**Executive Committee Minutes**

**May 12, 2022**

**9:00 – 10:30**

**WebEx Virtual Meeting**

<https://wright.webex.com/wright/j.php?MTID=m7eb43a647e0f598b33cda36d346f81a1>

**Attendees:** Connie Bajek, Chris Blain, Donna Braswell, Amanda Coffman, Katie Halberg, Mia Honaker**,** Stephanie Kohne, Ciara Newsome, Carly Porter, Frank Wolz.

**Liaison:** Emily Hamman

1. **New Business**
   1. Leadership Team Updates
      1. Enrollment
         1. Numbers are moving in the right direction
         2. The postcard campaign is underway
      2. Board of Trustees
         1. 3-1/2% pay raise to be submitted for budget approval
            1. Budget meeting is on June 16th.
            2. If approved, the pay raise would go into effect July
         2. Take Flight Program, wright.edu/takeflight

*Newly enrolled students from Ohio high schools can have their****FULL TUITION****covered at Wright State University through a new program for academically accomplished students with financial need. Students should apply to Wright State’s Dayton Campus as new, first-time students by June 1, 2022. Families must also submit their FAFSA by June 1, 2022.*

* 1. President’s 3R training
     1. Sessions are completed
     2. Videos will be available soon
     3. Feedback is requested.
  2. Performance Evaluations are in process
  3. Collins Law Hazing prevention Training
     1. Rolling out in the Fall
  4. Biometric Screening
     1. Off-sight screenings accepted for reduced 2023 premium.
  5. Shout outs
     1. PDF of nominees is all that is possible at this time.
     2. Suggestion: When you nominate someone, send that person an email that you have nominated them.
  6. Taxes
     1. Be sure Flexible Work forms have been submitted to HR
        1. Call the HR main line to see If your form as been submitted
        2. Or email [human\_resources@wright.edu](mailto:human_resources@wright.edu)
        3. Banner will split local taxes
        4. Taxes based on Flexible Work Agreement
  7. Benefit Questions
     1. Detailed questions can be answered by Monica Mack
     2. General questions can be answered by your HR Operations Analysts.
  8. Streaming of Board of Trustees Meetings
     1. Not an option
     2. Cost is primary driver of this decision.
     3. Actions:
        1. Connie will reach out to OSCHE to see if other schools stream their board of Trustees meetings
        2. Frank will find out actual cost of streaming BOT meetings
        3. Send letter to Board of Trustees
           1. Discuss at full senate meeting
           2. Include Faculty Senate and Student Government and Lake Campus?

1. Executive Officers Only
   1. Future Guest Speakers
      1. Emily Hamman 05.19.2022
         1. Difference between Classified and Unclassified employees.
      2. President Edwards in October
      3. Admissions in September to discuss enrollment?
      4. New Vice Provost from Lake
      5. Budget office changes
      6. Communications
      7. Hospitality Services
      8. City of Fairborn (improvements to Colonel Glenn)
   2. OSCHE meeting on July 15th
      1. Form a planning committee
   3. Campus Climate Survey
      1. Will be sent out in the Fall
      2. Our survey is different and will be sent out during the Summer
   4. Cleanup day
      1. Wait until the Fall
   5. Elections
      1. Reminder being sent out on Friday
      2. Winners announced at Staff Senate meeting.
   6. Bylaws
      1. Governance will look over after election
   7. Officers needed next year
      1. Parliamentarian
      2. Secretary-elect
      3. Treasurer
      4. Treasurer-elect
      5. President-elect
2. Schedule Reminders
   1. Staff Senate Meeting 05.19.2022 9:00 a.m.
   2. Staff Senate Executive Planning Meeting 06.02.2022 9:00 a.m.
   3. Staff Senate Executive Meeting 06.09.2022 9:00 a.m.
   4. Staff Senate Meeting 06.16.2022 9:00 a.m.