

Undergraduate Academic Policies Committee  
Meeting Minutes  
January 22, 2018

Attendees:

Geoff Owens, Marty Emmert, Alan Chesen, Dan Krane, David Benson, Anne Russell,  
Carl Brun, Amanda Steele-Middleton, Karen Mitchel

- I. Minutes of the January 8, 2018 meeting were approved.
- II. Announcements (Owens)
  - a. The auto-adopt policy was approved by the Senate and changes to 2030 were tabled. The auto-adopt policy will be assigned its own policy number once approved by the Provost.
  - b. The Faculty Credentials policy has been held from moving forward by request of the Provost.
  - c. Jen McCamis has supplied answers to admission policy comments. (sent to committee via email prior to meeting)

III. Latin Honors

The committee discussed issues affecting the Latin Honors policy such as transfer credits, repeats, fresh start, and communication of the policy to students.

Amanda Steele-Middleton was assigned to research policy at peer institutions. The committee tabled further discussion until it could review peer policies and Susan Carrafiello's new draft.

IV. Independent Study

The committee reviewed changes to the Independent Study policy by Graduate Council. The committee made minor changes and approved the policy to be sent to the Executive Committee.

V. Admissions

The committee briefly discussed the need to examine 6-year graduation rates for various ACT/SAT score levels.

VI. Adjourn

Undergraduate Academic Policies Committee  
February 5, 2018  
Meeting Minutes

Dan Krane, Dave Benson, Marty Emmert, Geoff Owens,  
Carl Brun, Susan Carrafiello, Jack Dustin, Amanda Steele-Middleton

I. Minutes of the January 22, 2018 meeting were approved.

II. Latin Honors Discussion

The committee continued discussions regarding the Latin Honors policy. Many peer institutions count all transfer credit towards Latin Honors, but require a minimum of 30-60 hours to be completed at the institution.

Institutional Research reports that roughly 20% of each graduating class for the last three years has received a Latin Honor.

Criteria for committee to decide

- Min # of hours at WSU
- Transfer Credit – apply or not; apply both passed & failed courses or only passed courses
- Repeat Courses / Fresh Start – count repeated courses or not

III. Textbook update

Dr. Krane announced that the bookstore has begun implementing a test rollout of the auto adopt policy previously approved by UAPC/Senate. 100-150 courses will be targeted based on high enrollment, textbook costs, and previous late adoption history. The bookstore anticipates around \$200,000 in savings for students in those classes in Fall 2018.

The ongoing 9-course inclusive access pilot has saved students \$56,000 this semester.

[quorum lost at this point in the meeting]

#### IV. Admissions discussion

The committee reviewed updates to the draft admission policy and comments from Jen McCamis, Director of Admissions. Further discussions touched on whether components of the policy, such as ACT/SAT thresholds for remediation, should be housed in their own separate policies. Dr. Owens supplied the following outline for a potential separation / re-organization:

- 3110 Admissions—degree seeking students
- 3120 Admissions—non-degree seeking
  - 3120.1 Non-degree domestic High School students
    - College Credit Plus?
  - 3020.2 Students with high school degree or GED
  - 3020.3 International non-degree seeking
    - Language proficiency requirements
- 3130 Readmission
  - 3130.1 Students re-enrolling after 1 year in good standing (Policy 3400)
  - 3130.2 Readmission after academic dismissal (part of 3360)
- 3140 Fresh Start Policy (3370)
- 3150 Partnership Programs and Second Start (3375)

#### V. Adjourn – the next meeting will be 11:15am, Monday, February 19

Undergraduate Academic Policies Committee  
February 19, 2018  
Meeting Minutes

Attendees

Geoff Owens, Dave Benson, Alan Chesen

Susan Carrafiello, Carl Brun, Melinda Schneider, Karen Mitchel, Ashlea Kennedy

[Quorum not met]

- I. Due to lack of quorum, official business could not be conducted. Those present discussed issues with the Latin Honors policy. The current WSU policy requires at least a 3.5 gpa at WSU with a minimum of 45 credit hours; transfer credits only count against a student, and grades earned from repeat courses don't count. Most Ohio institutions require 60 credit hours earned at the institution and do not count transfer for or against the student, while Bowling Green only requires 30 credit hours and counts all transfer credits.
- II. Those present also made proposed edits to the Faculty Credentials policy. The document will be sent to the committee via email for additional comment. The Senate Executive Committee has requested the policy for their consideration at their March 12 meeting.