

# Classified Staff Advisory Council

## Meeting Minutes for April 16, 2019

Location: 162 Millett Hall

**Present:** Ron Applegate, Connie Bajek, Cathy Dalton, Tom Fortener, Lori Morris, Sheri Penwell, Carly Porter, Suzanne Semones, and Becca Webb

**Present via phone:** April Haley

**Absent:** Francesca Alford, Patrick Ammon, Shelley Gravenstine, and Greg Patterson

### I. **Approval of Minutes** – *9:15am official meeting start*

Cathy Dalton motioned to approve March minutes (taken by Carly Porter as acting Secretary) and Lori Morris seconded. All approved and motion passed. **Connie will add the approval of minutes to May's Agenda.**

### II. **Old Business**

#### a.) **Staff Council Notes**

##### 1. **Total Compensation Study**

- USAC asked about the Total Compensation Study and asked if the Staff Council wanted to write a letter of support for it, as it seems to be dead in the water at the moment. There was unrest about the way it was done and also concern about how it's now progressing (or *not* progressing, as the case may be).

##### 2. **Activity Center Referendum**

- David Palmer (Student Government president) presented on the Activity Center Referendum. The students voted yes (though the margin for majority was slim) and now the vote must go to the Board of Trustees.
- There was consensus that the current gym is small (space seems to even be getting tighter and less accessible for easy mobility) and deteriorating, but many still question whether funds should be raised for a new space or used to repair the current one.

##### 3. **Concealed Carry Discussion**

- Chief Finney discussed the Concealed Carry proposal. One example was that off-duty police officers could carry their weapons to Nutter Center events, so long as they declare them at the ticket both so that the seats are marked as containing individuals with concealed weapons. They must show their license, etc. The talk is to mimic or do something similar to the laws KY has.

##### 4. **Enrollment**

- Transfer students and Retention of students is down. Summer enrollment and housing student numbers are down. Open House events are at capacity.

## **5. Grants**

- Veterans and Military Center got \$18K grant to continue their Veteran's Voices Campaign.
- There has been a policy change for grant-funded people (not explained/discussed further).

## **6. Food Bank**

- The Food Bank had their grand opening at their new space in the Student Union yesterday.

## **7. Health Insurance**

- Suzanne requested information about double dipping in the costs for spouses with regards to health insurance. Silvia Brockman didn't have the numbers, so Suzanne did research and number crunching herself. We hope to hear more on that.
- The Medical Advisory Group (MAG) will be meeting this month and over the summer.
- It will be iterated at the MAG that out-of-pocket expenses are unreasonably high. Some equate to 1/3 of a staff member's salary, which is simply unacceptable.

## **8. Staff Senate Proposal**

- The Staff Council meeting surrounding the Staff Senate proposal was joined by previous CSAC and USAC chairs, which was wonderful! Having them share their viewpoints and historical knowledge during the second hour of the meeting was a great aspect of how joining together would work.
- It was iterated that we aren't given power as advisory boards. Having a senate would give us a power seat at the decision-making table within the University, rather than a position over the shoulder of someone in a seat at the table.
- It was decided that, rather than rush the information in such a small timeframe, the presentation would be made to the Leadership first, rather than to the constituencies, to get Leadership on board. We would send an email to the staff to let them know what was going to happen on the 24<sup>th</sup> and tell them to "stay tuned" for discussion. Nothing would be written in stone, but rather motions would be set in place to see if making the effort of exploring the idea was worth it. If the Leadership is not behind the movement, we would then be in discussions of whether we want to push hard or let it go. Our desire for transparency helped bring this forward. The email drafted regarding this will be shared around 3pm today with all classified and unclassified staff.
- Tom stated that his sticking point surrounding Staff Senate was that we would need a part-time paid assistant to work on Staff Senate things (like the Faculty Senate has a paid position). There is just too much to be done for any current staff member to do her/their/his own job and add this workload on top of it. The board agreed that this proposal will definitely be included in the presentation to Leadership on the 24<sup>th</sup>.

### **b.) Committee reports**

- **Tom will forward the Athletics Committee meeting minutes when he receives them.**
- Lori reports that Dining Services gave a questionnaire to be completed for their meeting today. CSAC members present at today's meeting filled out her questionnaire as a group.

### **c.) Survey of Classified Staff**

- This is tabled until the next meeting.

## **III. New Business**

### **a.) Election for Chair-Elect**

- The two nominees for Chair-Elect were Carly Porter and Suzanne Semones. Suzanne rejected her nomination, so Carly became the only nominee. Becca Webb motioned that Carly Porter be accepted as the new Chair-Elect. Cathy Dalton seconded the motion, all approved, and the motion passed. **We now will need to have someone fill Carly's place as CSAC Treasurer next term**

### **b.) Elections for new Members**

- We are behind on getting this done, but will push to get it out ASAP.
- **Carly will be learning the process** from Suzanne, **Becca has volunteered to help with calls/emails** as she did last year, and the committee recalls that **Shelley volunteered to help as well**. It looks like Franchesca, Tom, Sheri, Carly, and Becca all have terms ending December 2019. **Suzanne will double check term endings**. Becca and Carly both said they will be asking for another term (with Carly automatically re-elected as Chair-elect). Tom will not be running again.
- **We will check the by-laws regarding the number of missed meetings possible**, as Greg has missed a number of meetings. However, with recent events, there may be excusable absences for extenuating circumstances.
- Becca mentioned that Brandon Combs with CaTS said he would update our website with new candidates' profiles/statements when we get them so we won't have to.

## **IV. Open Discussion**

- Becca asked that we no longer keep hard copies of the minutes, as everything is kept on the website (and, hence, in the WSU archives) and we no longer have a CSAC budget to cover printing and paper costs (hence, it falls to the department housing the CSAC secretary each term). Connie Bajek motioned to

not only no longer keep hard copies of the CSAC meeting minutes, but to also destroy previous hard copies and merely keep the sign-in sheets and notes/supplementary materials from each meeting. Ron Applegate seconded the motion, all approved, and the motion passed.

- The Career Center has been re-named again (4<sup>th</sup> time!) and has reverted back to "Career Services."
- Julia Acosta, Director of LANA (Office of Latinex, Asian, and Native American Affairs), has left WSU. Chris Spohn, the Grants Accountant for Research and Sponsored Programs, is also leaving.

## V. Reminder of Upcoming Events

- April 18, 2019            Medical Advisory Group Meeting (Connie and Adam to attend)
- April 19, 2019            Board of Trustees Finance Committee Meeting (Becca to attend)
- April 24, 2019            Leadership Committee (Connie and Adam to attend)
- April 24, 2019            **Talk Back Lunch** (Rathskeller, 11:30 – 1:00)  
(The topic to be discussed will be what happened in the Leadership Meeting regarding the possible creation of a Staff Senate)
- April 26, 2019            **OSCHE Meeting**, Columbus (Connie to attend, **others welcome**)
- May 9, 2019                **Staff Council** (267 University Hall, 9:00 – 11:00)
- May 10, 2019            **Campus Beautification** (Garden of the Senses, 12:00 – 3:00)  
(The link to RSVP for this will be sent in the email Connie and Adam are sending today)
- May 21, 2019            **CSAC Meeting** (162 Millett, 9:10 – 11:00)

- ## VI. Adjournment – The meeting adjourned at 10:35am with a motion from Becca Webb and a second from Carly Porter.

Respectfully submitted,



Rebecca B. Webb, CSAC Secretary