

Executive Committee & Admin Agenda
December 12, 2024
9:00-10:30
UH 267
Meeting link:
<https://wright.webex.com/meet/seth.gordon>

I. New Business

1. Leadership Updates
2. New Timesheet updates
3. Winter Leave Instructions
4. Health Management Initiative – will the fee continue to increase in the coming years?
5. Dr. Edwards questions for December Staff Senate meeting

II. Old Business

1. People Admin – updates about plans and changes
2. Front desk coverage initiative
3. Office Changes and upcoming construction projects across campus

III. Executive Committee

1. Speakers for Year:
 - Review Jan-May guest speakers
2. Staff Symposium
3. Staff Senate blog updates?
4. Executive Committee Meeting on Jan 2 – cancel this meeting?

IV. Schedule Reminders

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|---------------------------------------|------------------|-------------------|
| 1. Staff Senate EC Meeting | Nov 14 | 9:00am |
| 2. Staff Senate Meeting – In-person | Nov 21 | 9:00am |
| 3. Staff Senate EC Meeting | Dec 5 | 9:00am |
| 4. Staff Senate EC Meeting | Dec 12 | 9:00am |
| 5. Staff Senate Meeting – Virtual | Dec 19 | 9:00am |
| 6. Staff Senate EC Meeting | Jan 2 | 9:00am |
| 7. Staff Senate EC Meeting | Jan 9 | 9:00am |
| 8. Staff Senate Meeting – Virtual | Jan 16 | 9:00am |
| 9. Staff Senate Talkback (SU 010) | Jan 23 | 12p-1p |