



# WRIGHT STATE UNIVERSITY

## *BOARD OF TRUSTEES*

### **OFFICIAL PROCEEDINGS OF THE ACADEMIC AND STUDENT AFFAIRS COMMITTEE Thursday, September 15, 2022 at 2:30 p.m.**

**Endeavour Room, Student Union 156**

### **MINUTES**

Present: Chair Conway, Vice Chair Kejriwal, B. Bucklew, A. Goyal, R. Shah

Absent: M. Grunder, B. Montgomery

Guests: President Edwards, Provost Thompson, S. Schaurer, M. Rich

#### **I. CALL TO ORDER**

Chair Conway called to order the September 15, 2022 meeting at 2:30 p.m.

##### **A. Roll Call**

Chair Conway asked the secretary, Daniel Palmer, to call the roll. A quorum was present. Chair Conway read the Chair's Statement and the Conflict of Interest Statement

##### **Chair's Statement:**

The Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the Board in its public session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

##### **Conflict of Interest Statement**

It is of utmost importance to ensure that all university decisions are free from any real or perceived conflicts of interest.

Therefore, please be mindful of all obligations with which you have been

charged as a Trustee of Wright State University, and take the steps you deem appropriate to perform your duties fairly and impartially.

## **B. Disposition of Previous Minutes**

Chair Conway asked for a motion to approve the minutes of the April 29, 2022 Academic and Student Affairs Committee.

Trustee Goyal moved to approve and Trustee Bucklew seconded. Chair Conway asked for any additions, corrections, or deletions, or discussion to the minutes. The minutes were unanimously approved by a voice vote.

## **C. Opening Remarks from the Committee Chair**

Chair Conway welcomed everyone to the first Academic and Student Affairs committee meeting of the 2022 – 2023 academic year. She shared that during this year's committee meetings, they are going to place a stronger focus on student enrollment and retention while continuously emphasizing unique, student centric ideas. She expressed excitement to have Provost Amy Thompson leading academic affairs and looked forward to the many new ideas.

# **II. REPORTS ON ACADEMIC AFFAIRS**

## **A. Remarks from the Provost**

Dr. Thompson began by introducing Dr. Wafa Hozien, Vice Provost of Academic Affairs, and Dr. Bruce Mackh, Vice Provost for Assessment and Chief Accreditation Officer. She shared that Dr. Mackh will be extremely integral in the Higher Learning Commission's focus visit this spring.

Dr. Thompson shared that she has made numerous policy changes that will positively impact student success and retention over time. Many of the high impact changes are centered around the students and come with approval from the Student Government Association. She shared the following updates:

### Midterm Grading

In an effort to identify at risk students and assisting those that may be struggling academically, the University has implemented Midterm Grading at the halfway point of the semester to give students an understanding of their academic performance. This also allows faculty to intervene and help these students perform better academically.

Student Government unanimously endorsed this measure which is a key component of the University's strategic goals to increase student retention, reduce equity gaps, and maintain enrollments.

### Multiple-Term Registration

Multiple-term registration allows for students to register for courses for an entire academic year at one time. A multiple-term registration allows students to plan their internships and jobs for the entire year, making it easier for students to remain employed during the academic year. Student Government passed a resolution endorsing this plan, which will help improve our student retention.

Other benefits include:

- The improvement of the advising experience
- Provides more time for outreach to students who are not enrolled for both semesters
- Offers a more seamless integrated student experience
- Encourages completion of a degree in a more reasonable amount of time by providing a comprehensive look at an academic year, thus allowing for optimal credit hour scheduling
- Allows students to see the long-term plan and faculty to plan their professional and personal schedules for the whole year

### DEI Statement for New Hires

Inclusive Excellence is something Wright State strives for. Many Universities have adopted policies requiring faculty DEI statements as part of the faculty application process and now our university is one of those institutions as well.

### New College Reports Process

Recently, a new annual college report was launched with the college deans that asked them to set yearly goals and to monitor and respond to data in the areas of student success, retention, enrollment, research activity, faculty staff and alumni engagement, fiscal positioning and efficiencies, and enhancing reputation and engagement. This new process will promote transparency and accountability. This annual report will also inform the new annual deans evaluation process that is being launched.

### Annual Evaluation Process

Historically, each dean is evaluated every five years per the CBA. Dr. Thompson is adding this process to ensure our deans are fully equipped with feedback and data to help them be successful.

Under this new process, each dean will be evaluated annually based on a reflection tied to their annual goals and college report. In year three, they will undergo a 360 evaluation and in year four a survey will be given to their faculty and staff to assess their leadership. Year five evaluation will remain as currently required by the CBA.

