

**Agenda**  
Undergraduate Student Success Committee (USSC)  
Minutes  
November 5, 2019, 3:30 pm, 125 Oelman Hall

Attendees: Nathan Klingbeil, Bridgett Severt, Dan Warshawsky, Cindra Holland, Tim Littell, David Bringhurst, Michelle Smith, Lee Welz, Mandy Shannon

- I. Approval of Minutes from October 22, 2019 meeting  
A motion was made and seconded to approve the minutes. The minutes were approved unanimously.

- II. Old Business

1. CC+ and Pre-College Programs Working Group Report – Latest update on student success data request (for this report and more broadly)  
Nate Klingbeil met with Aaron Skira, Craig Wooley, Paul Carney, and Carl Brun to discuss the need for student success data, similar to previous Student Success Reports. Data from those reports were generated through the state-mandated Campus Completion projects, which have transitioned into other state-level initiatives. It will be difficult for Institutional Research to replicate that same data or continue to produce it in that form.

Instead, new dashboard initiatives continue to be developed at OIRE, and are being expanded to include retention-related questions. Nate requested at this meeting that every faculty member on the USSC have the same access to the data as deans and chairs. Given the substantive scope of the committee, legal counsel determined that committee members should have access and are not restricted by FERPA considerations. Minimally, the chair of the USSC will have access. The Provost confirmed that she supports this, given the legal counsel's determination.

Nate Klingbeil will be meeting Cathy Davis, Aaron Skira, and Carol Brun in the next few weeks to discuss data needs specific to CC+ students.

2. Revised Draft Resolutions – Fall-to-Spring Persistence
  - i. [RAPS](#) -The committee discussed and made modifications to this resolution for clarification. A motion was made and seconded to forward this resolution to the Faculty Senate Executive Committee for consideration. The motion was unanimously approved.
  - ii. [Pilot Shell](#) – The committee discussed this resolution, including questions about the name of Wright Step. The resolution was modified to allow for a possible name change to the new student education program currently termed Wright Step, to avoid confusion with a similarly named program in CECS. Discussion also centered on whether the justification in the first half of the resolution was appropriately tied to the resolutions within; some

modification was made to ensure that the justifications supported the resolutions. A motion was made and seconded to forward this resolution to the Faculty Senate Executive Committee for consideration. The motion was unanimously approved.

- iii. [Faculty Participation in First-Year Seminars/Courses](#) – The committee discussed this resolution. Questions included the relative role of Foundation Studies’ role vis-à-vis that of academic departments, the questions about curricular development, the ability of faculty to teach first-year courses, the extent to which this resolution prescribes the way to approach first year courses, and what was intended by resolving that faculty should be incentivized to teach the first-year courses. The resolution was tabled for further discussion at a future meeting.

3. Remaining Summer Working Group Reports

- i. Admissions Policy Review – Discussion postponed pending further data.
- ii. Degree Pathways, Meta-majors and Block Scheduling – This was not discussed at this meeting.

III. New Business - No new business was discussed at this meeting

IV. Announcements/Discussion - No announcements were made at this meeting.

V. Adjourn – A motion was made, seconded, and unanimously approved to adjourn at 4:59 pm