

Classified Staff Advisory Council

Meeting Minutes for April 17, 2018

Location: 162 Millet Hall

Present: Franchesca Alford, Connie Bajek, Dawn Banker, Lori Cope, Cathy Dalton, Greg Patterson, Sheri Penwell, Carly Porter, Suzanne Semones, Becca Webb, and Sharon Wik

Absent: Ron Applegate, Tom Fortener, and Ryan Fullenkamp

I. Call to order/minutes – 9:12am meeting start

March meeting minute passing was motioned by Cathy Dalton and seconded by Carly Porter. All in favor and motion passed.

II. Old Business

a.) Staff Council Notes

1. **SGA Presentation**

The SGA came to present about their push to pursue inclusive access to textbooks. They also want to begin a bike share program. If you get a chance, you are **encouraged to attend the SGA open meetings** to hear about all they've done and are doing. They are also getting involved with recruiting (enrollment) and retention (student life).

2. **Millett Parking Issue**

Police are watching the Millett parking lot more. A student was hit (minor injuries) since the last meeting. Once money is available, an elevated walkway/speedbump may be installed.

3. **Office relocations**

Office relocation plans and expenses with marketing and research group shuffle has been resolved and they are not charging the department. The decision-making office (Branson?) will be paying.

9:19am Suzanne arrived

4. **Other information**

Due to budget issues highlighted at the Board of Trustees meeting, open positions may not be filled now unless they need to due to health and safety reasons. Payroll is down to only two people in the job, as the two employees have left. Nothing is new on furlough stances. Next year's Staff Council meetings will have to be at different times, which may affect CSAC members who are also on staff council, so stay tuned.

b.) Committee Reports

1. **Athletics**

Notes and draft of the AC Constitution update were emailed to the Board. Updates: Athletics marketing doing what they can to sell more seats and fund T-shirt distribution. It is being suggested by the AC that only one USAC and one CSAC member be on the committee, with the second being an alternate.

2. A-Team

Franchesca emailed Shannon and was told she'd get back to her by the end of May to OK the re-establishment of the A-Team.

3. ChromeRiver

ChromeRiver is live Travel is now being incorporated.

4. Strategic Planning

There is an update on Strategic Planning this Friday, April 20th, from 11am to 1pm. Come in to see what progress has been made since the 3 day summit. There will be 5 stations about WSU mission and values and 1 station about WSU goals.

5. Finance Committee

No current updates, as was all about budget information disseminated to the group.

6. Wright State Board of Trustees Committee Day

Carly was unable to make the entire meeting, but sent us the minutes from the Academic Affairs & Enrollment Management portion of the meeting. No updates.

7. OSCHE

Connie was scheduled to attend the OSCHE meeting this Friday, but is uncomfortable doing so with the money issues at WSU. Three people are going, though only two are voting. Membership payment was approved, but the rental car and whatnot are all questionable. The ban on travel currently states only travel critical to the mission is permitted. It is the recommendation of the Board that **Connie ask Tina Heigel** and decide based on her conscience. **Connie will attempt to get a password to access the protected information** for us to better see if continued membership/attendance is worth it.

8. Elections

Nominations for Board membership will be either this Friday to next Friday or next Monday to the following Monday, with an election being held in May. **Becca, Connie, and Tom will help Suzanne call the nominees.** The ballots will be done via Qualtrix. **If a Board member would like to be reelected, please notify Suzanne.** Positions are two year terms with up to four terms in a row. We will do a carry-in for June's breakfast (Hail and Farewell). **Becca will email a sign-up sheet for the food, etc.** We will meet in 264 Brehm instead of our current meeting space. Becca, Connie, and Greg all submitted their candidacy for the chair-elect position. We will vote next month.

c.) Unified Staff Discussion Meeting

At the meeting April 13th, we were told Staff Council will move under HR. Amanda and Dawn meeting with the leadership team May 9th and will discuss this, among other topics. Most of the meeting was surrounding the "Paths toward Unified Staff," converting to an hourly and salaried staff. We want equalized vacation, even if there is less accrual and/or roll-over. Differences between Classified (CS) and Unclassified Staff (US). Discipline is one area, as CS is granted appeal rights to the State Board for suspensions and terminations and are the only ones allowed to dispute resolutions within WSU. CS also may appeal job audit results/decisions to the State, while US cannot. We want to talk to all CS personnel before a final discussion is had. CSAC will sponsor a discussion in the Apollo, tentatively scheduled for May 16th from 9am to 11am. **Greg will talk to the bargaining units to see if it is permissible they attend this meeting, rather than have their own.** We currently have only 222 non-bargaining CS members, with 16 or so at Lake Campus. We hope to vote our opinion at the end so that HR/Admin has

our voice represented. We will have Sherri Mickey-Boggs on standby to answer questions during the meeting.

Regarding Job Audits, the extra cost due to increased pay was given to the Department. It has been suggested to the Associate Provost and the VP of HR that some system needs to be in place to ensure that those who have a job audit approved receive the commensurate increase.

III. New Business

a.) New budget shortfall

Notes were sent. Updates: another \$10 million needs to be found - \$12 million total. We need the Trustees to oversee the spending. For example, they should have been consulted before WSU purchased the two new police vehicles. Trustees asked Ulliman and Branson for a soft close budget to see where we stand. They said they'd have that done in a week. Benefits are up 3.5%, but employee numbers are down. Stop/Loss is at \$400,000, which is very high. We need to cut down on further surprises.

b.) Provost Candidates

Sharon Norton contacted and said Staff Council will have a meeting with the Provost candidates. **If you have any questions that you'd like answered (especially if you are unable to make the candidate(s)'s open forums, submit them to Dawn.**

c.) Open Discussion

- Business managers, chairs and deans are having a meeting at 10am today. The BFOs will as of May 1st be working under Walt Branson.
- The possible faculty strike is troubling and may happen in Fall, rather than Summer.
- Wright Path is finally advertising, but very little else. We feel WSU needs to use its money more wisely for enrollment.

IV. Adjournment – 10:45am meeting end (Connie Bajek motioned, Carly Porter seconded, all in favor and motion passed)

Respectfully submitted,



Rebecca B. Webb, CSAC Secretary