### Changes to Curricular Process

Dr. Thompson shared she has worked closely with the faculty senate executive committee, chairs of the curricular committees, the registrar, and the Vice President of Enrollment Management and Student Success to make some improvements to the curricular process. They have added several steps such as the requiring of a market analysis and fiscal impact prior to any curricular programs, minors or certificates leaving the department for review. They will also have the Vice Provost of Assessment and Accreditation reviewing all student learning outcomes to assist with strengthening them and our HLC review process.

### Participation Rosters

Dr. Thompson's final report was a celebration of the huge success in the progress towards the student participation rosters. She thanked the faculty who worked hard to produce nearly an 88% campus compliance rate. She also recognized Lake Campus and Vice Provost Faber who were at a 98% compliance rate.

## **B. Emeritus Requests**

Provost Thompson then shared the first resolution before the committee was a resolution granting emeritus status to several faculty members. Emeritus status is granted after 10 years of service to the University.

Secretary Palmer read the resolution.

## **APPROVAL OF EMERITUS REQUESTS**

### **RESOLUTION 23-01**

*WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the provost; and*

*WHEREAS, Ava Chamberlain, Kathryn Easterday, Sharon Farra, Douglas Lehrer, Phan Loi, Anna Lyon, Dean Parmalee, Steen Pedersen, Drew Pringle, Brenda Roman, and Christine Sitko served the University in a fully-affiliated and full-time status and have formally requested emeritus status; therefore, be it*

*RESOLVED that the requests for emeritus status for the aforementioned faculty members, as submitted to this meeting be, and the same hereby are endorsed.*

Chair Conway offered the motion and Trustee Goyal seconded the motion. A roll call vote was conducted and passed unanimously (6,0,0)

## **C. FY22 Affordability and Efficiency Report**

Provost Thompson shared that second resolution concerns the Affordability and Efficiency Report.

Section 3345.12 of the Revised Code requires Universities to review university practices with an emphasis on improving operational efficiencies. This year, the University placed great emphasis on cost savings measures for our students.

Provost Thompson stated that the final FY22 report will be sent to the Ohio Department of Higher Education as required by law.

Secretary Palmer read the resolution.

## **APPROVAL OF THE FY 2022 AFFORDABILITY AND EFFICIENCY REPORT**

### **RESOLUTION 23-02**

*WHEREAS, Section 3345.12 of the Revised Code requires that all Boards of Trustees for each state institution of higher education develop an efficiency review of the institution based on the recommendations of the Ohio Task Force on Affordability and Efficiency; and*

*WHEREAS, the review considers Efficiencies; Academic Processes; Policy Reforms; and Cost Savings, Redeployment of Savings, and Tangible Benefits to Students; and*

*WHEREAS, not later than September 30, 2022 each state institution of higher education shall submit the reports required under this section to the Chancellor of the Ohio Department of Higher Education; therefore, be it*

*RESOLVED that the attached Wright State University Affordability and Efficiency Report as submitted to this meeting be, and the same hereby is endorsed; and be it further*

*RESOLVED, that the Board of Trustees directs the Secretary to transmit a copy of this resolution and report to the Chancellor of the Ohio Department of Higher Education no later than September 30, 2022.*

Chair Conway offered the motion and Vice Chair Kejriwal seconded the motion. A roll call vote was conducted and passed unanimously (6,0,0)

#### **D. Duplicative Programs and Low Enrollment Report**

Provost Thompson shared that the State of Ohio requires public universities to evaluate their program and course offerings every five years based on enrollment and duplication with nearby universities. Each low enrollment course and program identified has been given a specific action to increase

enrollment, which can include changing method of delivery, adjusting the time it is offered, merging with similar courses, etc.

Secretary Palmer read the resolution.

## **APPROVAL OF THE DUPLICATIVE PROGRAMS AND LOW ENROLLMENT REPORT**

### **RESOLUTION 23-03**

*WHEREAS, Section 3345.35 of the Revised Code requires that Boards of Trustees for each state institution of higher education evaluate all courses and programs the institution offers based on enrollment and duplication of courses and programs with nearby universities; and*

*WHEREAS, the evaluation of programs and courses results in recommended actions, which includes eliminating offerings, reducing number of sections offered, change course offering times, collaborating with other institutions, or other actions deemed necessary to increase student enrollment; and*

*WHEREAS, not later than September 30, 2022, each state institution of higher education shall submit the reports required under this section to the Chancellor of the Ohio Department of Higher Education; therefore, be it*

*RESOLVED that the attached Wright State University Duplicative Programs and Low Enrollment Report as submitted to this meeting be, and the same hereby is endorsed; and be it further*

*RESOLVED, that the Board of Trustees directs the Secretary to transmit a copy of this resolution and report to the Chancellor of the Ohio Department of Higher Education no later than September 30, 2022.*

Chair Conway offered the motion and Trustee Goyal seconded the motion. A roll call vote was conducted and passed unanimously (6,0,0).

