**Executive Committee Minutes**

**03.10.2022**

**3:00 -4:00**

**WebEx Virtual Meeting**

<https://wright.webex.com/wright/j.php?MTID=m08a6ea1773eb3a4e0172e7b28bc6630f>

**Attendees:** Connie Bajek, Chris Blain, Donna Braswell, Mia Honaker, Stephanie Kohne**,** Ciara Newsome, Carly Porter, Frank Wolz.

**Liaison:** Emily Hamman

1. **New Business – Emily** 
   1. The President’s 3R training and development sessions will continue in May, will conclude before the end of the semester.
   2. Streaming of University Board of Trustees Meetings
      1. Emily will look into this.
   3. Biometric Screening
      1. Appointments not available on campus and there are no more appointments on campus before the March 31st deadline.
      2. Off-campus appointments not accepted for $500 deposit to Flex Spending account or Health Savings Account.
      3. Looking into possibly allowing off-campus Biometric Screening appointments for $50 medical premium reduction next year.
      4. New HR Website is being developed
   4. Performance Evaluations
      1. Same process as last year.
      2. There will be a different approach and process next year.
   5. Service Awards
      1. Will be awarded for the last 3 years
      2. Awardees will be sent a token as appreciation
   6. Open Enrollment
   7. A $50 per month tobacco usage fee will be applied to employees who declare tobacco usage beginning July 1, 2022.
   8. Bi-laws
      1. Still waiting….
2. **Executive Officers Only**
   1. Provost Search
      1. Frank provided thanks for our involvement
      2. Will schedule another meeting.
   2. Future Guest Speakers
      1. No guest speaker next week
      2. Jonathan Ciero, president SGA
      3. Susan Schaurer, VP enrollment management
      4. Greg Sample
      5. President Edwards will attend meetings in October and January.
   3. Communications and Marketing Committee
      1. Website will be updated
      2. Blog
      3. Power point with anouncements beginning and ending of Staff Senate meeting
   4. Elections
      1. Governance Committee will be meeting this week
      2. Who needs to be elected (Classified/Unclassified)
      3. Two interpretations
         1. Equal Classified and Unclassified Numbers
         2. Representation on Senate equal to proportions of classified and unclassified employees
      4. Bi-laws
         1. Frank has reached out to Sean.
3. **Schedule Reminders**
   1. Staff Senate Meeting 03.17.2022 9:00 a.m.
   2. Staff Senate Executive Planning Meeting 04.07.2022 9:00 a.m.
   3. Staff Senate Executive Meeting 04.14.2022 9:00 a.m.
   4. Staff Senate Meeting 04.21.2022 9:00 a.m.