

**Senate Building and Grounds Committee**  
**Minutes**  
**September 18, 2020**

Attendance: Amelia Hubbard, Erik Potts, Francisco Alvarez-Leefman, Adrienne Johnson, Larry James, Brian Boyd, Mateen Rizki, Robert Thompson, Todd Franz, Tom Webb

1. The committee discussed the agenda for the upcoming academic year.
2. The committee asked the representative of Facilities Operations for a report at the next meeting on the capital plan and ongoing construction projects. Also, the committee asked for information on the status of the sale of off-campus building and space utilization survey.
3. Approximately 35 of ~90 registrar schedule classrooms were updated over the summer with Cisco technology i.e. camera(s), microphones, and software. The plan is to continue to upgrade the remaining registrar scheduled classrooms. The committee raised questions about when non-registrar scheduled classrooms would be updated and how the information would be gathered to determine what technology is needed in these rooms. The committee asked that the representative of CaTS provide an update on the upgrades to classroom technology across campus.
4. The committee discussed the ongoing problems with providing secure testing services for students taking courses remotely. The committee agreed to explore the possibility of creating an on-campus testing center. Tim Littel is the potential point of contact for developing this facility so the committee asked if he could attend the next meeting to discuss this project.