

Classified Staff Advisory Council

Meeting Minutes for May 15, 2018

Location: 162 Millet Hall

Present: Franchesca Alford, Ron Applegate, Connie Bajek, Dawn Banker, Lori Cope, Cathy Dalton, Tom Fortener, Greg Patterson, Sheri Penwell, Carly Porter, Suzanne Semones, Becca Webb, and Sharon Wik

Absent: Ryan Fullenkamp

I. Call to order/minutes – 9:10am meeting start

March meeting minute passing was motioned by Ron Applegate and seconded by Carly Porter. All in favor and motion passed. December and January meeting minutes were approved via email majority vote.

II. Share Good News

Members shared good news in their personal lives and within their departments, including: weddings, graduations, grandbaby, jobs, and scholastic achievements.

III. Old Business

a.) Staff Council Notes

1. Updates

- Open positions: only filling on a limited basis and many won't be filled.

9:17am Franchesca arrived.

- FY19 has a \$35 million deficit.
- Summer enrollment is down 12%.
- Since 2008, faculty is down 2%, credit hours are down 4%, staff is down 17%, and admin is down 12%.
- Cautiously optimistic about Fiscal Watch.
- Unclassified staff have truncated vacation time to reduce a liability of \$500, 000 per year (it was that or begin furloughs).
- Mary-Ellen Ashley (head of enrollment) is retiring at the end of the fiscal year.
- Bargaining Unit negotiations start in June. They especially want to discuss the potential \$300,000-\$400,000 savings if they get insurance through the local teamsters. This was presented to Walt Branson and AUT, but they didn't seem interested, so a grievance was filed.
- Double Bowler properties are losing WSU \$1 million due to lack of revenue.
- Research Park has been rumored to have been sold.
- Money from the state for capital improvements was down another \$1 million.

b.) Committee Reports

1. Strategic Planning

As Sharon and Ryan are leaving the committee, we need new staff representation. This is an ongoing project through at least October. **Greg Patterson and Franchesca Alford will step up. Sharon will email them information about the committee and notify the appropriate people about the change of representatives.**

2. Wright State Board of Trustees Committee

New elections included Fecher to remain as chair, Moore to be the Vice-Chair, and Ramos to be the secretary. Faculty and staff division apparent at the meeting.

c.) Vote for Chair-Elect

Candidates for chair elect were Connie Bajek, Greg Patterson, and Becca Webb. **Connie Bajek was elected the new chair-elect.**

d.) Other Election News

Suzanne says calls are already being made (disseminated between Tom, Connie, and Becca) to elect new board members. **Voting will begin May 28th.** Sharon Wik and Ryan Fullenkamp will not be running again. **If you are running again, please submit a blurb about why to Suzanne by May 21st.** Ron Applegate, Connie Bajek, Cathy Dalton, Greg Patterson, and Suzanne Semones are eligible for re-election. The list of committees is available on the website and new members (including Franchesca and Sherri) will be asked to join/chair a committee. We will have the computer in the conference room available next month for new members (and current members needing assistance) to update their profile pics for the website. We can take pictures at the meeting, too, if desired.

e.) Tomorrow's Unified Staff Discussion Forum

An email was sent with key slides (also dispersed at the meeting) that will be shown at the forum tomorrow. The entirety of the powerpoint will be posted to our website after the forum. We will mainly be talking about the differences between USAC and CSAC and what the positives and negatives are for combining the two. There was discussion about how there currently are no hourly unclassified staff representatives on staff council, so we may benefit from hourly and salaried councils, rather than just one unified council. The forum will merely be an informative and feedback meeting, as the Board of Trustees will have to approve the Unified Staff proposal before anything is done. **Connie Bajek volunteered to run the mic during the meeting and Becca and Sharon will be the note takers during the meeting,** turning them in to Dawn at the conclusion. People will be encouraged to email Dawn with additional thoughts after the forum. **CSAC members are encouraged to stand up and be heard during the meeting** to encourage others to speak their piece. After this, Dawn will bring everything to HR and Dr. Berberich with the results.

f.) Carry-In for June Meeting

Becca will send a sign-up sheet for the meeting on June 19th for the Hail and Farewell celebration. The meeting will be in the Millett large conference room as usual and both new members and leaving members are invited to attend.

IV. **New Business**

a.) **Leadership Meeting**

Dawn and Amanda attended the leadership meeting on May 9th. USAC is interested in shared governance and we are supporting it, but it seems like a lot to start looking at in the current climate. **Becca and Carly offered to be volunteers on the Shared Governance Taskforce**, working with USAC in obtaining information and staff perspective from universities with shared governance. They might be able to obtain information from OSCHE through Amanda and Connie. Everything they gather will be shared at a meeting with the leadership team and President Schrader.

b.) **New Provost Selected**

Vice Provost for faculty affairs at Appalachian State, Dr. Susan Edwards, has been elected to be the next Provost at WSU. She begins July 30th.

c.) **Open Discussion**

- There is concern about the timeline for a unified staff development, should the proposal be approved by the BOT...especially in regards to the accrual process and financial troubles. Currently, only classified staff can accrue comp. time. With a unified staff, hourly unclassified staff will also be able to accrue comp. time.

V. **Adjournment** – 10:37am meeting end (Connie Bajek motioned, Carly Porter seconded, all in favor and motion passed)

Respectfully submitted,



Rebecca B. Webb, CSAC Secretary