

**Graduate Membership Committee
3/21/2019 Meeting Agenda
1:00 – 2:30 PM, 382 Allyn Hall**

Committee Members:

Hannah Chai (Chair)	CEHS	Present
Paul Koles	BSOM	Present
Caroline Cao	CECS	Present
Kimberly Warrick	COLA	Absent
Barbara Fowler	CONH	Present
Steven Higgins	COSM	Absent
TBD	LAKE	-
Kim Lukaszewski	RSCOB	Absent
TBD	SOPP	-
Barry Milligan (NV)	Graduate School Dean	Present
Erin Renslow	CEHS Graduate Assistant	Present

Business:

1. Meeting Minutes from 2/19/2019

- Items of Discussions or Revisions to the Meeting Minutes
- Vote to Approve the Minutes

A request for an electronic vote to approve the minutes was sent out on 3/21/2019 and the February minutes were approved by all by 3/27/2019.

2.a. Old Business: Tabled discussion regarding nominees

- 1) Michael Bottomley, SPIA-COLA – **WITHDRAWAL of Nomination**
 - Chai updated the committee members on Bottomley’s withdrawal. The former nominee will now be used as an outside consultant.
- 2) Beth Croucher – CONH
 - Chai read the additional letter of support for the nominee supporting her experience being enough to teach clinical courses.
 - The nominee was approved by all 1:56 pm.
- 3) Robyn Razor – COHN
 - Chai told the committee the additional information on what she would be teaching - Nursing and Administrative Management – specified by the department chair.
 - The nominee was approved by all at 1:57 pm.
- 4) Keri Weinstock -CONH
 - Weinstock’s revised CV was reviewed by the committee.
 - The nominee was approved by all at 2:01 pm.
- 5) Sandra Zerbe -CONH
 - The committee reviewed the nominee’s qualifications to teach NUR 7550.
 - The nominee was approved by all at 2:02 pm.

3. Applicants Recommended for Approval by the Dean of the Graduate School

4. Applicants to be Considered by the Graduate Faculty Membership Committee

- 1) Richard Allnutt, BSoM – **TABLED**

- a. Chai mentioned the degree acquisition of the nominee. Koles shed light on why the nominee would have acquired two master's degrees after his M.D.
 - b. Cao clarified that the nominee is being asked to chair the final research projects for graduate students, but the nominee does not have experience overseeing students.
 - c. The committee is requesting a description of the projects and clarifying what chairing final research projects entails. They are also asking if there are more recent publications since 2008.
 - d. The committee TABLED the nominee at 2:10 pm.
- 2) Zakiya Robinson, CoNH
- a. The department chair sent an additional letter of support for the nominee.
 - b. The nominee was approved to teach NUR 7304 Financial Resource Management in Nursing Administration by all at 2:12 pm.

5. Policy 2160 and the Flowchart – Approved by the Policy Committee

1. Chai requested clarification on what classified as an “emergency” need. Milligan said it was meant for when there is a true emergency – the example was someone dying - where a qualified person was pushed through to staff a class immediately.
2. Cao asked about the phrase *up to 5 years*. Milligan responded saying that there was a professional demonstration showed within the last 5 years. He further clarified that the 5 years was based on last date published and not on when they were approved for faculty membership.
3. Milligan went into detail that nominees can be approved for as little as one to as many as three privileges.
4. *Subject Matter Expert* was also a phrase dissected by the committee. Cao felt uncomfortable with the phrase and Milligan said that this was used in an attempt to fix an additional issue.
 - a. Koles suggested taking out the phrase and leaving the Policy more flexible. Milligan suggested that Chai put forward recommended friendly amendments at Monday's meeting. The other recommended friendly amendment was to move the criteria for dissertation directing from 2160.3 to 5720.6.

Final Graduate Membership Spring 2019 meeting: April 16, 2019, 3:00-4:30pm.