

Classified Staff Advisory Council

Meeting Minutes for July 16, 2019

Location: 162 Millett

Present: Franchesca Alford, Connie Bajek, Cathy Dalton, Tom Fortener, Shelley Gravenstine, Lori Morris, Sheri Penwell, Carly Porter, Suzanne Semones, Mia Honaker, and Libertad Leon

Absent: Greg Patterson, Patrick Ammon, Ron Applegate, April Haley, and Becca Webb

- I. Approval of Minutes
 - a. Carly Porter motioned to approve June's minutes, Cathy Dalton seconded, all agreed, and motion passed

- II. Welcome to New Members
 - a. Mia Honaker
 - i. 14 years worked at Wright State
 - ii. Interim director, Latinx, Asian, and Native American Affairs
 - iii. Studying Organizational Leadership
 - b. Libertad Leon
 - i. 3 years worked at Wright State
 - ii. Admin Support Coord., Equity and Inclusion
 - iii. Studying Organizational Leadership

 - c. Introductions around

- III. Thank you to "retiring" member: Tom Fortener
 - a. Tom has offered to continue serving on the Athletics Council for CSAC in his retirement.

- IV. Old Business
 - a. Treasurer Report
 - i. Fiscal Year 20 just opened and budgets are not yet fully loaded
 - ii. Lori Morris taking over as Treasurer
 - b. Staff Council notes
 - i. Total Compensation Snapshot
 1. Informational handout created by HR for recruitment purposes.
 - a. Shows example of complete compensation package: salary plus all available Wright State benefits of employment (free and fee-based)
 - b. General feedback from Staff Council was it is nice to have a handout available for those engaged in recruitment for the university. However, much of the "benefit" information feels misleading as presented.
 - c. Franchesca offered to tinker with the document and present a more balanced version at a future CSAC meeting.

- ii. Staff morale
 - 1. We continue to press Sheri Mickey-Boggs to encourage Leadership to find ways to acknowledge staff support/sacrifices and to improve morale and retention.
 - a. Staff appreciation week was much appreciated, but shift employees (not working 8:30am-5:00pm, M-F) may need to be better considered in future efforts.
- iii. We explained the Staff Senate proposal to the new members
 - 1. Leadership wants to meet with Connie and Adam (past-chair USAC) to ask questions about the proposal now that they have had time to think and discuss among themselves.
- c. Committee reports
 - i. None
- d. UBOT – Budget will be presented on Thursday.
 - i. Connie and Carly will attend and report back

V. New Business

- a. We Serve You day
 - i. We would be interested in feedback from anyone who participates in this volunteer day
- b. Committee Assignments
 - i. Please review the list of committees you can serve on as a CSAC member (separate email attachment). We will make assignments at the August CSAC meeting.

VI. Open discussion

- a. Pomeroy
 - i. WSU no longer doing business with this computer vendor
 - ii. All outstanding computer orders are to be placed with Dell – speak with your Budget Manager for details

VII. Schedule Reminders

July 16, 2019	Medical Staff Advisory Group	2455 Board Rm	1:00 – 3:00
July 19, 2019	We Serve You day		
July 26, 2019	OSCHE Meeting	Columbus State, Delaware Campus	
August 8, 2019	Staff Council	267 University Hall	9:00 – 11:00
August 20, 2019	CSAC Meeting	162 Millett	9:10 - 11:00

VIII. Adjournment – Tom motioned to adjourn, Cathy seconded

