

Emily meeting prep:

*Ask Emily for agenda items ahead of time

- Q's about new timesheet
- International recruitment?
- Student employment – new processes; audit in progress?
- Compensation studies – on a schedule? Done as needed? How does it fit into new performance evaluations; last one was classified staff approx. 9 years ago (2014?)
Unclassified was in the works at the time
 - Updates on the salary/hourly changes?
- Front desk coverage initiative – any campus communication? Protocols?
- Holiday plans?

Exec only meeting:

- Basketball game?
- Staff Symposium
- Staff Senate fundraising initiative –
 - Flower sales in the future?
- Raidersgiving - Wed of Thanksgiving, 12p-2p
- Nov meeting prep
 - Nova
 - A/V check with Mia asap, SU 019
- Dr. Edwards visit prep:
 - Next week get email out about asking questions
 - Send to inbox or Seth
 - Send questions to Dr. Edwards Mon, 12/9
 - Review the questions that come in among exec group; approx. 5 questions total
- Vending updates:
 - ReyRey Cafe staying in Rike Hall
 - Library coffee shop – Dunbar Cafe (we proudly serve Starbucks) - opening next Wednesday
 - Pepsi taking over vending machines
 - Snack vending in the works – hopefully January

- Waiver requirements – need clarification

From last month: work from home policy: still in collection stage; People Admin updates?; she will likely bring up BSOM and other position hiring and construction updates

Ahead of staff senate meeting:

- Remind about Stars and Stripes game

VMC Nov. 13 10th anniversary, home of Veteran Business Center, Wed am 9:30a-10:15a, Alumni Assoc at Wandering Griffin

Table for January - work from home policy