



**Faculty Office
138 Fawcett Hall
facultyoffice@wright.edu**

***Faculty Line #244
December 3, 2020***

Dear Colleagues,

We have made it to the end of the Fall 2020 semester, yet another unprecedented academic term complete with new instructional technologies, forms of outreach and engagement with our students, as well as adaptations to our research agendas and collaborative efforts due to COVID-19 pandemic. Thank you for your commitment to excellence and empathy through it all.

December Faculty Senate Meeting:

The final Faculty Senate meeting of the calendar year takes place **Monday, December 7th at 2:30**; we hope many of you will join us. This meeting will again be conducted remotely via Webex. The link is available from the Faculty Senate agenda on our [webpage](#). As always, all faculty, students and staff are invited to attend.

There are numerous matters of importance on our agenda for Monday, including a proposal related to Fall grading accommodations, the first reading of a proposed “Intellectual Property and Instructional Materials” policy, a review of graduate student funding, course delivery terminology and practices, and more. Please read over these matters and share any feedback with your [Senators](#) so they may best represent your interests. Also, as part of Monday’s meeting, we will be discussing the processes by which faculty members will be asked to report non-participation in classes, beginning in January 2021, as part of our compliance requirements for federal financial aid recipients.

The Faculty Office in 138 Fawcett will remain closed for Fall Semester and our staff will be working remotely during this time. We will be checking for mail or deliveries at least once a week, but email will remain the most efficient form of communication; facultyoffice@wright.edu or laura.luehrmann@wright.edu.

Reminder: Upcoming Deadlines for Curriculum Committees:

As we have been communicating, the integration of our curriculum approval process via Curriculog and the online catalog require streamlining the submission and approval deadlines for courses, certificates and programs. Most importantly, items that have not made their way through the full committee approval process (including approval by the Faculty Senate) before the end of the Academic Year will be cleared from the queue and therefore need to be re-submitted from scratch for consideration at the beginning of the following Academic Year. Items that require Faculty Senate, Board of Trustees, and/or approval by the Ohio Department of Higher Education need to be submitted to the Undergraduate Curriculum Committee (UCC) or Graduate Curriculum Committee (GCC) in January (**meaning that they need to have completed the college-wide approval processes prior to this time; ideally, by the end of December**).

Please note these important deadlines, and make sure all members of departmental and college curriculum committees are aware of them. If you have any questions, reach out to UCC Chair Barb Dunaway, GCC Chair Misty Richmond, or your college representative on either of these [committees](#).

Fall Commencement:

We will again be conducting our commencement ceremony in a remote format. Please join us at 10:00am on Saturday, December 12th to celebrate our Summer and Fall 2020 graduates. You can access the ceremony via multiple [online platforms](#). Many of our graduating students have shared photos of themselves. Our Communications and Marketing Team has done a superb job presenting these images for all of us to join in the celebration. As part of our Wright State tradition, the name of each graduating student continues to be read aloud. We celebrate our graduating students and wish them all the best for their futures!

Board of Trustees' Meetings:

The Wright State University Board of Trustees will be holding their committee day meetings on Thursday, December 10th. Agendas and supporting documents may be accessed from this [webpage](#). The public session of the Board will be held Friday, December 11th, beginning at 9:00am. The committee day meetings and public session are all open to the public and are accessible through livestream via <http://wright.edu/bot-stream>.

Concluding Thoughts:

We face significant challenges in the months ahead. Be sure to take some time for yourself over the upcoming holidays so that we may all return as healthy and energized as possible for the work we face in the spring semester. Please know that your Faculty Senate is here to serve all faculty as we work together to best serve our students. Be well, keep in touch, and please mark your calendar for the January meeting of the Faculty Senate on **Monday, January 25th at 2:30**.

With warm regards,

Laura Luehrmann, Professor
Faculty President
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