



Finance, Audit and Infrastructure
COMMITTEE

September 21, 2018
MEETING DATE

BOARD OF TRUSTEES

SUBJECT:

Contracts or single procurement \$150,000 up to \$250,000

PRESENTED BY: John Shipley

**BACKGROUND/CURRENT STATUS/MATTERS REQUIRING ACTION/
FINANCIAL IMPLICATIONS:**

In accordance with the reporting requirements of the Finance, Audit and Infrastructure Committee, ten transactions require an informational report to the Committee. The transactions are listed below and details are presented on the attached report.

State of Ohio Attorney General's Office	\$193,000
Wright State Applied Research Corp.	\$175,903
Johnson Controls Fire Protection	\$150,567
AT&T	\$164,000
Celina Municipal	\$186,000
Wright State Applied Research Corp.	\$156,674
I-Supply Company	\$155,000
Pomeroy	\$150,069
Treasurer, State of Ohio	\$150,000
Minnesota Life Insurance Company	\$170,000 – pass through

BOARD RESOLUTION REQUESTED:

For information only.

Wright State University
FY2018/FY2019 Contracts and Expenditures
May 1, 2018 through August 31, 2018

\$150,000 up to \$250,000 (Reporting Requirement Only)

Contract Information	Description of Services
<p>Vendor: State of Ohio Attorney General's Office</p> <p>Committed Contract Period: 7/1/2018 – 6/30/2019</p> <p>Approval Amount: \$193,000</p> <p>Current Annual Amount: N/A</p> <p>Previous Annual Amount: \$138,000</p> <p>Contract Options: None</p> <p>Last Bid Date: None – renewed annually</p>	<p>The State of Ohio Attorney General's Office (AG) provides collection services for student loans and delinquent student accounts receivable as described in Ohio Revised Code 131.02 for FY19. Roughly \$2M in receivables are collected by the AG annually. The AG assesses a collection fee to each account that varies between 23% to 28%. This PO enables the University to remit the collection fees to the AG for delinquent payments made directly to the University.</p>
<p>Vendor: Wright State Applied Research</p> <p>Committed Contract Period: 7/1/2016 – 6/30/2017</p> <p>Approval Amount: \$175,903</p> <p>Current Annual Amount: N/A</p> <p>Previous Annual Amount: N/A</p> <p>Contract Options: None</p> <p>Last Bid Date: None</p>	<p>One time purchase order to pay rent for the Marketing Department which was located on the 3rd floor of Wright State Applied Research building, per agreement dated July 27, 2017. This invoice was for FY17. The Marketing Department subsequently moved to the 2nd floor of University Hall on to the main campus. A pro-rata amount of \$110,696 was paid for FY18.</p>
<p>Vendor: Johnson Controls Fire Protection</p> <p>Committed Contract Period: 7/1/2018 - 6/30/2019</p> <p>Approval Amount: \$171,306</p> <p>Current Annual Amount: N/A</p> <p>Previous Annual Amount: \$150,567</p> <p>Contract Options: N/A</p> <p>Last Bid Date: 2014</p>	<p>Maintenance for all campus fire alarm systems, sprinkler testing and inspections, fire extinguisher testing and inspections and kitchen hood testing and inspection per state of Ohio contract MMA7482. Also for sprinkler 5 year internal inspections including gauges and for maintenance and repairs not covered under contract for FY19.</p>

Wright State University
FY2018/FY2019 Contracts and Expenditures
May 1, 2018 through August 31, 2018

\$150,000 up to \$250,000 (Reporting Requirement Only)

Contract Information	Description of Services
<p>Vendor: AT&T Committed Contract Period: 2009 – 5/7/2019 Approval Amount: \$162,000 Current Annual Amount: N/A Previous Annual Amount: \$164,000 Contract Options: None Last Bid Date: 2008</p>	<p>Phone service for university main campus and remote sites for FY19. This service was bid in 2008 and resulted in 3 – 3 year contracts (2009 – 2012, 2012 – 2015 and 2016 – 2019). CaTS is currently investigating voice over IP and a new bid will be issued later this year.</p>
<p>Vendor: Celina Municipal Committed Contract Period: 7/1/2018 – 6/30/2019 Approval Amount: \$160,000 Current Annual Amount: N/A Previous Annual Amount: \$186,000 Contract Options: N/A Last Bid Date: N/A</p>	<p>Provide electric, water and sewer services at Lake Campus for FY19.</p>
<p>Vendor: Wright State Applied Research Committed Contract Period: 7/1/2016 – 6/30/2017 Approval Amount: \$156,674 Current Annual Amount: N/A Previous Annual Amount: N/A Contract Options: N/A Last Bid Date: N/A</p>	<p>One time purchase order to pay for rent and other allocated costs incurred in FY17, billed to WSRI per agreement dated July 27, 2017, paid in FY18.</p>

Wright State University
FY2018/FY2019 Contracts and Expenditures
May 1, 2018 through August 31, 2018

\$150,000 up to \$250,000 (Reporting Requirement Only)

Contract Information	Description of Services
<p>Vendor: I-Supply Company Committed Contract Period: 7/1/2018 – 6/30/2019 Approval Amount: \$155,000 Current Annual Amount: N/A Previous Annual Amount: \$155,000 Contract Options: 2 – 2 year renewal options Last Bid Date: 2017</p>	<p>Provide disposable paper supplies, hand soap, dispensers and other supplier as needed per ITN# 602417 for FY19.</p>
<p>Vendor: Pomeroy Committed Contract Period: One-time expenditure Approval Amount: \$150,069 Current Annual Amount: N/A Previous Annual Amount: N/A Contract Options: N/A Last Bid Date: N/A</p>	<p>Replacement of eight servers that are six years old. In the past, CaTS kept servers for four years as that was the normal warranty when purchased. The eight servers have been out of warranty and on 3rd party maintenance for two years. Some of the highly sensitive applications and infrastructure running on these current servers are Authentication for the University, Wings Portal, Desire 2 Learn, Security Camera Software, applications developed in house for Banner, Management Servers for VDI, and Math Testing VDI machines. In all these servers host over 90 applications for the university. The migration to the new servers will gain better performance and a more stable infrastructure for the campus community and customers in the WSU IT environment. These servers were purchased from state of Ohio contract STS-033-534278.</p>
<p>Vendor: Treasurer, State of Ohio Committed Contract Period: 7/1/2018 – 6/30/2019 Approval Amount: \$150,000 Current Annual Amount: N/A Previous Annual Amount: \$150,000 Contract Options: N/A Last Bid Date: N/A</p>	<p>Electricity tax for university main campus for FY19. WSU chooses to pay the utility tax directly to the State of Ohio instead of through the distributor. By doing so WSU avoids paying an extra fee to the electric distributor. It is estimated that the University saves \$6,000 annually by electing this payment method.</p>

Wright State University
FY2018/FY2019 Contracts and Expenditures
May 1, 2018 through August 31, 2018

\$150,000 up to \$250,000 (Reporting Requirement Only)

Contract Information

Description of Services

The following contracts and expenditures are pass through only

Vendor:	Minnesota Life Insurance Co.	Premium costs for voluntary term life insurance coverage for Wright State employees for FY19. The premium cost for the term life insurance is paid by the WSU employee and passed through to the insurance company. The contract is part of the Inter-University Purchasing Council Consortium and their contract runs through December 31, 2019.
Committed Contract Period:	7/1/2018 – 6/30/2019	
Approval Amount:	\$165,000	
Current Annual Amount:		
Previous Annual Amount:	\$170,000	
Contract Options:	N/A	
Last Bid Date:	2010	