

**Undergraduate Academic Policies Committee**  
**Meeting Minutes**  
**October 23, 2019**

Attendees

Subhashini Ganapathy, Dan Noel, Geoff Owens, Chris Wyatt, Alan Chesen, Dave Benson, Brian Boyd  
Susan Carrafiello, Carl Brun, Melinda Schneider (Registrar sub), Angela Griffith

- I. Minutes of the October 4, 2019 meeting were approved as written.
- II. Latin Honors
  - a. Discussions focused on the issues of how to consider transfer credit and course repeats (including Fresh Start) for calculations of Latin Honors in a manner that is consistently equitable to all groups of students.
  - b. Straw polls were conducted for the following aspects of the policy:
    - i. Transfer credit – the committee unanimously approved retaining transfer credit
    - ii. Counting first grade – the committee agreed 6-to-1 to strike language pertaining to counting the first grade attempted
    - iii. The committee unanimously approved changing transfer credit “attempted” to “accepted”
    - iv. The committee unanimously approved changing the stated credit hours from 45, which were believed to be quarter hours, to 30 semester hours.
- III. Adjourn – the next meetings will be planned over email. Committee members were asked to seek constituent feedback on the following draft policies for the next meeting:
  - 3640 Latin Honors Policy (as updated during the meeting)
  - 3660 Posthumous Degree Policy Revisions
  - Proposed special topics course policy
  - IW Course Development and Approval
  - 3110 and 3120 Admissions Policy (Removal of English Language Proficiency requirements and posting on UCIE Website).
  - Policy 3690 Undergraduate Educational Certificate Programs (revising for clarity, and to facilitate ‘certificate stacking’)