

# Unclassified Staff Advisory Council Meeting Minutes

Thursday, September 19, 2019  
Atlantis Room (157 A/B) Student Union  
9:00-10:30 a.m.

- I. In attendance
  - a. Voting Members: Catherine Anderson, Jennifer Attenweiler, Ryan Black, Michael Griest, Matt Grushon, Katie Halberg, , Christopher Hogan, Debbie Lamp, Carol Rader, Lindsey Miller, Frank Wolz
  - b. Non-voting members:
  - c. Guest: Amanda Spencer, Corrie Pleska, Erick Corbitt, Ivan Mallett
- II. Call meeting to order 9:00 am.
- III. Guest Speakers: Eric Corbitt – Festival of Flight - Homecoming
  - a. Aviation heritage – Make it an “event”
  - b. Saturday, Oct. 5 10 a.m. – 8 p.m.
  - c. 4 major elements with Food, drinks, food trucks, sports soccer game, club football, softball and the Wounded Warriors softball game.
  - d. Free admission
  - e. Fairborn contribution
  - f. Bands, mascot competition, WSRI, Air Force Base simulators, flyovers, haunted trail, Dayton STEM school, golf cart parade
  - g. Associated with Parent Weekend
  - h. Need volunteers
- IV. Guest Speaker: Ivan Mallett, President of Student Government
  - a. SGA Vice President, Adrian Williams, serves on the State Student Government Board
  - b. Goals for SGA
    - i. Independent rec facilities
      1. Student initiative
      2. Hoping to be approved at the December meeting
      3. Free standing building
      4. Student engagement
    - ii. Retain the 9
    - iii. 4 new retention positions
    - iv. Reporting process in place
    - v. Student case managers
    - vi. Scholarships given out at move-in day
    - vii. Common hour
    - viii. Programming
    - ix. Interest from students
    - x. SGA wants to unite the campus community
    - xi. Working on media coverage
    - xii. Because I Said I Would Program
    - xiii. Campus Partnership – Beth Metcaff is leading project
- V. Approval of minutes from August – Postponed until October meeting
- VI. New Business
  - a. President’s suggestion box
    - i. Think of items that we would like to submit as a committee (USCA)

## Unclassified Staff Advisory Council Meeting Minutes

### VII. Ongoing Business:

- a. Staff Development
  - i. Name Change – Staff Moral and Retention
  - ii. Do more throughout the year and not just one day
  - iii. Collaborate with CSAC and SGA
  - iv. For staff who cannot get away for an entire day, split into more smaller events
    1. Green and Gold Days
    2. Use the budget we have
  - v. Conversations with Faculty Senate to make more of a Staff Initiative Day
    1. Inclusive & Education
    2. Break down myths
    3. Help educate campus community
    4. Brown Bag events
  - vi. Administration will do an Employee Appreciation Week again next year
  - vii. University Development Day
    1. Put in proposal
    2. Partner with Faculty Senate and CSAC
  - viii. Catherine and Michael to take the lead and offer out for others to help
  - ix. October Talk Back Lunch - discuss

### VIII. Committee Updates

- a. USAC subcommittees
  - i. Bylaws and Charter – no report
  - ii. Community Service/We Serve U – Successful event but low turnout
  - iii. Compensation, Benefits, and Equity – per Staff Council (Sylvia), committee does not exist. HR not interested in serving
  - iv. Nominations / Fundraising – no report
- b. University committees
  - i. Athletic Council – no report
  - ii. Dining Services – meet in October
  - iii. Ohio Staff Council of Higher Education (OSCHE) – Conference in November
  - iv. Staff Appreciation Day– Roll together with Staff Development Day
  - v. Staff Development Day – See above
  - vi. Total Compensation Committee– no report
  - vii. University Diversity Advisory Council (UDAC) – no report
  - viii. WSU Bookstore – no report
  - ix. WSU Staff Council
    1. Craig Woolery, invited to a Talk Back Lunch
    2. Monica Mack – benefit updates
      - a. Leadership covering shortfall on increase cost
      - b. Eliminating benefits for less than 75% employees
        - i. HR working with those individuals
      - c. Biometric incentive \$300

### IX. Events

- a. Debbie Lamp discussed JCPenney's Suit Up Event

## Unclassified Staff Advisory Council Meeting Minutes

- b. Raid Our Closet – Donate for students to get professional attire
    - i. Stephanie Allen & Ciara Newsome
  - c. Wright Day to Give – October 1
- X. Schedule Reminders:
- A. WSU Staff Council – Thursday, Sept. 12, 2019, 9:00 – 11:00 a.m., 267 University Hall
  - B. Staff Council Talk Back Lunch – Wed., Sept. 25, 2019 11:30 a.m. – 1 p.m. Rathskeller (008 SU)
  - C. USAC Meeting – Thursday, September, 17, 2019, 9:00 – 10:30 a.m., Atlantis Room (157 SU)
- XI. Meeting Adjourned at 9:59 am.

Unclassified Staff Advisory Council (USAC): The purpose of the Unclassified Staff Advisory Council (USAC) is to represent its members to the university by: promoting their general welfare; advocating for unclassified staff through active participation in university governance structure; reviewing, initiating and making recommendation on relevant university policies and procedures; encouraging and facilitating communication among members; and encouraging professional development opportunities. One of the prime responsibilities of this council is to serve the educational community by creating and maintaining an environment conducive to the teaching, learning, research, and service functions of higher education. The recommendations of the council are submitted to the university president.