### **E. Naming of University Facilities**

Provost Thompson stated that during the University's Rise. Shine. Campaign, Mr. Bullock contributed \$1 Million to renovate the lower level of the engineering building. In this space, students will be able to work on projects from the design to building phases.

Secretary Palmer read the resolution.

## **APPROVAL OF THE RONALD D. BULLOCK INNOPRENEURSHIP LABORATORY**

## **RESOLUTION 23-04**

*WHEREAS, In December 2014, as part of the Rise. Shine. Campaign, Ronald D. Bullock, class of 1970, established a gift commitment in support of Engineering Design and Innovation Learning; and*

*WHEREAS, \$1 million of the gift was designated to renovate the lower level of the Fritz and Delores Russ Engineering building to create lab space for students to conceptualize, prototype, design, and build projects; and*

*WHEREAS, This cutting-edge lab space will bridge the gap between classroom theory and true engineering practice, providing students with both the creative space and the equipment necessary for the hands-on engineering experiences that are required to take their ideas from concept to market; therefore, be it*

*RESOLVED that the lower level of the Fritz and Delores Russ Engineering Center be named the Ronald D. Bullock Innopreneurship Laboratory.*

Chair Conway offered the motion and Vice Chair Kejriwal seconded the motion. A roll call vote was conducted and passed unanimously (6,0,0)

Trustee Bryan Bucklew complimented the multi-term registration. He shared as a past student, this would have helped him tremendously with employment and internships. Student Trustee Christopher Jenkins echoed Trustee Bucklews thoughts.

### **III. REPORTS ON ENROLLMENT AND RETENTION**

#### **A. Report from the Vice President of Enrollment Management / Report from the Vice Provost of Student Success**

Susan Schaurer and Tim Littell presented the University's Fall 2022 enrollment and retention numbers. Both expressed optimism for the direction the University is headed. (Presentations attached to the Board Website).

### **IV. PRESENTATION: UNIVERSITY RESEARCH**

Mark Rich, Andrew Voss, and Hongmei Ren were invited to speak on research in the School of Medicine.

Dr. Rich is a professor and researcher who shared his passion for research. He shared the importance of reputation for a university. He articulated that reputation is gained through research. High visibility research is the value. He commented that if you have reputation everything else follows. Dr. Rich shared the Dayton Daily News article about WSU and Intel partnership.

Murad Nawaz a student who graduated last year and is now working in Dr. Rich's lab had opportunities to transfer to another university with tennis scholarship, but decided to stay because of research. He is also an author on a high-level paper.

Phillip Walker, 4<sup>th</sup> year student, has worked at several institutions and is appreciative of what Wright State has offered for him. He showed the treatment of myotonia with a novel drug first tested at WSU. Phil will be flying to Italy to share his research experiences.

#### **V. EXECUTIVE SESSION**

Chair Conway indicated no need for an Executive Session and moved to New Business.

#### **VI. NEW BUSINESS**

Chair Conway indicated there was no New Business before the committee.

#### **VII. ADJOURNMENT**

Chair Conway asked for any additional business, hearing none she moved for adjournment. Vice Chair Kejriwal seconded the motion. The meeting was unanimously adjourned at 3:34pm.





# WRIGHT STATE UNIVERSITY

## *BOARD OF TRUSTEES*

### OFFICIAL PROCEEDINGS OF THE FINANCE, AUDIT, GOVERNANCE, AND COMPLIANCE COMMITTEE Thursday, September 15, 2022

Endeavour Room, Student Union 156

#### MINUTES

**Present:** Chair Fecher, Vice Chair Peters, B. Ferris, B. Langos, A. Platt, B. Whiteside,  
C. Jenkins

**Guests:** President Edwards, Provost Thompson, G. Sample, B. Kawosa, S. Todd,  
D. Borowy

**Absent:**

#### I. CALL TO ORDER

Chair Fecher called to order the September 15, 2022 meeting at 3:35 p.m.

