**STAFF SENATE MEETING MINUTES**

Thursday, July 20, 2023

9:00 a.m. – 11:00 a.m.

**I. Call Meeting to Order**

**II. Guest Speaker: Susan Schaurer, Vice President for Enrollment Management and Student Success**

**III. Old Business**

* **Minutes** – June minutes approved
* **Committee survey** – Reminder needs to be completed by Tuesday, July 25, 2023. The executive committee will go through the survey results and assign committee appointments. Keep in mind it is not guaranteed that you will get your number 1 choice, but we will do our best to get you appointed to one of your choices.
* **Staff Development Day** – August 16, 2023. Registration email going out Monday or

Tuesday, July 24 or 25, 2023. 19 different sessions are being offered. Lunch will be

provided with a Keynote speaker. Raffle prizes. Need volunteers from Staff Senate.

* **Retreat Initiatives** – Conversations with leadership about on-line directories with CATS assisting HR. Staff Symposium committee being formed: focusing on relationships and how we get to know each other and what we do.
* **Service Training** – HR is working with Staff Senate to see if senators could be included in the next pilot group. More information will be sent as soon as it’s available. Please note, if you prefer to conduct the training with your own unit instead of the senate, that is fine.

**IV. New Business**

* **Chair’s Report**
  + Reminders: Raider Open House July 28, 2023. Orientation dates July 21 and 22 and August 10 and 11.
  + Reminders for the Health Management Initiative program has been sent as the deadline of August 31 is approaching. Firm deadline. Please be aware of the HMI program and requirements to avoid the penalty. HR’s website has all the instructions.
  + Page Up replacing People Admin. HR will be offering training.
  + Dependent audit is delayed but will still be happening.
  + New Hire paperwork must be completed by Wednesday before Monday start date. HR sends email to new hire.
  + Destinee Biesemeyer will be coming to August meeting to talk about WSU cares.
  + Kate Page will be at August meeting to talk about Title IX volunteers.
* **Officer’s Reports, Standing Committee Reports, and University Committee Rep Reports**
  + *OSCHE meeting at Sinclair July 21, 2023.*
  + Health insurance meeting August 9, 2023

**V. Open Commentary**

* Police Department moving in new space 108 Allyn. Dispatch and Key issue still in 060 Allyn.
* Cultural and Identity Center open house 023 Student Union will be August 30 at 3pm.
* Captain Shawn L. English Champion Garden dedication will be September 8, 2023 at 11am.
* Academic Efficiency Effective review

Will programs be eliminated?

Who’s on committee?

Amanda will be reaching out to Provost for answers.

* Transfer Center survey for National Transfer week. Celebrate Transfer Students

**VI. Schedule Reminders**

* Staff Talkback, July 27, Noon to 1:00, Explorer Room (SU103)

**VII. Adjourn**