University Undergraduate Curriculum Committee

2022 - 2023

Agenda Item Submission Deadline -- 5:00 pm on date shown	Agenda Distributed	UCC Meeting
		September 14, 2022
September 20	September 21	September 28
October 18	October 19	October 26
November 8	November 9	November 16
November 29	November 30	December 7
January 10	January 11	*** January 18, 2023
February 7	February 8	February 15
February 21	February 22 due to spring break – addendum later	March 8 **
March 28	March 29	April 5
April 18	April 19	April 26 *

*** Jan 18 -- due to required approval by Feb 6, last day date for all course and program mods for the following academic year, 2023/2024.

** March 8, 2023 -- Any new programs, those with 50% change, or another reason that requires Faculty Senate and Board of Trustees' approval must be approved by the University Undergraduate Curriculum Committee no later than the March 8, 2023 meeting.

* Extra meeting if needed to clean items from Curriculog before summer.

Graduate Curriculum Committee (GCC) 2022-2023 Schedule

Deadline for proposals to be approved by all required department, college, and graduate school approvers (GCC Receive Deadline)[a]	GCC Agenda Distribution Date	GCC Meeting Date	GCC Approvals Completed	Faculty Senate Meeting
8/25/2022	8/26/2022	8/29/2022	9/6/2022	9/19/2022
9/16/2022	9/19/2022	9/26/2022	10/3/2022	10/17/2022
10/14/2022	10/17/2022	10/24/2022	10/31/2022	11/14/2022
11/4/2022[b]	11/7/2022	11/14/2022	11/21/2022	12/5/2022
12/22/2022[c]	1/3/2023	1/4/2023	1/9/2022	1/23/2023
1/13/2023	1/16/2023	1/23/2023	1/30/2023	2/13/2023
2/24/2023	2/27/2023	3/6/2023	3/13/2023	3/27/2023
3/24/2023	3/27/2023	4/3/2023	4/10/2023	4/24/2023
4/14/2023	4/17/2023	4/24/2023	4/28/2023	None

[a]Originators must plan ahead and take into consideration the time for administrative approvals in order to make the GCC Receive Deadline.

[b]New programs and courses to be offered in spring 2023 must be **submitted to the GCC by 11/4/22** and fully approved by 12/1/22.

[c]All course modifications must be **submitted to the GCC by 12/22/22** to be implemented for the fall 2022/spring 2023 academic year.

Multi-Term Registration

Changes for Students/Advisors
- Ability to enroll for one year in advance. Allows students to plan for degree completion and plan schedule around work/childcare/etc. further in advance.
- Will have 4 weeks (instead of 2) to view schedule of classes prior to enrollment. Allows more time for planning and advising appointments.

Summer 2023 Enrollment
- Not included in multi-term registration - will still be separate.
- Production schedule will be moved up this year to accommodate fall/spring multi-term registration. Summer schedule will be sent to departments on September 2nd (typically sent October 21).
- Publishing summer schedule earlier (week 1 compared to week 2) but pushing back summer enrollment (week 4 to week 5).

Fall 2023/Spring 2024 Enrollment (Multi-term Registration)
- One week after all Registration Groups are open for summer, the first Registration group for fall/spring will open.
- Multi-term registration will be available, but optional, for all WSU students.
- The last Registration Group will have access during week 11 versus week 14. Allows more time before summer break for students to meet with advisors to set fall/spring schedules.

Catalog Information
- New catalogs become active each Fall semester.
- The publication goal for new, future catalogs is by **June 1** to be ready for incoming new students prior to the first freshman orientation date.
- Items will not be added to the catalog after the June 1 publication date unless there is an error or omission that affects accreditation.
- **New programs and new courses** may also begin in spring semester if fully approved by December 1st. These new programs/courses will not be added to the current catalog (will go in the next catalog) or the WSU Admissions Application. These programs/courses will be accessible for students to declare or enroll in beginning Spring semester.
- No program can be listed in the WSU catalog until approval from ODHE has been secured.
- **Modifications and deletions for programs and courses** may not be implemented after fall semester. The only effective term is fall. All modifications must be included in the fall catalog.

Curriculum Deadlines
- February 6th – due date for **course modification proposals**. Must make it through all steps in the process to the Registrar by this date. **This date will change to February 1 in 2024.** This deadline is necessary to implement course modifications before fall/spring registration goes live on March 6th.
- Course modifications include changes to the following: credit hours, title, description, student learning outcomes, prerequisites, corequisites, enrollment restrictions, repeat limits/rules, integrated writing designation, and WSU core designation.

- April BOT Meeting – all new programs, program modifications (if review by BOT is required), and program deletions must be reviewed by the BOT at the April meeting for inclusion in the upcoming catalog. New programs must have ODHE approval by this date to begin in the fall.
- August 1st - new Curriculog forms will be available for new submissions.
- December 1st – due date for any **new courses or programs** to be offered in the Spring semester. Must make it through all steps in the process to the Registrar by this date. New programs must have ODHE approval by this date to begin in the spring.
- All curriculum proposals will now have two cycles (August-May) to remain active. Originators will be contacted prior to being removed from Curriculog. Example: if a program is originated in September 2022, it will not be removed in the summer of 2023, but instead summer 2024.

Scheduling and Curriculum Deadlines for Multi-Term Registration

Deadline	Summer 2023 (May 8 - July 26) 202340	Fall 2023 (August 28 - December 16) 202380	Spring 2024 (January 8 - April 27) 202430
RO Sends Schedule to Depts for Review	Friday, September 2, 2022	Friday, September 23, 2022	Friday, November 4, 2022
Last Day for Depts to Submit Changes to RO	Friday, September 30, 2022	Friday, October 14, 2022	Friday, December 2, 2022
Registrar Updates Completed in Banner by	Friday, October 14, 2022	Friday, November 4, 2022	Wednesday, December 21, 2022
Curriculum Deadline for Course Modifications to be included in 2023-2024 catalog and Banner*	N/A this semester on 2022-2023 catalog	Monday, February 6, 2023 (February 1 in future years)	Monday, February 6, 2023 (February 1 in future years)
Schedule of Classes Available Online	Monday, January 9, 2023, Week 1	Monday, February 6, 2023, Week 5	Monday, February 6, 2023, Week 5
Enrollment Begins	Monday, February 6th, 2023, Week 5	Monday, March 6, 2023, Week 9	Monday, March 6, 2023, Week 9
All Enrollment Windows Open	Friday, February 24, 2023, Week 7	Friday, March 24, 2023, Week 11	Friday, March 24, 2023, Week 11
Curriculum Deadline for programs and new courses to be included in 2023-2024 catalog**	N/A this semester on 2022-2023 catalog	April 1, 2023	April 1, 2023
2023-2024 Catalog Published	N/A	June 1, 2023	June 1, 2023
New Curriculog Forms Available for Use	N/A	August 26, 2022 (goal of August 1 for future years)	August 26, 2022 (goal of August 1 for future years)
Curriculum Deadline for NEW PROGRAMS or NEW COURSES to be offered in the Spring 2024 semester^	N/A this semester on 2022-2023 catalog	December 1, 2023	December 1, 2023

* This applies to all course modifications. See the second bullet under Curriculum Deadlines.

** This applies to all program proposals (new, modifications, deletions) and new/deleted courses. New programs must have ODHE approval by this deadline to be included in the 23-24 catalog.

^ New programs must have ODHE approval by this deadline to be offered to students in Spring 2024. Program and course modifications/suspensions/deletions are implemented in fall semesters only. Only new courses and programs may be added in the spring semester.