**Staff Senate Meeting Minutes**

**Thursday, March 17, 2022**

**9:00 a.m. – 11:00 a.m.**

<https://wright.webex.com/wright/j.php?MTID=mf9f2db7a68a26800fe96bd77004f90e9>

**Attendance:**

**Present:** Chris Blain,Carol Bussey, Eric Corbitt, Marsha Henderson, Jerry Hensley, Mia Honaker, Debbie Lamp, Jen McCamis, Richard Perry, Debra Radford, Quatez Scott, Amanda Spencer, Chris Taylor

**Non-Voting Present:** Connie Bajek, Katie Halberg, Amanda Coffman, Stephanie Kohne, Carly Porter, Frank Wolz

**Absent:** Nicole Carter, Kurt Holden,Cassie McKinney, Ciara Newsome, Lora Sidor, Aaron Skira, Tom Webb

**Non-Voting Absent:** Donna Braswell

1. Meeting called to order by Frank Wolz at 9:02 a.m.
2. **Old Business**
   * Minutes

**Approved by:** Chris Blain, Carol Bussey, Eric Corbitt, Marsha Henderson, Jerry Hensley, Mia Honaker, Debbie Lamp, Jen McCamis, Richard Perry, Debra Radford, Quatez Scott, Amanda Spencer, Chris Taylor

Motion Carried, minutes approved

1. **New Business**

* Chair’s report

**i.** Performance Evaluations

**a.** Same as last year

**b.** New process next year

ii. President’s Award for Excellence for last 2 years have been selected

a. Years of Service for the last three years will be recognized

b. An event will be scheduled

iii. Shout-Outs

a. Shared monthly or quarterly via email

b. Forms to nominate are available online.

iv. The President’s 3R training and development sessions will continue in May and conclude before the end of the semester.

v. Biometric Screening

a. Appointments not available on campus and there are no more appointments on campus before the March 31st

deadline.

b. Off-campus appointments not accepted for $500 deposit

to Flex Spending account or Health Savings Account.

c. Looking into possibly allowing off-campus Biometric

Screening appointments for $50 medical premium

reduction next year.

vi. A $50 per month tobacco usage fee will be applied to employees who declare tobacco usage beginning July 1, 2022.

* Updates from President Edwards

i. Inequality between Staff Senate and Faculty Senate

a. President attends every Faculty Senate meeting

b. Our more indirect line of communication is through the Associate.VP of HR

ii. She will attend Staff Senate Meetings in October 2022 and January 2023.

* Provost Search

i. Staff Senate involved in search.

ii. Please provide feedback to website or directly to Executive Committee.

* COLA Dean and COSM Deans search committees are also seated.
* Executive Committee Update

i. Senate Elections

a. How many Unclassified vs. Classified Senators

I. Current: 16 Unclassified and 4 Classified

II. After much discussion, concluded that 14

Unclassified and 6 Classified Senators was reasonable.

**Temporary Election Process Proposal**

Proposed Schedule for 2022 Elections:

1. Verify the membership roster for accuracy and end of term dates.  All current senate members notified of their end of term date.  Make up of Senate: 14 unclassified, 6 classified members.
2. April 4-15 Nominations
3. April 18-29 Contact Nominees, solicit Biographies, prepare ballot
4. May 2-13 Open ballots for voting
5. May 19 Announce new Senators at Staff Senate Meeting

Motion to approve Temporary Election Process Proposal, including allowing for 14 Unclassified and 6 Classified Senators.

* Motion: Jerry Hensley
* Second: Amanda Spencer

Approved by: Chris Blain, Carol Bussey, Eric Corbitt, Marsha Henderson, Jerry Hensley, Mia Honaker, Debbie Lamp, Jen McCamis, Richard Perry, Debra Radford, Quatez Scott, Amanda Spencer, Chris Taylor

Motion Carries

1. **Open Commentary**

* President’s Open Forums

i. More work to put on than you would think

ii. None planned at this time.

* Staff Community Coalition committee

i. Looking for ideas

* Staff Appreciation Day

i. With Morale at an all-time low, this is definitely needed!

* Explanation needed about differences between Unclassified, Unclassified Hourly and Classified employees

i. Invite HR to come to meeting to explain.

* Idea: Give new employees shirts to foster a feeling of Community

1. **Adjournment**

* Motion to Adjourn: Jerry Hensley
* Second: Marsha Henderson
* Meeting Adjourned 10:23 a.m.

1. **Schedule Reminders**

Staff Senate Executive Planning Meeting 04.07.2022 9:00 a.m.

Staff Senate Executive Meeting 04.14.2022 9:00 a.m.

Staff Senate Meeting 04.21.2022 9:00 a.m.