##### A. Roll Call

Chair Fecher asked the secretary, Daniel Palmer, to call the roll. A quorum was present. Chair Fecher read the Chair's Statement and the Conflict of Interest Statement.

##### **Chair's Statement:**

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##### **Conflict of Interest Statement**

It is of utmost importance to ensure that all university decisions are free from any real or

perceived conflicts of interest.

Therefore, please be mindful of all obligations with which you have been charged as a Trustee of Wright State University, and take the steps you deem appropriate to perform your duties fairly and impartially.

## **II. EXECUTIVE SESSION**

Chair Fecher requested the Board enter Executive Session pursuant to Revised Code Section 121.22.

Secretary Palmer read the resolution.

### **EXECUTIVE SESSION**

#### **RESOLUTION 23-09**

*RESOLVED that the Wright State University Board of Trustees agreed to hold an Executive Session on September 15, 2022; and be it further*

*RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:*

- *To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official pursuant to Revised Code Section 121.22(G)(1); and*
- *To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property pursuant to Revised Code Section 121.22(G)(2); and*
- *Conference with an attorney for the Board regarding disputes with the Board that are subject of pending or imminent litigation pursuant to Revised Code Section 121.22(G)(3); and*
- *Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment pursuant to Revised Code Section 121.22(G)(4); and*
- *Matters Required to be Kept Confidential Pursuant to Federal Law or State Statute pursuant to Revised Code Section 121.22(G)(5).*

Trustee Ferris offered the motion and Trustee Langos seconded the motion.

A roll call vote was conducted and passed unanimously (6,0,0)

## **III. RECONVENE**

### **A. Roll Called**

At 4:37 p.m. Chair Fecher asked for roll call to reconvene the meeting. A quorum is present.

## **B. Disposition of Previous Minutes**

Trustee Langos moved to approve the minutes and Trustee Platt seconded. Chair Fecher asked for any additions, corrections, deletions, or discussion to the minutes as submitted. Because of a remote trustee all votes will be roll call votes.

The minutes were approved unanimously with Trustees Peters and Ferris abstaining (4,0,0)

## **C. Remarks from the Committee Chair**

Chair Fecher shared that due to a busy agenda, he would move into the business at hand.

## **IV. REPORTS ON UNIVERSITY OPERATIONS**

### **A. Remarks from the Chief Operating Officer**

Mr. Sample shared there will be a reopening of the tunnel that serves Hamilton Hall which will allow students to have direct access to academic buildings. He also noted the replacement of pavers from outside of Student Union will continue to replace pavers across the campus to make the campus more accessibility friendly.

Lastly, Mr. Sample updated that parking has changed to put students first. Beginning this fall, there is no longer Faculty/Staff designated parking, opening up thousands of spaces for students.

### **B. Finance and Investment Reports**

Sommer Todd, Don Borowy, and Burhan Kawosa walked the committee through the finance and investment reports. (Reports on the Board Website)

## **V. CONTRACTS AND EXPENDITURES**

### **A. Contracts Requiring Committee Notification**

Matt Grushon walked the committee through the proposed contracts and expenditures from July 1, 2022 to September 1, 2022.

### **B. Contracts Requiring Committee Action**

Chair Fecher asked if there were any questions for the contracts. He then asked Secretary Palmer to read the resolution.

## **APPROVAL OF EXPENDITURES**

### **RESOLUTION 23-05**

*WHEREAS, in order for the university to conduct business on an on-going basis, and provide products and services in a timely manner, purchases must be made; and*

*WHEREAS, these expenditures may amount to greater than \$250,000 and less than \$500,000, requiring committee approval, or may exceed \$500,000, requiring Board of Trustees approval; therefore, be it*

*RESOLVED that authorization is granted for the accompanying contracts greater than \$250,000 before the Finance, Audit, Governance, and Compliance Committee; and be it*

*RESOLVED that authorization is granted for the accompanying contracts exceeding \$500,000 before the Board of Trustees.*

Vice Chair Peters moved to approve and Trustee Langos seconded.

A roll call vote was conducted and passed unanimously (6,0,0)

## **VI. NEW BUSINESS**

Mr. Sample indicated there were three items under New Business.

Mr. Sample noted that Wright State would be the academic partner at the Northwest Health and Wellness Campus at the former Good Samaritan site.

Next, Greg announced a lease of University space to Auditor of State's Western Ohio Regional Office. He stated the auditor would occupy approximately 3,000 square feet of existing office space in the Medical Sciences Building.

Lastly, Mr. Sample stated the University was approached by a company to develop real property along Colonel Glenn Highway. He further stated this would be a ground lease not a sale of property.

