

## RESOLUTION REGARDING WAIT LISTS

Whereas, Wait lists at Wright State University give students who encounter a “closed” class an option to be placed on a list in the event that seats in the course later become available (e.g. other students withdraw from the course or the capacity of the course is increased);

Whereas, Students on wait lists are notified by email on a first-come-first-served basis when seats become available and are given 24 hours to add the class before the next student on the list is notified and,

Whereas, The same restrictions and/or holds that prevent a student from registering for a class with open seats apply to students entering a wait list;

Whereas, Students who are no longer interested in a class are encouraged to drop it (even if they are on a wait list) so that other students can move up on the wait list;

Whereas, When wait lists are available for a class through the last day to add a class without instructor permission and department schedulers designate which courses have a wait list during the schedule production process each term;

Whereas, The use of wait lists at Wright State has been increasing since 2015 in all but two colleges (Nursing and the School of Professional Psychology) with three colleges (Raj Sooin College of Business, Science and Mathematics, and Engineering and Computer Science) utilizing wait lists for more than 50% of their classes (91%, 59% and 51%, respectively);

Whereas, The Wright State University Student Government Association unanimously adopted a resolution calling for an increase in the use of wait lists for classes at Wright State University at their meeting on Tuesday, March 19, 2019 and specifically that department schedulers “should seriously consider choosing to have a wait list available for as many course offerings as they determine is appropriate,”;

Whereas, Many institutions have found that wait lists provide significant advantages to students (convenience), instructors (reduces the requests to manually sign students into a full class), and administrators (allows for the tracking of demand for courses and better management of curriculum offerings)<sup>1</sup>; now, therefore, be it

*Resolved*, That department schedulers should work cooperatively with the Wright State University Registrar’s Office during the course of the 2019-2020 academic year to strategically activate wait lists for all course offerings for which they determine they would be appropriate.

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<sup>1</sup> <https://www.ohiofacultycouncil.org/sites/ohiofacultycouncil.wright.edu/files/page/attachments/WaitListsWhitePaper.pdf>