

## UNCLASSIFIED STAFF ADVISORY COUNCIL MEETING SUMMARY

Thursday, December 20, 2018, 9:00 – 10:30 a.m.

157 Student Union (Atlantis Room)

- I. In attendance
  - a. Voting Members: Adam Horseman, Ryan Black, Joanie Hendricks, Katie Halberg, Maureen Barry, Gina Keucher, Bryan Martin, Lindsay Wight, Vickie Slone, Mandy Karper
  - b. Non-voting Members and guests: Amanda Spencer
- II. Call meeting to order 9:06 a.m.
- III. Approval of minutes from November 15, 2018. Approved and posted.
- IV. Ongoing Business
  - a. Shared Governance
    - i. USAC and CSAC Chairs would like to solidify a proposal to share with the University Leadership Team in April.
    - ii. The goal is to revise current structure of USAC, CSAC and Staff Council to become Staff Senate, which may consist of 12-13 elected members, with USAC and CSAC being reformulated to be subcommittees of Staff Senate. Senate would be made up of an Executive Committee led by Chair, Vice-Chair, Secretary, Treasurer, Parliamentarian. Many details are still being discussed. Restructuring committees would reduce duplication and mirror Faculty Senate committee structure.
- V. USAC Subcommittee Updates
  - a. Bylaws and Charter: Committee will submit proposed bylaws to Shari Mickey-Boggs and President Schrader after the new year.
  - b. Community Service/We Serve U
    - i. Staff and faculty donated holiday gifts for 24 families.
    - ii. The campus collected 3 full large boxes of toy for Toys for Tots.
    - iii. Next, the committee is working with Athletics to decide on a date for Crayons for Classrooms collection at a basketball game this season.
  - c. Compensation, Benefits, and Equity: did not meet.
  - d. Nominations/Elections: will meet in the spring for the next round of elections.
- VI. University Committee Updates
  - a. Athletic Council: There will be changes to the bylaws for Athletic Council regarding faculty representation on the council.
  - b. Dining/Hospitality Services: no updates.
  - c. Ohio Staff Council of Higher Education (OSCHE): no new updates.
  - d. Staff Appreciation Day: Shannon Norton is planning the event, pending donations from off-campus. Tentative date for the event is Saturday, February 9.
  - e. Staff Development Day: Survey has gone out to staff for feedback in planning a spring Staff Development Day.

- f. Total Compensation: did not meet.
  - g. University Diversity Advisory Council (UDAC): did not meet.
  - h. WSU Bookstore: no updates.
  - i. WSU Staff Council
    - i. Guest Speaker was Daniel Palmer, Student Government President. SGA is conducting studies on feasibility of stand-alone campus recreation facility, which they believe will help with recruitment and retention.
    - ii. Welcome back potluck for all staff will take place on January 8, 11 a.m. – 1 p.m. in the Student Union Apollo Room.
    - iii. Shared Governance discussion, which was covered in Ongoing Business.
- VII. Inactive Committees
- a. Communications and Marketing
  - b. Academic Reorganization
  - c. Parking Services
  - d. Sustainability
  - e. Wellness and Recreation
- VIII. Schedule Reminders
- a. Staff Council meets Thursday, January 10, 2019, 9 a.m. – 11 a.m. in 267 University Hall
  - b. Staff Council Talk Back Lunch will take place Wednesday, January 30, 11:30 a.m. – 1 p.m. in the Rathskeller (008 SU)
  - c. USAC meets Thursday, January 17, 2019, 9:00 a.m. – 10:30 a.m. in the Atlantis Room (157 SU)
- IX. Adjourn meeting 10:18 a.m.

Unclassified Staff Advisory Council (USAC): The purpose of the Unclassified Staff Advisory Council (USAC) is to represent its members to the university by: promoting their general welfare; advocating for unclassified staff through active participation in university governance structure; reviewing, initiating and making recommendation on relevant university policies and procedures; encouraging and facilitating communication among members; and encouraging professional development opportunities. One of the prime responsibilities of this council is to serve the educational community by creating and maintaining an environment conducive to the teaching, learning, research, and service functions of higher education. The recommendations of the council are submitted to the university president