

Classified Staff Advisory Council

Meeting Minutes for October 16, 2018

Location: 162 Millet Hall

Present: Connie Bajek, Franchesca Alford, Greg Patterson, Suzanne Semones, Tom Fortener, Pam Kiernan, Sheri Penwell, and Shelley Gravenstine

Absent: Patrick Ammon, Ron Applegate, Cathy Dalton, Lori Morris, Carly Porter, and Becca Webb

I. Minutes – 9:10am meeting start

Becca Webb was not present, Shelley Gravenstine took notes.

II. Share Good News

Members shared personal and professional good news.

III. Old Business

- a) **Staff Council notes:** Employee Benefits Open Enrollment starts Nov. 1st, HR will be posting the new premiums and benefits tomorrow. Co-pays, premiums, out of pocket have all increased.
- b) **Talk Back Lunch notes:** Oct. 31st is the next Talk Back Lunch. Connie Bajek indicated that classified staff would like to see more attendance. CSAC members were encouraged to attend if able.
- c) **Leadership Committee:** Connie Bajek attended and noted we would like to see improved communication with Shared Governance.
- d) **Committee Reports:** Tom Fortner attended the Athletic council and noted low attendance. He shared good news regarding GPA's.
- e) **Survey of Classified Staff**
 - i) Goals for survey – pushed to next month due to low attendance
 - ii) Questions on survey - pushed to next month due to low attendance
- f) **A Team** – We've been waiting on HR to act on the A Team, Lunch & Learn. We discussed starting our own project to encourage good morale and the sharing of knowledge.

IV. New Business

- g) **Nancy Patton resigned.** New member will be contacted by Connie.
- h) **Web Page-** Shelley Gravenstine completed training to work on updating our website.

- i) **OSCHE** Connie will be attending this 2 day conference on Oct 18/19.
- j) **Staff Council Talk Back Lunch Oct 31st.** CSAC members were encouraged to attend. Connie stated that they would like to see more classified staff attend.
- k) **Updated Council Photo** Connie Bajek will be getting someone to come to the next meeting to take a photo of CSAC so we can update the photo.
- l) **December CSAC Meeting** will be a carry in for the winter holidays.

V. **Adjournment** – Connie Bajek motioned to adjourn, Suzanne Semones seconded, all approved and motion passed at 11:10 a.m.

Respectfully submitted,

Shelley Gravenstine, CSAC Member