

Library Faculty Advisory Board minutes, Fall 2019

Attendees: Maher Amer (CECS), Lynn Hartzler (COSM), Amanda Hinson-Enslin (BSOM), Karla Huebner (COLA; LFAB Chair), Lynne Kelley (CONH), Zdravka Todorova (RSCOB), Weisong Wang (Lake Campus)

Absent: Wendy Dragon (SOPP), Doris Johnson (CEHS)

Representing the University Libraries: Sue Polanka, University Librarian, Karen Wilhoit, Associate University Librarian for Collections

Minutes were provided by Sue Polanka

Sue provided highlights of the University Libraries 2018-19 accomplishments

1. 1.1 million dollars in capital Improvement projects are complete
 - Carpet and stairwell projects completed (400K)
 - New furniture installed on all 4 floors (600K)
 - Modernization of study spaces (100K)
 - 13 study rooms, upgraded technology, painting
 - Room Bookings for the first four weeks of the 2019 Fall semester are up 288%
2. Elevator modernization project, capital funding of 1 million, this is a facilities project
 - 2 cars completed by mid-October
 - 3rd car by end of December
 - 4th car by mid-December
 - Project is behind schedule
3. The library had a Budget Hearing for the FY20 Budget in April 2019
 - Library Faculty Advisory Board Letter of support was submitted requesting the following:
 - \$400,000 additional funds for inflation, reinstating IEEE, journals, and databases, and to replace professional positions
 - FY20 Budget Allocation was increased by the following:
 - \$117,000 additional to cover inflation = No Journal Cuts
 - \$50,000 for full access to IEEE
 - \$46,000 for online learning librarian
 - Sue and Karen thanked the committee for writing the letter and for their support.
4. The library had some staff changes this year and were able to replace all positions vacated by resignation or retirement. Those included:
 - Medical and Human Services Librarian
 - Student Success Librarian
 - Library Operations Specialist 2
 - Digital Initiatives and Scholarly Communication Librarian (open now)
 - Online Learning Librarian (New funding for FY20)
5. The Special Collections & Archives have been approved by the Board of Trustees to spend up to \$450,000 cash on hand on phase one of the move to 2455 Presidential Blvd. The team is working on quotes for various environmental and technological upgrades and the cost of moving. The earliest

move date will be Spring/Summer, 2020. Sue reported very high levels of humidity in the basement of MedSci where several thousand square feet of collections are located. This area is at a high risk for a mold outbreak. The SCA will submit a State of Ohio PDAC funding request by Nov. 1st for additional funds to pay for the renovations and move.

6. The Friends of the Libraries sponsored two internships in the New Media Incubator. The students produced a series of videos called In The Archives that promote the collections and services of the SCA. Those videos include the following topics and are available in CORE Scholar.
 - Huffman Prairie
 - Space (Armstrong, moon landing)
 - Paul Laurence Dunbar
 - Suffrage – 2 part video
7. In 2015, the University Libraries introduced the Research Toolkit Workshop series. They spent the last 18 months conducting propensity score matching studies to determine if taking a workshop had an impact on student retention. The studies were funded by the Friends of the Libraries and the Academic Library Association of Ohio. Mandy Shannon, Head of Instruction and Research Services, led the efforts. The study found a 24% higher retention rate in those students who completed at least one workshop. Mandy also applied and was awarded a Students First Grant to move 2 additional workshop online. These are complete and the library now offers 6 of the workshops in online format. These can be embedded into Pilot courses.
8. Library Plans for 2019-20 include:
 - Fill remaining two positions, onboarding of staff
 - Student Satisfaction Survey
 - Faculty Satisfaction Survey
 - Strategic Planning
 - Special Collections and Archives move
9. Sue and Karen discussed the 2015 Faculty Survey conducted by Library of the Future Taskforce and discussed changes needed to that survey in order to satisfy information needs today. Those needs include:
 - Program Effectiveness Review – faculty feedback and satisfaction
 - Collections budgeting decisions
 - Strategic Planning

A draft survey was shared and faculty provided many suggestions for the survey. Sue and Karen will make those changes, put the survey in Qualtrics and send to the committee in the next few weeks to test. The faculty suggested sending the survey out prior to Thanksgiving.