# Unclassified Staff Advisory Council Meeting Summary

Thursday, March 21, 2019, 9:00 – 10:30 a.m.

157 Student Union (Atlantis Room)

1. In attendance
	1. Voting Members: Adam Horseman, Joanie Hendricks, Katie Halberg, Frank Wolz, Gina Keucher, Mandy Karper, Jennifer Attenweiler, Ryan Black, Carol Rader
	2. Non-voting members: n/a
2. Call meeting to order 9:00 a.m.
3. Guest Speaker: none
4. Approval of minutes from February 21, 2019. Approved and posted.
5. New Business
	1. Campus Beautification Project
		1. May 10 from 12 p.m. – 3 p.m.
		2. Staff volunteers will trim, mulch, clean up, etc. to share pride in our university and work together with their peers.
		3. Garden of the Senses (additional sites will be added if the number of volunteers warrants)
		4. HR will be sending e-mails to departments, deans, etc. encouraging them to allow their staff to participate.
		5. Seth Bauguess will work with USAC and CSAC leadership on communications
6. Ongoing Business
	1. Shared Governance:
		1. Council shared their thoughts and ideas for revision to the most current copy of the Shared Governance document.
		2. Adam will make updates and share them with Staff Council.
7. USAC Subcommittee Updates
	1. Bylaws and Charter: no report
	2. Community Service/We Serve U: no report
	3. Compensation, Benefits, and Equity: no report
	4. Nominations/Elections: Nominations are open until March 29th. A reminder

e-mail will be sent next week.

1. University Committee Updates
	1. Athletic Council: Brian Arlinghaus, WSU Golf Coach, was the guest speaker. Congratulations to both Men’s and Women’s basketball teams for winning the Horizon League. The Women’s team NCAA game is 3/22/2019. Athletics is compiling data to quantify the benefit of Athletic programs – see attached.
	2. Dining/Hospitality Services: There continues to be a struggle to find healthy food options. Items in the Market are labeled incorrectly and there are concerns about cross contamination in food preparation. Staff need additional training to be able to provide help to patrons with dietary questions. The current vendor contract is in its last two years, but negotiations have begun because Hospitality is unhappy with the decline in business.
	3. Ohio Staff Council of Higher Education, OSCHE –Members are currently working to recruit other schools to join OSCHE. If you have contact with colleagues at other schools who may be interested in joining OSCHE, Vickie Slone or Mandy Karper can provide the OSCHE contact information. At the last meeting, Chancellor Gardener met with OSCHE reps. He welcomes staff comments and concerns. He would like to see tuition increase at a 1-2% rate moving forward. University reports:
		1. University of Akron is conducting a search for a new president. They are working to create a sick leave bank.
		2. Bowling Green State University has initiated a sick leave bank. They are currently working on parental leave policy.
		3. Columbus State Community College is opening a Culinary Arts School as well as a student food pantry. Additionally, they are undergoing a vice president search.
		4. Ohio State University – Dr. Hal Paz has been appointed executive vice president and chancellor for health affairs
		5. Sinclair Community College – opening a branch in Centerville
	4. Staff Appreciation Day: no report
	5. Staff Development Day: planning has begun for an August Staff Development Day
	6. Total Compensation: no report
	7. WSU Bookstore: new apparel items will be available soon. The bookstore absorbed the costs of providing textbooks for interim instructors during the strike.
	8. WSU Staff Council –
		1. Sylvia Brockman presented information about Ingenio Rx, Anthem’s new prescription mail order provider. CIGNA bought out Express Scripts so Anthem is switching to Ingenio Rx whose parent company is CVS. Letters have been sent to affected employees. Anyone who receives specialty drugs will have to reestablish their prescriptions. Additionally, Express Scripts patients who have auto refills may need to get new prescriptions sent to Ingenio Rx from their doctors. If you have any feedback about Ingenio Rx, please send it to HR.
		2. Inter University Council (IUC) has begun the process to work together to negotiate for life & dismemberment (optional coverage), dental and disability coverage. The hope is that with the IUC behind the collective contract negotiations, employees will benefit with better coverage and/or lower costs.
2. Inactive Committees
	1. Communications and Marketing
	2. Academic Reorganization
	3. Parking Services
	4. Sustainability
	5. Wellness and Recreation
	6. University Diversity Advisory Council (UDAC)
3. Schedule Reminders
	1. Staff Council meets Thursday, April 11, 9 a.m. – 11 a.m. in 267 University Hall
	2. Staff Council Talk Back Lunch will take place Wednesday, March 27, 11:30 a.m. – 1 p.m. in the Rathskeller (008 SU)
	3. USAC meets Thursday, April 18, 9:00 a.m. – 10:30 a.m. in the Atlantis Room (157 SU)
4. Adjourn meeting 10:30 a.m.

Unclassified Staff Advisory Council (USAC): The purpose of the Unclassified Staff Advisory Council (USAC) is to represent its members to the university by: promoting their general welfare; advocating for unclassified staff through active participation in university governance structure; reviewing, initiating and making recommendation on relevant university policies and procedures; encouraging and facilitating communication among members; and encouraging professional development opportunities. One of the prime responsibilities of this council is to serve the educational community by creating and maintaining an environment conducive to the teaching, learning, research, and service functions of higher education. The recommendations of the council are submitted to the university president