

Unclassified Staff Advisory Council Meeting Summary  
Thursday, May 10, 2018  
Endeavor Room (156 B/C) Student Union  
9:00-10:30 a.m.

**In attendance:**

**Voting Members:** Amanda Spencer, Joanie Hendricks, Julia Acosta, Jennifer Attenweiler, Danielle Booth, Michael Griest, Adam Horseman, Amanda Karper, Gina Keucher, Vickie Slone

**Others:** Jerry Hensley, Drew Corbett, Carol Rader, Misty Cox, Bryan Martin, Katie Halberg, Petey Peterson, Lindsay Wight

**Call meeting to order 9:04 AM**

Approval of minutes from April 12, 2018: Approved and posted <https://www.wright.edu/staff-councils/usac/meetings>

Guest Speakers - none

New Business:

- Election of USAC Officer Positions postponed until June meeting
  - Council agreed to allow absentee voting for voting members who are unable to attend the June meeting
  - Absentee ballots must be submitted to both Joanie Hendricks (USAC Secretary) and Maureen Barry (USAC Secretary- Elect) prior to the start of the June meeting
- Council agreed to move the 2018-2019 USAC meetings to the third Thursday of each month. The meeting time will remain the same (9-10:30 am). Locations will be posted on the USAC website.
- Council talked about the change to vacation truncation
  - Members felt that it was unfair of the Administration to change the date that staff must use their excess vacation from August 31 to June 30.
  - Staff felt that notice of this change was insufficient
  - Members felt that the House Bill 187 should have been used to make this change
    - Posting the change for 30 days
    - Meeting with small groups of staff, etc.
  - Members shared concern that if staff make too many waves that the Administration may need to institute furloughs
  - Amanda said that she will send an e-mail to both Walt Branson and Sheri Mickey-Boggs requesting that affected staff be allowed to apply for a one-time extension to the June 30 deadline.
- Provost Search Committee – Dr. Susan Edwards accepted the position
- Talk Back Lunches – Adam asked council members if they wanted to continue these lunches in the Fall. Adam explained that the goal is to provide an outlet for staff to share their thoughts and opinions about staff issues/concerns. These informal lunches are not meeting – no minutes are taken. Council members discussed possibly changing meeting time to early morning and/or changing the days that the lunches are held on. This topic will be discussed further at future meetings. The next Staff Council lunch is scheduled for Sept. 26<sup>th</sup>.

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Committee Updates: USAC Subcommittees

- Bylaws and Charter –did not meet; however, Adam asked that the committee begin meeting to make necessary changes that effect voting
- Communications and Marketing – did not meet
- Community Service/We Serve U –did not meet
- Compensation, Benefits, and Equity –did not meet
- Nominations / Fundraising – did not meet.

University Committees

- Academic Reorganization –did not meet
- Athletic Council –
  - Allie Matters, the new Volley Ball Coach was introduced
  - Men’s basketball team lost two players for the 2018-19 season
  - With the recent success of the Men’s basketball team. Athletics is promoting season ticket sales earlier than in previous seasons.
  - There are only 5 Athletic Trainers; 2 additional positions are going through the Strategic Hire process. Athletic Departments the size of WSU should have 8 Athletic Trainers on staff.
  - Women’s basketball lost 2 assistant coaches
  - Athletes were recognized at the Spring Graduation
- Dining Services –
  - April 23<sup>rd</sup> was the final meeting of the year for this committee
  - White boards were posted and attendees were asked to answer the following questions
    - What did we do well this year
    - What can we do better next year
    - What new items/services would you like to see
  - The answers provided are on the attachment
- Ohio Staff Council of Higher Education (OSCHE) – Mandy and Vickie were unable to attend the last meeting. They are awaiting a copy of the minutes
- Parking Services **INACTIVE**
- Staff Appreciation Day – did not meet
- Staff Development Day – did not meet
- Sustainability **INACTIVE**
- Total Compensation Committee
  - According to Amanda Watkins, the committee has not met nor shared any information with the committee members
  - Council members stated that HR is using the Total Comp. Data on new hires to determine position salary and title
- University Diversity Advisory Council (UDAC) –did not meet
- Wellness and Recreation **INACTIVE**
- WSU Bookstore –Mike Griest shared that in Fall 2018, 135 section of classes are using e-textbooks

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- WSU Staff Council –
  - Discussions are beginning about a unified staff model
  - CSAC will be hosting an open forum on 5/16 in 009 Student Success Building at 9 a.m. to discuss potential changes to classified staff
  - Walt Branson was the guest speaker. He shared the following with Staff Council:
    - You can't cut your way of a budget crisis
    - They're currently working on the FY19 Budget and must submit this to the Board of Trustees at the next Finance Committee meeting
    - FY19 Budget is looking to cut \$35 million, which includes a pool of money that will be strategically used to promote revenue generating items
    - Savings from the positions vacated since July 2017 have been offset with the unexpected increased health care costs
    - HR provided faculty senate with a breakdown of position reductions – details posted on Faculty Senate website <https://www.wright.edu/faculty-senate>
  - Amanda Spencer and Dawn Banker (CSAC) met with President Schrader's Leadership Team. They discussed creating a task force to create a shared governance model. Amanda stated that anyone interested in volunteering to serve on this task force should e-mail Joanie Hendricks.

Schedule Reminders:

- WSU Staff Council – Tuesday, June 12, 1:30-3:30 p.m., 267 University Hall
- USAC Meeting – Thursday, June 14, 9:00 – 10:30 a.m., Rathskeller (008 SU)
- Staff Council Talk Back Lunch- Wednesday, Sept. 26, 11:30 – 1:00, Rathskeller (008 SU)

**Adjourn meeting 10:30 AM**

Unclassified Staff Advisory Council (USAC): *The purpose of the Unclassified Staff Advisory Council (USAC) is to represent its members to the university by: promoting their general welfare; advocating for unclassified staff through active participation in university governance structure; reviewing, initiating and making recommendation on relevant university policies and procedures; encouraging and facilitating communication among members; and encouraging professional development opportunities. One of the prime responsibilities of this council is to serve the educational community by creating and maintaining an environment conducive to the teaching, learning, research, and service functions of higher education. The recommendations of the council are submitted to the university president*