**Staff Senate Meeting Minutes**

**Thursday, November 18,2021**

**9:00 a.m. – 11:00 a.m.**

**125 Oelman Hall**

<https://wright.webex.com/wright/j.php?MTID=mf9f2db7a68a26800fe96bd77004f90e9>

**Attendance:**

**Present:** Dawn Banker, Chris Blain, Carol Bussey, Nicole Carter, Eric Corbitt, Jerry Hensley, Catherine Hernandez, Mia Honaker, Debbie Lamp, Jen McCamis, Ciara Newsome, Richard Perry, Debra Radford, Quatez Scott, Lora Sidor, Aaron Skira

**Non-Voting Present:** Connie Bajek, Katie Halberg, Carly Porter, Frank Wolz III.

**Absent:** Michael Griest, Kurt Holden, Chris Taylor, Tom Webb

**Non-voting Absent:** Donna Braswell, Amanda Coffman

1. Meeting called to order by Frank Wolz at 9:02 a.m.
2. **Guest Speaker**: Gina Keucher, Program Director, Student Activities
	1. New Anti-Hazing Laws in Ohio
	2. Hazing is a crime.
	3. If a staff member fails to report hazing and the hazing results in serious harm, this is a jailable offence
	4. Training of Staff, Faculty and Students will be required.
	5. Visit Wright.edu/hazing for further information.
		1. Information and Reporting instructions
		2. Reporting can be done anonymously
			1. Please provide an email address (probably a new one that doesn’t identify you) for follow-up questions.
	6. Hazing is Power-based violence
3. Guest Speaker: Javan Conley, Associate Vice President, Facility Operations
	1. Concerns or questions, contact facilities@wright.edu
	2. Centralized Trash and Shredding
		1. Necessary during these difficult times
		2. Retiring people may need larger bins, contact facilities through email.
		3. Centralized trash locations on website
	3. ABM Custodial Contractor for some buildings
		1. Including Nutter Center, Campus Services, White Hall and Creative Arts Building
	4. Package and Mail Delivery
		1. One person in Mail Room and one person in Shipping and Receiving
		2. Will be hiring a new employee.
	5. Some paver areas will be replaced/repaired next summer.
4. **Old Business**
	1. Minutes from October 21, 2021 Staff Senate Meeting

**Approved by:** Dawn Banker, Chris Blain, Carol Bussey, Nicole Carter, Eric Corbitt, Jerry Hensley, Catherine Hernandez, Mia Honaker, Debbie Lamp, Ciara Newsome, Richard Perry, Debra Radford, Quatez Scott, Lora Sidor, Aaron Skira.

Motion carried, Minutes approved.

