

# Unclassified Staff Advisory Council Meeting Minutes

Thursday, August 15, 2019  
Atlantis Room (157 A/B) Student Union  
9:00-10:30 a.m.

- I. In attendance
  - a. Voting Members: Catherine Anderson, Jennifer Attenweiler, Ryan Black, Katie Halberg, Donna Braswell, Michael Griest, Frank Wolz, Christopher Hogan, Debbie Lamp, Carol Rader, Lindsey Miller
  - b. Non-voting members:
- II. Call meeting to order 9:00 am.
- III. Guest Speakers: Don Miller / Debbie Lamp – First Weekend
  - a. Schedule handed out. Welcome back tents
  - b. Need volunteers to hand out schedules
  - c. Food service open over the weekend
  - d. CORQ app – getting student involved
- IV. Approval of minutes from July 18, 2019. Approved and posted
- V. New Business
  - a. Guest Speakers for 2019-20 – Student Government President, Wright Day to Give, Campus Safety – Police
- VI. Ongoing Business:
  - a. Raider First Impressions changed to Wright State First Impressions
    - i. Posted on the website
    - ii. Noted in presidents email
  - b. Committees for 2019-20 – Sign up for committees
    - Will be reviewed and announced at next meeting
- VII. Committee Updates
  - a. USAC subcommittees
    - i. Bylaws and Charter – no report
    - ii. Community Service/We Serve U – no report
    - iii. Compensation, Benefits, and Equity – no report
    - iv. Nominations / Fundraising – no report
  - b. University committees
    - i. Athletic Council – no report
    - ii. Dining Services – no report
    - iii. Ohio Staff Council of Higher Education (OSCHE) – no report
    - iv. Staff Appreciation Day– no report
    - v. Staff Development Day – no report
    - vi. Total Compensation Committee– no report
    - vii. University Diversity Advisory Council (UDAC) – no report
    - viii. WSU Bookstore – no report
    - ix. WSU Staff Council
      1. Craig Woolery, CaTS – Guest Speaker
        - a. Dell is now the main source for computers
        - b. Xerox contract is up
          - i. Feedback on Xerox
          - ii. Unsure of new options yet.

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2. Staff Moral and Retention – Nothing going on but open to discuss ideas. Enrollment down – do not want layoffs to staff.
  - a. We Serve U Day is an example that we want to have supervisor to allow staff to participant. Incorporate work shifts to be able to participate in events. Improve our own relationships with staff moral
  - b. USAC and CSAC involvement. Come with suggestions of no or low cost to boost staff. Approach with ideas but don't want problems without solutions / suggestions. Shari will take to the leadership team.
3. New wellness program
4. Guest Speakers for Staff Council – discussing
5. Hashtag / Taglines to Katie.
6. Fractured relationship between Foundation and Administration/Leadership.
- x. Festival of Flight is replacing Homecoming. Working with city of Fairborn to bring the community together. Good recruiting time.
- xi. Events to put on the calendar – forward to Debbie Lamp
- xii. Inactive Committees
  1. Communications and Marketing
  2. Academic Reorganization
  3. Parking Services
  4. Sustainability
  5. Wellness and Recreation

### VIII. Schedule Reminders:

- A. WSU Staff Council – Thursday, Sept. 12, 2019, 9:00 – 11:00 a.m., 267 University Hall
- B. Staff Council Talk Back Lunch – Wed., Sept. 25, 2019 11:30 a.m. – 1 p.m. Rathskeller (008 SU)
- C. USAC Meeting – Thursday, September, 17, 2019, 9:00 – 10:30 a.m., Atlantis Room (157 SU)

### IX. Meeting Adjourned at 10:27 am.

Unclassified Staff Advisory Council (USAC): The purpose of the Unclassified Staff Advisory Council (USAC) is to represent its members to the university by: promoting their general welfare; advocating for unclassified staff through active participation in university governance structure; reviewing, initiating and making recommendation on relevant university policies and procedures; encouraging and facilitating communication among members; and encouraging professional development opportunities. One of the prime responsibilities of this council is to serve the educational community by creating and maintaining an environment conducive to the teaching, learning, research, and service functions of higher education. The recommendations of the council are submitted to the university president.