**Staff Senate Meeting Minutes**

**Thursday, February 17, 2022**

**9:00 a.m. – 11:00 a.m.**

<https://wright.webex.com/wright/j.php?MTID=mf9f2db7a68a26800fe96bd77004f90e9>

**Attendance:**

**Present:** Chris Blain,Carol Bussey, Nicole Carter, Michael Griest, Marsha Henderson, Jerry Hensley, Kurt Holden, Mia Honaker, Debbie Lamp, Jen McCamis, Cassie McKinney, Ciara Newsome, Richard Perry, Debra Radford, Quatez Scott, Lora Sidor, Amanda Spencer, Chris Taylor, Tom Webb

**Non-Voting Present:** Amanda Coffman, Katie Halberg, Stephanie Kohne, Frank Wolz

**Absent:** Aaron Skira

**Non-Voting Absent:** Donna Braswell, Carly Porter

1. Meeting called to order by Michael Griest at 9:01 a.m.
2. **Guest Speakers**
	1. **Dr. Brian Boyd, Ph.D**., associate professor of Mathematics Education, chair of Teacher Education in the College of Health, Education, and Human Services., President Faculty Senate

**Megan Faragher, Ph.D.,** associate professor of English, Lake Campus, Vice President Faculty Senate

* 1. At their last meeting, the Faculty senate approved the Mission and Vision Statement of the University, which was tabled in the Fall of 2018. This was sent to the President’s office for her approval
		1. Looked at this separately from the Strategic Plan, which stalled in Faculty Senate.
	2. Working on the Constitution, which is completed every 4 years
	3. Official staff representation on standing committees
		1. Building and Grounds Committee
		2. IT Committee
	4. There are a few proposed changes in the constitution:
		1. Emergency and Crisis Committee- will not be active unless activated by the Executive Committee
		2. Diversity, Equity Inclusion & Social Justice Committee – Lynette Jones will chair this committee
		3. Curriculum items that come before senate will just come up one time before they come to a vote, change from the usual 2 months needed to approve.
	5. Looking at our General Education Requirement
		1. New learning outcomes from the Ohio Department of Education
		2. Upcoming accreditation review
		3. How consistent should we be with the Gen Ed requirements and how distinct to we want to be?
1. **Old Business**
	1. Minutes

**Approved by:** Chris Blain, Carol Bussey, Nicole Carter, Michael Griest, Jerry Hensley, Kurt Holden, Mia Honaker, Debbie Lamp, Jen McCamis, Cassie McKinney, Richard Perry, Debra Radford, Quatez Scott, Lora Sidor, Amanda Spencer, Chris Taylor, Tom Webb

Motion Carried, minutes approved

1. **New Business**
	1. President’s report
		1. Welcome new senator Marsha Henderson
	2. Leadership update
		1. New Liaison: Emily Hammond
		2. Executive Assistant to the Provost position
* No new information
* This is the face of the office, a high-level position
* Emily will let us know if she learns more information
	1. Last meeting for Michael as he is leaving Wright State
	2. Executive Committee Update
		1. Senate Elections

**Temporary Election Process Proposal**

Proposed Schedule for 2022 Elections:

1. Verify the membership roster for accuracy and end of term dates.  All current senate members notified of their end of term date.  Work to maintain a ratio of classified to unclassified members.
2. April 4-15 Nominations
3. April 18-29 Contact Nominees, solicit Biographies, prepare ballot
4. May 2-13 Open ballots for voting
5. May 19 Announce new Senators at Staff Senate Meeting

Please vote yes if you approve this proposal.

* 1. Proposed Email Policy
		1. Possible changes:
* No alumni or retiree accounts
* No automatic forwarding of emails to outside account
* Guidelines for public record access to emails
	+ 1. Driven by increased pressure from the cyber-security insurance requirements.
	1. Tunnel Talk
		1. How to share information post listserv
		2. No interest indicated
	2. Staff Senate meetings will be Virtual Only until further notice.
1. **Open Commentary**
	1. Biometric Screening
		1. No appointments available
		2. Only accepting on-campus appointments
	2. Thank you to Michel Griest for your service to Staff Senate and Wright State University.
	3. Will there be more open meetings with Dr. Edwards?
	4. Provost search committee
		1. Frank will step in for Michael
2. Adjournment
	1. Motion: Mia Honaker
	2. 2nd: Debbie Lamp
	3. Motion carries, meeting adjourned at 10:06 a.m.
3. **Schedule Reminders**
	1. Staff Senate Executive Planning Meeting 03.03.2022 9:00 a.m.
	2. Staff Senate Executive Meeting 03.10.2022 9:00 a.m.
	3. Staff Senate Meeting 03.17.2022 9:00 a.m.