**Executive Committee Minutes**

**September 9,2021**

**WebEx Virtual Meeting**

**050 Rike Hall**

<https://wright.webex.com/wright/j.php?MTID=m7eb43a647e0f598b33cda36d346f81a1>

**Attendees: Chris Blain, Carly Porter, Ciara Newsome, Connie Bajek, Donna Braswell, Katie Halberg, Mia Honaker and Stefanie Kohne**

**Shari Mickey-Boggs was in attendance as our liaison for Old and New Business**

1. **Old Business**
   1. Flex Work
      1. Flex work paperwork is being sent to leadership monthly for review and approval.
      2. The Flex work policy is a general policy, allowing for flexibility as to operational needs, different leaders have taken different paths.
         1. Some were open to implementing Flex Work plans prior to the official return to campus
         2. Others expected everyone to return to campus offices and evaluate options over time.
2. **New Business**
   1. Leadership Team Updates
      1. New Student Trustees attended and were introduced; additional Trustees will attend later meeting dates this fall
      2. Vaccination Schedules were discussed
         1. Available at Wright State Physicians
         2. Find additional vaccine providers at gettheshot.coronavirus.ohio.gov
      3. Benefits renewal (will be discussed later)
   2. Board meetings
      1. Board Meetings have returned to public in-person and no longer streamed
      2. The Public Board Meeting is at Lake Campus on September 17, 2021 as the university is trying to hold at least one public meeting a year at the Lake
      3. Committee day meetings are in White Hall and Neuroscience Engineering Collaboration on September 16, 2021.
      4. Detailed schedule can be found at <https://www.wright.edu/board-of-trustees/meetings>
   3. New On-Boarding Policy being developed
      1. The current approach needs to be tightened up and guidance issued.
   4. New searches
      1. Dean of the new Health, Education & Human Services College
      2. Vice Provost
   5. Campus Clean-up Day
      1. Shari supports this idea.
      2. Michael will contact Sue & Javin for support, and cc Shari on emails.
      3. Desire is to allow for scheduling during work hours.
   6. Staff Recognition
      1. Years of Service
         1. 2019, 2020, & 2021 will be acknowledged.
         2. Vender will be changed.
         3. Should be scheduled by the end of the calendar year.
      2. President’s Award for Excellence
         1. Fran is working with Marketing on Nomination forms and processes
         2. Large group to honor
         3. There will be a ceremony but limited attendance
            1. No families due to COVID restrictions
      3. Monthly Recognition
         1. “Tipping of the Hat”
         2. Prize: Lapel pin
         3. 2-3 volunteers need to serve on committee to select honorees.
   7. COVID Update
      1. Communication is needed to promote webpage.
         1. A lot of answers to questions can be found on the web page
         2. FAQs should include possible scenarios
      2. Wright State policies are a blend of CDC, State, and local guidelines.
      3. Barring an act from the Governor, Wright State does not anticipate another campus shut down.
   8. Benefits Update
      1. Outsourcing FMLA support
         1. UNUM Insurance Company is approved vendor
         2. Soft launch with communication to come out soon
         3. Monica Mack from HR will be invited to be our guest in October for questions.
      2. Medical Benefits
         1. 6.8% Renewal increase
         2. Premiums will increase 6.8% and Tier 2 will be reestablished at 20% cost-share
         3. Deductibles will increase
            1. PPO $1000 (Single) – $2000 (Family)
            2. HDHP $2500 (Single) - $5000 (Family)
      3. Wellness
         1. Tobacco Surcharge is forthcoming
            1. Will be activated in July
         2. Biometric Screening
            1. Data will be used for new wellness premiums next year

3. Administration has asked HR to explore vaccination options

* + 1. Dental
       1. No change
    2. Hello Heart
       1. Digital program to manage Diabetes and Cardio Health

1. **Executive Officers** Only
   1. Bryan Boyd & Michael have been invited to the Board of Trustees meeting at Lake Campus
      1. Michael will find out if it’s OK for Lake Campus representatives to attend or if he can attend virtually.
   2. Stipends
      1. Extra $1000 approved for stipends for Secretary-Elect and Treasurer-Elect
      2. Lake Campus Exec Committee does not receive stipends
         1. Michael will find out how to pursue this and forward the information to the Lake Campus Senators.
   3. Committee Assignments
      1. Still haven’t heard about chairs and meeting times from most.
      2. Lora Sidor will need to resign her post on the Budget & Finance Committee, we will need to assign someone else.
   4. Speaker for next Senate Meeting
      1. Greg Scharer
         1. Michael has contacted Greg to let him know that he will be the contact person for disputes with the Flex Work policy
      2. Gretchen Rentz, Lake Campus
      3. Jennifer, Tonya and Dr. Chaney October meeting
   5. November Executive Meeting falls on Veterans Day
      1. Michael will contact Shari to see if she could meet at another time.
      2. Otherwise, we will hold it during our Planning meeting the week before and get an email update from Shari.
   6. Meeting Adjourned 10:19 am
2. **Schedule Reminders**
   1. Staff Senate Meeting 09.16.2021 9AM WebEx & 125 Oelman Hall
   2. Board of Trustees Meeting 09.17.2021 8AM Lake Campus
   3. Homecoming Week 09.27-10.02, 2021

https://www.wright.edu/event/homecoming

* 1. Executive Planning Meeting 10.07.2021 9AM WebEx & 050 Rike Hall
  2. Exec Committee Meeting 10.14.2021 9AM WebEx & 050 Rike Hall
  3. Staff Senate Meeting 10.21.2021 9AM WebEx & 125 Oelman Hall