Undergraduate Academic Policies Committee  
Meeting Minutes  
October 23, 2019

Attendees  
Subhashini Ganapathy, Dan Noel, Geoff Owens, Chris Wyatt, Alan Chesen, Dave Benson, Brian Boyd  
Susan Carrafiello, Carl Brun, Melinda Schneider (Registrar sub), Angela Griffith

I. Minutes of the October 4, 2019 meeting were approved as written.

II. Latin Honors
   a. Discussions focused on the issues of how to consider transfer credit and course repeats (including Fresh Start) for calculations of Latin Honors in a manner that is consistently equitable to all groups of students.
   
   b. Straw polls were conducted for the following aspects of the policy:
      i. Transfer credit – the committee unanimously approved retaining transfer credit
      ii. Counting first grade – the committee agreed 6-to-1 to strike language pertaining to counting the first grade attempted
      iii. The committee unanimously approved changing transfer credit “attempted” to “accepted”
      iv. The committee unanimously approved changing the stated credit hours from 45, which were believed to be quarter hours, to 30 semester hours.

III. Adjourn – the next meetings will be planned over email. Committee members were asked to seek constituent feedback on the following draft policies for the next meeting:
   
   • 3640 Latin Honors Policy (as updated during the meeting)
   • 3660 Posthumous Degree Policy Revisions
   • Proposed special topics course policy
   • IW Course Development and Approval
   • 3110 and 3120 Admissions Policy (Removal of English Language Proficiency requirements and posting on UCIE Website).
   • Policy 3690 Undergraduate Educational Certificate Programs (revising for clarity, and to facilitate ‘certificate stacking’)