

Classified Staff Advisory Council

Meeting Minutes for February 19, 2019

Location: 162 Millett Hall

Present: Connie Bajek, Cathy Dalton, Tom Fortener, Shelley Gravenstine, Lori Morris, Carly Porter, Suzanne Semones, and Becca Webb

Absent: Franchesca Alford, Patrick Ammon, Ron Applegate, April Haley, Greg Patterson, and Sheri Penwell

Guest: Becky Cole, President of the WSU Foundation and Vice-President of Advancement

I. Approval of Minutes – 9:20am official meeting start

There was no quorum, so minutes from January were not approved.

II. Students First Fund

Becky Cole, President of the WSU Foundation and Vice-President of Advancement, was our guest today and talked about the new Student First fund – the grant about which we spoke at the last meeting. She gave a little history of the Foundation and the fact that they can only financially support students, staff, and faculty...no external companies or organizations. She highlighted the fact that staff can also apply for the grant money (as can faculty – not just students). Tomorrow there is a workshop in the Student Union with information on how to apply, what projects to support, etc. There is \$3,000 to \$8,000 available for projects and they're willing to do funding for the second year of a project if possible. There was conversation about how the application process worked and feedback to Becky regarding possible better ways to present it to students and staff who may not have any exposure to grant proposals and find the current process intimidating. There was also a suggestion to have grant mentors that could work with said students and staff in expanding their ideas to arrive at a true proposal.

Lori Morris arrived at 9:28am

Shelley Gravenstine arrived at 9:33am

Becky Cole left at 9:48am

III. Old Business

a.) Staff Council Notes

1. Staff Hangout

- The staff carry-in in January was so successful that a Staff Hangout event is planned for February 28th at Wandering Griffin.

2. JC Penny Event

- Cathy and Carly attended this year and the JC Penny Dress for Success event was very well attended, with 200+ students remarking on the amazing opportunity.

3. Joint CSAC/USAC Letter to Board of Trustees, President, & Provost

- The feedback from the letter said that the leadership was enlightened by how the staff felt about healthcare equality and that it was taken into consideration during the decision making process.

b.) Committee reports

- No committees met since the last meeting.

c.) Survey of Classified Staff

- This is tabled until the next meeting.

d.) Lunch and Learn Topics

- This is tabled until the next meeting, but there was a comment that the constituencies (staff, faculty AND students) all are tired of talking and want change. Perhaps anxiety management would be a great place to start, but an activity may be better than a talk.

e.) Bylaws

- This is tabled until the next meeting.

f.) Picture

- Many members have not had a chance to look at the photos. Those who did liked the last three. Overall, the consensus was **Connie will pick the photo to use on the website.**

IV. New Business

a.) End of the Strike

- There was venting about issues surrounding the end of the strike.

b.) Shared Governance

- Committee reviewed the Staff Senate paperwork sent with the Agenda. There were comments and suggestions of the following:
 - There should be an equal split of hourly and salaried staff with Shared Governance, rather than classified and unclassified.
 - There should not be an un-even number of representatives, but a re-discuss if there is a split vote, rather than a tie-breaker.
 - Perhaps a talk-back lunch about Shared Governance would be helpful, alongside a comment box because constituents may not be truly represented and we are advisory councils that need to represent everyone.

- It feels like there is not enough people on the committee because of all of the sub-committee jobs, etc. There is also not a good representation of staff, especially if the executives hold their own separate meetings (and the executive board is 10 out of the 12 people).
 - Suggest equal representation between academic units and non-academic units and therein, rather than from each budget center.
 - “Budget center” definition change suggested.
 - Remove the “serving removal” portion with budget center changes?
 - Hope these changes, above, would create a larger buy-in to Shared Governance and that the strike creates more activism.
- There needs to be a cultural change within the university and this idea of Shared Governance may help this.
 - There has been a disagreement between USAC and CSAC and within their individual constituencies surrounding the idea of a need for Shared Governance. A discussion is needed now to discuss details, pros, and cons so that action can be taken or abandoned.

c.) Email from Travis Doom

- Dr. Doom sent an email, asking if he could help staff talk through the strike proceedings by representing the faculty’s viewpoints. He offered to come to a CSAC meeting and said we could vent at him if we wished and/or he could give us additional perspective. The consensus was to have **Connie ask Dr. Doom to come to a Talk Back Lunch** instead of a CSAC meeting so that unclassified staff could also benefit from the discussion.

d.) Elections

- **Suzanne and Carly volunteered to head the elections process and Cathy volunteered to help as needed. Becca will send Suzanne the list of current membership expirations** so we know how many slots need to be filled. Connie needs a list of nominations for Chair Elect so we can vote at the April meeting. **Please send nominations for Chair Elect to Connie by April 8th.** We will decide in the March meeting whether it’s okay to vote via email.

e.) Talk Back Lunch Dates

- The next Talk Back Lunches are scheduled for February 27th, March 27th, and April 24th. These sessions are all will meet in the Rathskeller, in the lower level of the Student Union, unless otherwise notified.

f.) OCHE

- The February OCHE meeting has been rescheduled for February 28, 2019. The new Chancellor, Randy Gardner, is due to attend.

V. **Open Discussion**

- There were no open discussion subjects during this meeting.

VI. **Adjournment** – The meeting adjourned at 11:00am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Rebecca B. Webb". The signature is fluid and cursive, with the first name being the most prominent.

Rebecca B. Webb, CSAC Secretary