Classified Staff Advisory Council

Meeting Minutes for October 16, 2018

Location: 162 Millet Hall

Present: Connie Bajek, Franchesca Alford, Greg Patterson, Suzanne Semones, Tom Fortener, Pam Kiernan, Sheri Penwell, and Shelley Gravenstine

Absent: Patrick Ammon, Ron Applegate, Cathy Dalton, Lori Morris, Carly Porter, and Becca Webb

I. Minutes – 9:10am meeting start
Becca Webb was not present, Shelley Gravenstine took notes.

II. Share Good News
Members shared personal and professional good news.

III. Old Business
   a) Staff Council notes: Employee Benefits Open Enrollment starts Nov. 1st, HR will be posting the new premiums and benefits tomorrow. Co-pays, premiums, out of pocket have all increased.
   b) Talk Back Lunch notes: Oct. 31st is the next Talk Back Lunch. Connie Bajek indicated that classified staff would like to see more attendance. CSAC members were encouraged to attend if able.
   c) Leadership Committee: Connie Bajek attended and noted we would like to see improved communication with Shared Governance.
   d) Committee Reports: Tom Fortner attended the Athletic council and noted low attendance. He shared good news regarding GPA’s.
   e) Survey of Classified Staff
      i) Goals for survey – pushed to next month due to low attendance
      ii) Questions on survey - pushed to next month due to low attendance
   f) A Team – We’ve been waiting on HR to act on the A Team, Lunch & Learn.
      We discussed starting our own project to encourage good morale and the sharing of knowledge.

IV. New Business
   g) Nancy Patton resigned. New member will be contacted by Connie.
   h) Web Page- Shelley Gravenstine completed training to work on updating our website.
i) **OSCHE** Connie will be attending this 2 day conference on Oct 18/19.

j) **Staff Council Talk Back Lunch Oct 31st.** CSAC members were encouraged to attend. Connie stated that they would like to see more classified staff attend.

k) **Updated Council Photo** Connie Bajek will be getting someone to come to the next meeting to take a photo of CSAC so we can update the photo.

l) **December CSAC Meeting** will be a carry in for the winter holidays.

V. **Adjournment** — Connie Bajek motioned to adjourn, Suzanne Semones seconded, all approved and motion passed at 11:10 a.m.

Respectfully submitted,

Shelley Gravenstine, CSAC Member