

August 22, 2019

Susan Edwards, PhD
Provost
Wright State University
3640 Colonel Glenn Highway
Dayton OH 45435

Re: Request for creation of department of Medical Education within the Boonshoft School of Medicine

Dear Dr. Edwards:

I am writing to request that you recommend to the Board of Trustees the creation of a new department of Medical Education within the Boonshoft School of Medicine.

The BSOM Associate Dean for Medical Education would serve as the departmental chair, and no additional costs or stipends would result. Establishment of academic Medical Education departments is trending in other medical schools in order to give faculty recruited or transitioned to critical educational roles a primary appointment in Medical Education, rather than in a discipline-based department. More importantly, as word of our innovative curriculum is spreading nationally and internationally, we have expanding opportunities for offering certificate programs in advanced medical education approaches. This would create new revenues as well promote Wright State/BSOM's reputation for educational leadership. Having a medical education department would support the submission of new certificate proposals through the university curriculum approval processes.

The BSOM faculty have been informed of the possible change in the August Dean's Report which is distributed to the entire BSOM faculty. I have copied the Faculty President and the Provost's Council on this letter to conform with university policy 1050.1 on changes to academic units quoted below:

The authority to determine the organizational structure and names of academic units at Wright State University rests with the Board of Trustees, acting on recommendations of faculty and administrators, including those who might be directly or indirectly affected by changes.

Recommendations to create, to merge or otherwise alter, to terminate, or to change the name of colleges, schools, departments or other equivalent academic units shall be submitted by the Provost to the Board of Trustees. At least two months before such recommendations are made, the full-time faculty in any affected school or college, the Faculty President, and the Provost's Council must have been informed of the possible change(s) so that they may express their support or opposition if they choose to do so.

Thank you for your consideration of this recommendation.

Sincerely,



Margaret M. Dunn, MD, MBA, FACS
Dean and Professor of Surgery