* 1. Campus Beautification
		1. Wright State Community showing interest
			1. Faculty Senate
			2. Student Government
		2. Campus Clean-up Day
			1. Tentative Date November 3rd.
			2. Weeding and picking up trash
				1. No chemicals or sharp objects
			3. Survey to sign up
				1. Community Coalition Committee to help with roll out
		3. Mail Room Package Delivery
			1. Possible Amazon Locker
			2. No plans to improve mail delivery yet
			3. Possibility for Custodians to work out-of-class to deliver mail on an interim basis.
			4. This will be an ongoing discussion.
1. **New Business**
	1. Chris Taylor
		1. COVID Testing
			1. Vaccinated and un-vaccinated
		2. Partnering with Premier Health
			1. Funded by Higher Education Relief Funds and FEMA funds
		3. COVID Testing Center Open
			* 1. Vaccinations and Pfizer Boosters available as well.
				2. Open Tuesday – Thursday
				3. Home tests also available
	2. No testing Thanksgiving Week or Finals week.
	3. Is this an alternative to Vaccine Mandate?
		1. Part of measures to keep campus as safe as possible
	4. What if testing is refused?
		1. Initial Email on Friday
		2. If no response, final email sent on Monday
		3. If still no response by end of week another email is sent to pick up a home test
		4. If still no response
			1. Students reported to student conduct office for progressive discipline
			2. Faculty and Staff (including Bargaining-Unit employees) reported to HR for progressive discipline.
	5. Biden Administration Vaccination mandate
		1. OSHA guidelines in Draft and will be released soon
	6. Wright State as a Federal Contractor
		1. Will this influence vaccination mandate at Wright State?
			1. Waiting for OSHA guidelines and General Council interpretation.
	7. President’s Report
		1. Call out for Volunteer for the President’s award for Excellence Committee
			1. Dan Perry and Debbie Lamp, Unclassified Volunteers
			2. Carol Bussey, Classified Volunteer
		2. Wright State Cabinet Members
			1. Visiting Lake Campus on a weekly basis
		3. Enrollment higher than Budgeted
			1. 11,469
			2. Good News
		4. The Ribbon Cutting for the new NPHC Memorial Plots was well attended by campus and community representatives.
			1. Received National coverage
		5. Searches
			1. Lake Campus Dean
				1. Changing to Vice Provost and Chief Administrative Officer
				2. Modified role
			2. Director of Public Safety
			3. Provost
		6. New Appointments
			1. New Vice Provost of Faculty Affairs, Carol Loranger
			2. Faculty labor relations has transitioned to HR being overseen by Emily Hamman in her modified role as Deputy CHRO and University Labor Relations
			3. Shannon Norton, new director in Research, Director of Pre-Awards
			4. Kelli Tittle is temporarily fulfilling Title IX Coordinator role
		7. Capital Funding Request Time
			1. Fixing pavers around campus a top priority
		8. New Parliamentarian Needed
			1. Nominee
				1. Debbie Lamp
			2. Ballots sent before next meeting
			3. Stipend available
	8. Parking Changes
		1. No sticker or hang tag.
			1. Will be tied to license number
		2. Under the Department of Public Safety
		3. Fees
			1. $100/semester
			2. $225/year
			3. $475/year A Pass and Reserve Pass
			4. Temporary parking pass $10/week
			5. No Lake Campus information yet
		4. Starting January 1
	9. Flu Shot Requirement for Wellness Initiative
		1. Goal is to improve overall health
		2. Increased amount available for deposit to FSA and HSA
			1. $500
			2. Requirements to receive $500
				1. Flu Shot
				2. COVID vaccination
				3. Biometric Screening
				4. Health Risk Assessment
				5. Visit with Primary Care Physician
	10. Outsourcing FMLA
		1. New vendor: UNUM
			1. Same vendor used for Short-Term & Long-Term Disability and Life Insurance
		2. FMLA claims will be submitted to UNUM, decision within 5 days.
		3. Intermittent Leave
			1. Work with Supervisor
				1. Absence recorded on timesheet/leave report
			2. Work with Unum
				1. Time Keeper
				2. Recording leave times
		4. Soft Roll-out began with HR still guiding process and to assess process
			1. FMLA submitted after September 20, 2021 are being submitted to UNUM
			2. Communication for community forthcoming
		5. Staff Senate Open Forum
			1. November 3rd 4-5 p.m.
			2. Invite going out to entire campus
2. **Open Commentary**
	* 1. Encourage Student participation in Athletic Survey
			1. Sent out Monday at 3:15.
3. **Meeting Adjourned at 10:05 a.m.**
	* 1. Motion: Debbie Lamp
		2. Second: Jen McCamis
4. **Schedule Reminders**
	1. Staff Senate Meeting 10.21.2021 9AM WebEx & 125 Oelman Hall
	2. Open Forum 11.03.2021 4-5PM WebEx
	3. Executive Planning Meeting 11.04.2021 9AM WebEx
	4. Executive Meeting 11.08.2021 2PM WebEx
	5. Staff Senate Meeting 11.18.2021 9AM WebEx & 125 Oelman Hall