

**Wright State University
University Board of Trustee
Capital Project Approval Request**

Project Title	University Archives Relocation Phase I
Project Description	<p>Phase I of the Archives Relocation will move existing Special Collections and Archives staff, various collections stored on the fourth floor of Dunbar Library, including the Wright Brothers collection and volunteer work areas into the main and lower floors of the 2455 Presidential Drive Building.</p> <p>The relocation and renovations are consistent with the overall programmed concept for the Archives project. The existing space on the 4th floor of Dunbar Library has long been identified as ill suited for appropriate storage of these valuable collections as it lacks fire suppression, secure storage, and proper humidity control and has been prone to insect infestation. Moving the collection to 2455 mitigates these existing issues and also affords use of direct access to a loading dock and processing room for collection maintenance.</p> <p>Phase 1 will serve as the seed for additional fundraising by the Wright State University Foundation. As additional donations are raised, subsequent phases of space improvement will be scoped and brought forward for completion.</p>

Project Funding	
Estimated Total Cost	\$450,000
Funding Source(s)	
Gift/Grant	\$450,000
State Appropriations	
Facilities R & R	
College/Department	

Expected Start Date	December 2018
Expected Completion Date	June 2019
Project Sponsor	Rebecca Cole