetings

In addition to the regularly scheduled monthly meetings, the Faculty Senate has scheduled three special meetings for the purpose of processing an expected heavy load of curricular proposals resulting from the core transition.

Faculty Senate meetings
(2:30pm, Mondays; Student Union Endeavor Room)

- Monday, January 27, 2025
- Monday, February 10, 2025**
- Monday, February 24, 2025
- Monday, March 17, 2025**
- Monday, March 31, 2025
- Monday, April 14, 2025**
- Monday, April 28, 2025

**Denotes special virtual meeting for the purpose of processing curricular items

Pre-Meeting & Agenda Procedures

1. The Executive Committee will issue a draft agenda on the Tuesday prior to each meeting.

2. The Faculty President, in consultation with the Executive Committee, may cancel a special meeting any time prior to the start of the meeting.

3. The agenda will list all items of active business before the Senate, but the primary purpose of the meeting will be to process curricular items.
   - Other items will not be discussed or voted on, unless there is a motion and 2/3rds approval to suspend the rules.
   - Other non-business items (such as reports from the President, Provost, EC, or general announcements) will be saved for the next regularly scheduled Senate meeting with the exception of time-sensitive items. (For example, a policy moved from new to old in January may appear on the agenda for the February

curriculum meeting but will be saved until the regularly scheduled February Senate meeting later in the month.)

Voting Procedures

1. Curricular items for Senate approval automatically show for Senators in curriculog once approved by the Undergraduate or Graduate curriculum committees. Senators are encouraged to review these items and submit questions and concerns via the comment feature for each proposal.

2. Once the agenda has been issued, Senators can and are encouraged to submit their votes for each proposal using curriculog's voting feature.

3. During the meeting, for each proposal, the chair will first review and announce the number of votes submitted via curriculog and then ask the remaining members to vote via curriculog or the chat feature.

Other
1. Webex will be used to host the meeting.
2. Senators should use the text chat for all questions and motions and then wait to be recognized by the chair.
   a. To ask a question, Senators should type "QUESTION" in the chat and wait to be recognized.
   b. To make a motion, Senators should type "MOTION" and wait to be recognized.
   c. Senators may make a voice motion for points of order if prior motions go unrecognized.