Mr. Sample presents the Approval of Lease with the YMCA of Greater Dayton

Chair Fecher asked if there were any questions.

Secretary Palmer read the resolution.

### **APPROVAL OF LEASE WITH THE YMCA OF GREATER DAYTON**

#### **RESOLUTION 23-07**

*WHEREAS, the YMCA of Greater Dayton (YMCA) is working with Premier Health (Premier) on re-developing the former Good Samaritan Hospital site; and*

*WHEREAS, the YMCA will be constructing a new YMCA building on the site, known as the Northwest Dayton Health and Wellness Campus; and*

*WHEREAS, The YMCA and Premier desire Wright State University to be the educational partner of the YMCA of Greater Dayton at the Northwest Dayton Health and Wellness Campus; and*

*WHEREAS, Wright State University will have dedicated academic and classroom space at the Northwest Dayton Health and Wellness Campus; and*

*WHEREAS, the YMCA and Wright State University have drafted an agreement for the lease of space at the Northwest Dayton Health and Wellness Campus; and*

*WHEREAS, the Board has determined that the terms of the lease are reasonable and in the University's best interest; therefore, be it*

*RESOLVED that the Board of Trustees authorizes the President, or her designee, to execute the proposed lease with the YMCA of Greater Dayton, on behalf of the University, for an initial term of ten years effective upon completion of building construction; and be it further*

*RESOLVED that the President, or her designee, is authorized and directed to take and perform all lawful actions she reasonably determines are appropriate to effectuate the Board's directives herein.*

Vice Chair Peters moved to approve and Trustee Platt Seconded.  
A roll call vote was conducted and passed unanimously (6,0,0).

Secretary Palmer read the next resolution.

## **APPROVAL OF LEASE WITH THE AUDITOR OF STATE**

### **RESOLUTION 23-06**

*WHEREAS, the regional office of the Auditor of State is in search of office space in the Dayton area; and*

*WHEREAS, Wright State University has existing office space, not needed for the University's strategic plans, on the Dayton campus which will meet the needs of the regional office of the Auditor of State; and*

*WHEREAS, having the regional office of the Auditor of State on campus provides unique, experiential opportunities for Wright State students; and*

*WHEREAS, the Auditor of State desires to lease space from the University and, in return, has agreed to pay rent and provide Wright State students internship opportunities within the office; and*

*WHEREAS, the Board has reviewed the terms of the proposed lease and determined that its terms are reasonable and in the best interests of the University; therefore, be it*

*RESOLVED that the Board of Trustees authorizes the President, or her designee, to enter into, on behalf of the University, a lease with the Auditor of State; and further*

*RESOLVED that the President, or her designee, is authorized and directed to take and perform all lawful actions she reasonably determines are appropriate to effectuate the Board's directives herein.*

Trustee Langos moved to approve and Vice Chair Peters seconded. A roll call vote was conducted and passed unanimously (6,0,0).

Secretary Palmer read the final resolution.

## **APPROVAL OF DEVELOPMENT OF CAMPUS PROPERTY**

### **RESOLUTION 23-08**

*WHEREAS, Wright State University owns undeveloped property along Colonel Glenn Highway; and*

*WHEREAS, the University has prioritized the offering of services and amenities aimed to enhance the overall Wright State experience; and*

*WHEREAS, the University has been approached with commercial development opportunities at the site; and*

*WHEREAS, certain aspects of the proposed development are potentially time sensitive; therefore, be it*

*RESOLVED that the Board of Trustees authorizes the President, or her designee, to negotiate a lease agreement, with commercially reasonable terms, which supports the development of property along Colonel Glenn Highway which will enhance services and amenities available to Wright State; and be it further*

*RESOLVED that once negotiated, the lease agreement will be presented to the Chair of the Board of Trustees and the Chair of the Finance, Audit, Governance, and Compliance Committee for review; and be it further*

*RESOLVED that the President, or her designee, is authorized and directed to enter into the lease agreement on behalf of the University, without further action by the Board, unless either Chair objects; and be it further*

*RESOLVED that the President, or her designee, is authorized and directed to take and perform all lawful actions she reasonably determines are appropriate to effectuate the Board's directives herein.*

Vice Chair Peters moved to approve and Trustee Ferris seconded. A roll call vote was conducted and was unanimously approved (6,0,0).

## **VII. ADJOURNMENT**

With no further business, Trustee Fecher moved to adjourn and Vice Chair Peters seconded. The meeting adjourned at 5:35 p.m.