

# Classified Staff Advisory Council

## Meeting Minutes for April 21, 2020

Location: via WebEx video conference call

**Present:** Franchesca Alford, Connie Bajek, Cathy Dalton, Mia Honaker, Liberty Leon, Lori Morris, Greg Patterson, Sheri Penwell, Carly Porter, Earl Thompson, and Becca Webb

**Absent:** Ron Applegate and April Haley

### I. Call to Order – 9:20am official meeting start

### II. Approval of Minutes

- There was no meeting last month, but Cathy Dalton motioned to approve February's meeting minutes. Carly Porter seconded, all approved, and motion passed.

### III. Staff Council Notes

- At last Thursday's Staff Council meeting, there was much discussion regarding the possible financial ramifications of the COVID-19 situation.
- We asked if furloughs meant staff were not qualified for unemployment. The newly expanded guidelines for unemployment during COVID-19 means we do qualify; however, these only extend until the end of July.
- Shari Micky-Boggs is looking into whether benefits are limited during furloughs; we think they are not impacted.
- The language surrounding the lengths of furloughs, etc. is couched in emergency situation terms, so these timelines can be discarded. Everything is uncertain.
- Per Sue Edward's recent email, top admin staff (Pres, VP, Provost, V-Provost, Deans, etc.) have taken a 20% salary reduction to begin some financial solvency.

### IV. New Business

#### a.) Working Remotely Update

- Some of us experienced technical difficulties with switching to working from home, such as lack of needed computer programs.
- CaTS has been super busy, but it was frustrating to be on hold for almost two hours and not assisted.
- Otherwise, most of the transition has been okay.
- We questioned when we will be returning to campus. General consensus is Fall semester.

#### b.) Staff Senate Updates

- There have been three declines so far among the 70+ nominations for positions to Staff Senate.
- We question the percentage of classified vs. unclassified nominations. **Carly will ask about this.**

- If your term on a Staff Council is not expired, you are automatically a member of Staff Senate (unless you declined the seat) and will not be on the ballots.
- It was noted that Sue's email listing those with seats at the table in discussions surrounding finances did not include staff representation. **Connie will connect with Jennifer A. and request that this be changed.**
- April 27<sup>th</sup> is the week of elections. **Becca will be given the bios of all of those on the ballot so she can update the website in a timely fashion.**

## V. Open Discussion

### a.) Next Meeting

- The next meeting in May is likely to be via WebEx. June's Farewell meeting is also likely to be via WebEx and may possibly include a hello to new Staff Senate members.

### b.) Faculty Senate Meeting

- Prior to the meeting, Becca sent the minutes to the last CoLA Chair's meeting, as it had the link to the most recent Faculty Senate Meeting materials (<https://www.wright.edu/faculty-senate/about/senate-meeting-agendas-and-minutes/meeting/359696>) and the slide shows concerning financials were enlightening.

### c.) Other news

- All are encouraged to attend the President's Drop-in Chats, as they are informative and a great way to ask questions.
- Faculty have been encouraged to go back to the table concerning their contract, as the University needs to obtain funds from somewhere. It is hoped that things like the faculty's Professional Development Funds, etc. might be granted, rather than needing to cut programs (and, therefore, tenured faculty positions).

## VI. Reminder of Upcoming Events

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|------------------------|--|
| - April 21, 2020       | Drop-in Chat with the President (WebEx, 2:00 – 3:00)   |
| - April 23, 2020       | Drop-in Chat with the President (WebEx, 11:00 – 12:00) |
| - April 27-May 1, 2020 | <b>Staff Senate Elections</b>                          |
| - April 28, 2020       | Drop-in Chat with the President (WebEx, 2:00 – 3:00)   |
| - May 5, 2020          | Drop-in Chat with the President (WebEx, 2:00 – 3:00)   |
| - May 14, 2020         | Staff Council Meeting (TBD, 9:00 – 11:00)              |
| - May 19, 2020         | <b>CSAC Meeting</b> (TBD, 9:10 – 11:00)                |

## VII. Adjournment – The meeting adjourned at 10:02am with a motion from Sheri Penwell and a second from Lori Morris.

Respectfully submitted,



Rebecca B. Webb, CSAC Secretary